



SURGICAL TECHNOLOGY PROGRAM APPLICATION

One Stop Student Services - onestop@cw.edu - 208.562.3000 phone - 888.562.3216

PO Box 3010 - Nampa, ID 83653 - cw.edu

This form is used to apply for admission to the Surgical Technology program. Students interested in the program must first apply for admission to the College. Admission to the College does not guarantee admission to the Surgical Technology program. Each summer semester, 18 students will be admitted to the program. If not admitted, applicants must reapply each year.

COLLEGE OF WESTERN IDAHO - SURGICAL TECHNOLOGY PROGRAM APPLICATION

LAST NAME	FIRST NAME	M.I.	CWI STUDENT ID		
ADDRESS	CITY	STATE	ZIP	CWI EMAIL	
PHONE NUMBER (INCLUDING AREA CODE)			OTHER PREVIOUSLY USED NAMES		

APPLICATION INSTRUCTIONS

You must read and complete all of the steps to ensure a complete application. Only complete applications will be reviewed. Applications for the summer 2022 program start will be accepted beginning November 1, 2021 through the application deadline **March 11, 2022**. No applications will be accepted after the deadline. It is **STRONGLY RECOMMENDED** that you complete the following steps *at least* a couple months prior to the Surgical Technology program deadline in March to ensure your transcripts have been received and that your coursework has been evaluated in time to submit this application for the Surgical Technology program. All requested forms can be found under "Program Resources," located at the bottom left-hand navigation menu on our CWI program webpage at the following link: <https://cw.edu/program/surgical-technology> **The Surgical Technology Program will begin with the summer semester with the 2 courses of SURG-100 and SURG-103.**

STEP 1: COMPLETE ITEMS *PRIOR TO* PROGRAM APPLICATION SUBMISSION

- 1) Admitted as a CWI Student - <https://forms.cw.edu/registration/app01.php>
- 2) Complete a [Bachelor's Degree Evaluation Request](#) form **if** you are transferring to CWI with a bachelor's or master's degree. Please submit your completed Bachelor's Degree Evaluation Request form to One Stop.

STEP 2: *REQUIRED* APPLICATION SUBMISSION MATERIALS

- 1) Surgical Technology Program Application (this form) - Only complete applications will be considered.
- 2) Enclose a copy of your most current "My Progress" report – your Student Success Advisor can print a copy for you. Use this report for scoring on the Surgical Technology application. Please highlight the pertinent pre and co requisite courses. If you are unsure of your catalog year, please see your student profile in your MyCWI or ask your advisor.
- 3) CWI Professional Reference Forms – Two professional references are required. Only two will be accepted. Reference letters, not on the CWI form, will not be accepted. Professional references must be from a supervisor, manager, teacher, or co-worker.
- 4) Enclose unofficial copy of your transcripts (**highlight pre and co requisite courses as well as previous degrees**).
- 5) Signature on the final page acknowledging that your attendance is required at the Program Overview.

STEP 3: OPTIONAL MATERIALS

While not required, this is a competitive program. These materials count toward your ranking points.

- Include copies of CURRENT Healthcare Certifications (CNA, CMA, EMT, etc.). Expired or lapsed certifications will not be accepted.
- CWI Healthcare Employment Verification Form(s) showing past or present healthcare work history and/or volunteer healthcare work history (form is under "Program Resources"). Verifications on other forms will not be accepted.
- COURSE CREDIT VERIFICATION FORM - In-progress coursework will be verified upon the submittal of your official transcripts at semester end. In order to receive application credit, please have the COURSE CREDIT VERIFICATION FORM (found under "Program Resources") signed by your instructor as close to application deadline as possible so that a grade in that course may be reflected on the form.

STEP 4: CALCULATE CUMULATIVE GPA FOR THE FOLLOWING COURSES WITH A "C" OR HIGHER

These courses should be completed prior to application. However, in-progress courses of BIOL 227, BIOL 227L, BIOL 228, and BIOL 228L only, will be scored as well, if they are documented on a *completed* Course Credit Verification Form reflecting the current grade in the course. Completion of these courses and/or degrees must be part of your CWI student record. Course equivalencies are determined by CWI. **BIOL 227/L, BIOL 228/L and HLTH 101 must have been completed within 5 years, unless you have been working in the medical field and utilizing this information on a daily basis.**

