PRACTICAL NURSING (PNUR) APPLICATION

One Stop Student Services – 208.562.3000
PO Box 3010 – Nampa, ID 83653 – cwi.edu

This form is used to apply for admission to the Practical Nursing Program. Students interested in the program must first apply for admission to the College. Admission to the College does not guarantee admission to the Practical Nursing certificate program. Each spring semester, twenty-four students are admitted to the program. If not admitted, applicants must reapply each year. We encourage students to wait until completing the Practical Nursing program before applying to the Practical Nursing program.

COLLEGE OF WESTERN IDAHO - PRACTICAL NURSING PROGRAM APPLICATION

LAST NAME	FIRST NAME	M.I.	CWI STUDENT ID

ADDRESS	CITY	STATE	ZIP	**CWI EMAIL PREFERRED**

PHONE NUMBER (INCLUDING AREA CODE)	OTHER PREVIOUSLY USED NAMES

APPLICATION INSTRUCTIONS

You must read and complete **all** of the steps to ensure a complete application. Only complete applications will be considered for admission. Applications for the Spring 2024 program start are accepted beginning **September 2, 2024** through the application deadline **October 25, 2024 by 4 pm MST**. **No applications will be accepted after the deadline. PLEASE NOTE: Spring 2025 Cohort Applicants will be notified via their CWI email of the status of their application after Friday, November 15, 2024.** It is STRONGLY RECOMMENDED that you complete the following steps *as soon as possible*, to ensure your transcripts have been received and that your coursework has been evaluated in time to submit this application for the Practical Nursing Program.

STEP 1: COMPLETE ITEMS *PRIOR TO* PROGRAM APPLICATION SUBMISSION

☐ **1)** Admitted as a degree-seeking CWI student - https://forms.cwi.edu/registration/app01.php

☐ **2)** Complete the Bachelor's Degree Transfer Credit Request Form *if* you have completed a bachelor's or master's degree. (***Do not include*** *the Bachelor's Degree Transfer Credit Request Form with your practical nursing application - Please submit the form separately to One Stop)*. It is highly recommended that all transcripts and the Bachelor's Degree Transfer Credit Request Form be submitted as soon as possible before the deadline for processing.

☐ **3)** 'View Your Progress' in myCWI and verify all coursework is listed. The *View Your Progress* can be found in your Plan & Register through My Toolkit for Students in myCWI. This is what CWI staff will use to verify your application points. Here is a tutorial on how to find this report: http://cwi.edu/current-students/viewing-your-progress-towards-graduation

☐ **4)** Kaplan Nursing Admissions Exam - Visit http://cwi.edu/current-students/assessment-and-testing-centers to schedule your Kaplan Nursing Admissions Exam WELL in advance of submitting your nursing application. The Kaplan Nursing Admissions Exam must be taken at the CWI Testing Center. Openings are on a first-come, first-serve basis. **A student is only allowed two attempts between the beginning of Januray and the end of November.** It is your responsibility to include a copy of your assessment in your application upon submitting your application. Kaplan scores are valid for up to five years

STEP 2: *REQUIRED* APPLICATION SUBMISSION MATERIALS

☐ **1)** Practical Nursing Program Application (this form) - Only complete applications will be considered for admission

☐ **2)** Current Competency documentation (if applicable).

☐ **3)** Copy of Kaplan Nursing Admissions Test (must be within five years).

☐ 4) Course credit verification form for in progress classes (if applicable)

STEP 3: CALCULATE CUMULATIVE GPA FOR THE FOLLOWING COURSES WITH A "C" OR HIGHER

Students currently enrolled in pre-requisite courses may apply to the Practical Nursing Program. If students apply with coursework currently "in-progress" the current grade will be used for scoring on the application. All "in progress" courses must be included on the course credit verification form in order to satisfy this requirement. Students with "in progress" coursework may be tentatively accepted into the Practical Nursing Program. Final grades for "in-progress" courses will be verified upon conclusion of the fall semester. If there is a substantial change in the student's "in progress" course score or if the student does not complete a course, the student's tentative acceptance will be rescinded. **All courses in this section, except for HLTH 101 – Medical Terminology, must have been completed within the last seven years.** To show current competency in courses older than seven years, please see the Practical Nursing Student FAQs on https://cwi.edu/file/practical-nursing-faqs.

