

CWI DUAL CREDIT ADMISSION NEXT STEPS:

For students graduating from high school end of FALL Semester

Ideal Timeframe: April – June

1. Admission STEP 1: Application

- Do you plan on continuing your attendance at CWI after you graduate from high school? If so, please Apply for Admission online: www.cwi.edu/apply
 - ✓ Click on “New Students – Degree Seeking”
 - ✓ Apply for SUMMER or FALL (not Spring)
 - ✓ Complete the Application for Admission

2. Admission STEP 2: Submit your OFFICIAL in-progress High School Transcript

- Submit your in-progress high school transcript. Transcripts must show completion of at least 6 semesters.
- *Your Official transcript may be mailed, faxed, or e-mailed, as long as your transcript comes directly from the school. Transcripts may be submitted to CWI in person, as long as the transcript is in the original, **sealed** envelope from your high school. Opened transcripts will be considered **unofficial**.*
- Mailing Address:
One Stop Student Services
MS 3000, P.O. Box 3010
Nampa, ID 83653

Fax: 888-562-3216 (must include a school coversheet)
Email: onestop@cwi.edu

3. Admission STEP 3: English and Math Placement Testing

If you have completed English 101 and any Math class at CWI, you may skip this step.

- If you have completed a college-level English and Math course from a different college, please submit your OFFICIAL college transcript(s) to CWI to determine course transferability.
- If you have SAT/ACT Scores from within the last 3 years, these scores will fulfill the Math & English Admissions requirements. You may be placed into a Math and English class based on your scores, if the scores are sufficient.
- If you have not taken the Math Diagnostic and Write Class Placement test, and you have not completed a college-level English and Math course, please schedule an appointment to take these placement tests at: www.cwi.edu/exam. Both English and Math placement are required for admission to CWI.
- Please send all official transcripts to the address below:
One Stop Student Services
MS 3000, P.O. Box 3010
Nampa, ID 83653

CWI DUAL CREDIT ADMISSION NEXT STEPS:

For students graduating from high school end of FALL Semester

Ideal Timeframe: August – October

1. Submit College Transcripts:

- Submit official college transcripts to CWI (from all colleges attended)
- If you are currently enrolled in a class this semester, from a college other than CWI, please request that your official transcript be sent “**after grades are posted;**” otherwise, you may be required to submit your official transcripts again.
- **Transcripts submitted to CWI in person must be in the original, sealed envelope from the college. Opened transcripts will be considered **unofficial**.*
- Please send all official transcripts to the address below:
One Stop Student Services
MS 3000, P.O. Box 3010
Nampa, ID 83653

Ideal Timeframe: November – December

1. Student Online Advising & Registration (SOAR) & New Student Orientation (NSO)

- YES: Completing SOAR and NSO **are required** for dual credit students who are returning to CWI, after they have graduated from high school.
- Even if you have completed Student Online Advising & Registration (SOAR) before, some student tools and policies may have changed. All students are required to complete SOAR before registering for classes. To complete SOAR, please go to: <http://cwi.edu/current-students/student-online-advising-registration-soar>.
- NSO is an opportunity for incoming students to learn more about CWI, complete their first semester advising and registration, and meet other incoming students. Students pursuing an Associates of Arts or Science degree must attend an in-person orientation session in order to register for classes. To schedule your New Student Orientation, please go to: <http://cwi.edu/future-students/orientation>.

CWI DUAL CREDIT ADMISSION NEXT STEPS:

For students graduating from high school end of FALL Semester

Ideal Timeframe: December

1. Submit OFFICIAL High School transcript (YES. You must submit your transcript AGAIN)

- Please submit your **official** high school transcript to CWI, after you have officially graduated from high school. Your transcript **MUST** show that you have successfully graduated from high school.
- If you do not submit your official high school transcript to CWI, showing that you have graduated from high school, you may not be able to register for your next semester at CWI, as expected.
- *Your Official transcript may be mailed, faxed, or e-mailed, as long as your transcript comes directly from the school. Transcripts may be submitted to CWI in person, as long as the transcript is in the original, **sealed** envelope from your high school. Opened transcripts will be considered **unofficial**.*
- Mailing Address:
One Stop Student Services
MS 3000, P.O. Box 3010
Nampa, ID 83653

Fax: 888-562-3216 (must include a school coversheet)

Email: onestop@cw.edu