Course Prefix & Title	Course Credits	Multiply	Letter Grade (Circle One)			Grade Points (# credits X grade)
			A	B	C	
BIOL 227 Human Anatomy & Physiology I	3	X	4	3	2	
BIOL 227L (Lab)	1	X	4	3	2	
BIOL 228 Human Anatomy & Physiology II	3	X	4	3	2	
BIOL 228L (Lab)	1	X	4	3	2	
HLTH 101 Medical Terminology	3	x	4	3	2	
<i>Total Credits:</i>			<i>Total Grade Points:</i>			
Divide Total Grade Points by Total Course Credits for Cumulative GPA =						
Multiple your Cumulative GPA by 2 =						

STEP 4 Scoring: **Total Points:** _____

A student's GPA is calculated based on this equation:

$$\begin{aligned} & \text{Total number of quality/grade points} \\ \div & \text{Total number of credits taken} \\ = & \text{GPA} \end{aligned}$$

STEP 5: VERIFY THE COMPLETION OF THE FOLLOWING COURSES WITH A "C" OR HIGHER

These courses should be completed prior to application. However, in-progress courses for BIOL 228/L and HLTH 101 only, will be scored as well, if they are documented on a *completed* Course Credit Verification Form reflecting the current grade in the course. Completion of these courses and/or degrees must be part of your CWI student record. Course equivalencies are determined by CWI. **BIOL 227/L, BIOL 228/L AND HLTH 101 must have been completed within 5 years, unless you have been working in the medical field and utilizing this information on a daily basis.**

COURSE	Complete?		Points Scored
	Yes (2 Points)	No (0 Points)	
BIOL 227 Human Anatomy & Physiology I			
BIOL 227L Human Anatomy & Physiology I Lab			
BIOL 228 Human Anatomy & Physiology II			
BIOL 228L Human Anatomy & Physiology II Lab			
HLTH 101 Medical Terminology			
<i>Total Points</i>			

STEP 5 Scoring: Add up the points for the completed course(s) above..... **Possible Points (10):** _____

STEP 6: VERIFY THE COMPLETION OF THE FOLLOWING COURSES WITH A "C" OR HIGHER

Completion of the following courses is not required to apply to the Surgical Technology program. However, program admission is competitive, so completion of these courses increases your ranking points. Ideally, these courses should be completed prior to application. However, in-progress courses will be scored as well, if they are documented on a *completed* Course Credit Verification Form reflecting the current grade in the course. Completion of these courses and/or degrees must be part of your CWI student record. Course equivalencies are determined by CWI.

COURSE	Complete?		Points Scored
	Yes (1 Point)	No (0 Points)	
GEM 1 – Written Communication			
GEM 2 – Oral Communication			
GEM 3 – Mathematical Ways of Knowing			
GEM 6 – Social and Behavioral Ways of Knowing			
GE Elective - Any additional General Education course from approved list (science or language course recommended) *BIOL 227/L can be used for the General Education Elective			

STEP 6 Scoring: Add up the points for the completed course above.....**Possible Points (5):** _____

STEP 7: Indicate any other health science related courses that you have successfully completed ("C" or above). These will be verified on your transcripts.

HEALTH SCIENCE RELATED COURSE Points	
Pathophysiology = 1 point	
Chemistry = 1 point	
Microbiology = 1 point	
Nutrition = 1 point	
Health Ethics = 1 point	
Other, <u>please indicate course</u> = 1 point each	

STEP 7 Scoring: Add up the points for the completed courses above..... **Total Points:** _____

STEP 8: RECORD YOUR OVERALL GPA from your most recent college transcripts

Please calculate your overall GPA from your most recent college transcripts.

STEP 8 Scoring: **Possible Points (4):** _____

STEP 9: VERIFICATION OF CURRENT AND UNINCUMBERED HEALTH CERTIFICATION

While a healthcare certification is not required to apply, they do count towards your ranking points. Include a copy of your current certifications. Expired or lapsed certifications will not be accepted.

CERTIFICATION	Points
CNA (Certified Nursing Assistant) = 1 point	
EMT (Emergency Medical Technician) = 2 points	
CMA (Certified Medical Assistant)/RMA (Registered Medical Assistant) = 2 points	
Paramedic = 3 points	
Other, please indicate what type:	

STEP 9 Scoring: Enter the points for all current certifications held.....**Total Points:** _____

STEP 10: PROFESSIONAL REFERENCE FORMS

The reference form must be submitted IN A SEALED ENVELOPE with this application. Reference professionals should return the reference form to the applicant in a sealed envelope with their signature across the back of the envelope, to ensure it hasn't been opened. Only professional references will be considered, i.e. supervisors, instructors, professors, co-workers. Because of the anonymity of this section, you will not be able to score this area. Each positive reference is worth 10 points.

STEP 11: INTERVIEW

If you are one of the top scoring applicants, you will be selected for an interview. The applicant pool varies every year so there is no way to offer a baseline or average score for applicants to shoot for. The Reference forms are confidential and each positive reference has a possibility of being worth 10 points. If you are selected to interview, there are an additional 50 possible points awarded in that process.

STEP 12: SIGN THIS APPLICATION

I certify that all the information provided in this application is true and correct to the best of my knowledge. I understand that falsification of information is cause for denial of admission/expulsion. Illegal use, possession, and/or misuse of drugs or a felony conviction may prevent me from being admitted into the Surgical Technology Program.

STUDENT SIGNATURE DATE

STEP 13: SUBMIT THIS APPLICATION

- 1) Together with this application, submit all of the materials required in Step 2 in one large sealed envelope to CWI prior to **March 11th, 2022 by 5:00 p.m.** for consideration.
- 2) Write your name and "**Surgical Technology Program Application**" on the envelope
- 3) **Hand-deliver ONLY to:** **OR** **Mail ONLY to:**
College of Western Idaho
One Stop Student Services
Lynx Building
9300 West Overland Road
Boise, ID 83709
College of Western Idaho
One Stop Student Services
Lynx Building MS 5100
P. O. Box 3010
Nampa, ID 83653

NO ADDITIONAL MATERIALS WILL BE ACCEPTED TOWARD YOUR APPLICATION AFTER SUBMISSION OF YOUR PACKET.

I understand that, as a Surgical Technology applicant, I am required to attend a **Mandatory Program Overview** with Surgical Technology Faculty, on **Thursday, March 17th, 2022** at 5:00 pm via ZOOM. The ZOOM meeting invitation will be sent out after the March 11th application deadline using the CWI student email address.

STUDENT SIGNATURE DATE

SURGICAL TECHNOLOGY - ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)

Explore More About This Program: <https://cwi.edu/program/surgical-technology>

Plan of Study Guide

The course sequence listed below is strongly recommended in order to complete your program requirements. Many Career and Technical Education (CTE) courses have prerequisites and/or corequisites that have been accounted for within this Plan of Study Guide. Please register for each semester as shown using the Student Planning tool in myCWI. Consult your Student Success Advisor for any questions regarding this course sequence plan.

Course	Course Title	Min Credits
Program Admission Requirements ¹		
BIOL 227	Human Anatomy and Physiology I ²	3
BIOL 227L	Human Anatomy and Physiology I Lab ²	1
BIOL 228	Human Anatomy and Physiology II	3
BIOL 228L	Human Anatomy and Physiology II Lab	1
HLTH 101	Medical Terminology	3
Minimum Credit Hours Required		11

¹ Courses required for program admission are included within the total minimum credit hours required for graduation in this program.

² Completion of BIOL 227 Human Anatomy and Physiology I and BIOL 227L Human Anatomy and Physiology I Lab fulfill the GE Elective requirement for this program.

First Year

Spring	Credit Hours
GEM 1 - Written Communication course (http://catalog.cwi.edu/degree-certificate-requirements/general-education/#gem1) ¹	3
GEM 2 - Oral Communication course (http://catalog.cwi.edu/degree-certificate-requirements/general-education/#gem2) ¹	3
GEM 3 - Mathematical Ways of Knowing course (http://catalog.cwi.edu/degree-certificate-requirements/general-education/#gem3) ¹	3
GEM 6 - Social & Behavioral Ways of Knowing course (http://catalog.cwi.edu/degree-certificate-requirements/general-education/#gem6) ^{1,2}	3
Total Semester Credit Hours	12

Summer

SURG 100	Introduction and Basic Sciences	3
SURG 103	Surgical Technological Sciences	3
Total Semester Credit Hours		6

Fall

SURG 101	Operating Room Techniques	5
SURG 102	Sterilization and Disinfection	1
SURG 110	Preparation of the Surgical Patient	3
SURG 111	Surgical Procedures	6
SURG 150	Job-Seeking Skills	1
Total Semester Credit Hours		16

Second Year

Spring		
SURG 116	Perioperative Care of Surgical Patients	1
SURG 132	Surgery Clinical Practice	8

SURG 290	Surgical Technology Capstone	7
	Total Semester Credit Hours	16
	Minimum Credit Hours Required	50

- 1 Completion of general education (GE) courses is not required to apply to the Surgical Technology program, however, program admission is competitive and completion of these courses increases your standing in the application process. Ideally, these courses should be completed prior to submitting a program application.
- 2 PSYC 101 Introduction to Psychology is recommended.