Pre-requisites Course Prefix & Title	Course Credits	*Multiply*	Letter Grade (Circle One) A B C	Grade Points(# credits X grade	Current Competency Documentation (if applicable)
GEM 3 Math	3-4	x	4 3 2		
HLTH 101 – Medical Terminology	3	X	4 3 2		
BIOL 127 – Human Structure and Function	3	x	4 3 2		
BIOL 127L – Human Structure and Function Lab	1	x	4 3 2		
OR					
BIOL 227 – Anatomy and Physiology I	3	x	4 3 2		
BIOL 227L – Anatomy and Physiology I Lab	1	x	4 3 2		
BIOL 228 – Anatomy and Physiology II	3	x	4 3 2		
BIOL 228L – Anatomy and Physiology II Lab	1	x	4 3 2		
Total Credits:			*Total Grade Points:*		
Divide Total Grade Points by Total Course Credits for Cumulative GPA =					
Multiple your Cumulative GPA by 2 =					

STEP 3 Scoring:……**Possible Points (8):**_____

A student's GPA is calculated based on this equation:

    Total number of quality/grade points
÷   Total number of credits taken
=   GPA

STEP 4: VERIFY THE COMPLETION OF THE FOLLOWING COURSES WITH A "C" OR HIGHER

Completion of the following courses is not required to apply to the Practical Nursing Program. However, program admission is competitive so completion of these courses may increase your ranking points. Students currently enrolled in pre-requisite courses may apply to the Practical Nursing Program. If students apply with coursework currently "in-progress" the current grade will be used for scoring on the application. All "in progress" courses must be included on the course credit verification form in order to satisfy this requirement. Students with "in progress" coursework may be tentatively accepted into the Practical Nursing Program. Final grades for "in-progress" courses will be verified upon conclusion of the fall semester. If there is a substantial change in the student's "in progress" course score or if the student does not complete a course, the student's tentative acceptance will be rescinded.

COURSE	Complete?		Points Scored
	Yes (1 Point)	No (0 Points)	
ENGL 101 - English Composition 1			
PSYC 101 - General Psychology			

STEP 4 Scoring: Add up the points for the completed course above…………………………………….**Possible Points (2):**_____

STEP 5: Kaplan Nursing Admissions Exam

Enter the Score from your enclosed Kaplan Nursing Admissions Exam (must be within five years). The Kaplan Nursing Admissions Exam must be taken at the CWI Testing Center. You will receive 10% of your total score. For example, if you scored a 75.3% on your test, move your decimal point to the left one place and enter 7.53 below for your STEP 6 score. **A student is only allowed two attempts between the beginning of January and the end of November.**

STEP 5 Scoring: Enter the points for 10% of your composite score………………………..………………**Possible Points (10):**_____

STEP 6: VERIFICATION OF CURRENT AND UNINCUMBERED HEALTH CERTIFCATION

While a healthcare certification is not required to apply, it may count towards your ranking points. **Include a copy of your current certification/licensing. Expired or lapsed certifications will not be accepted. Certification must list the date issued and the expiration date(s).** *You must use the certificate/license with the highest points. Ex: If you have a CMA and an EMT certification, you will score a "2" not a "3". However, a CNA and EMT can be combined for two points.*

CERTIFICATION	
	CNA (Certified Nursing Assistant) = 1 point
	EMT (Emergency Medical Technician) = 1 point
	Surgical Technologist = 2 points
	CMA (Certified Medical Assistant)/RMA (Registered Medical Assistant) = 2 points
	Paramedic = 2 points
	Respiratory Therapist = 2 points

STEP 6 Scoring: Enter the points for a completed course above……………………………………………**Possible Points (2):**_____

STEP 7: TOTAL POINTS FROM STEPS 3-6 ABOVE

STEP 3 SCORE: _____
STEP 4 SCORE: _____
STEP 5 SCORE: _____
STEP 6 SCORE: _____

TOTAL SCORE:

STEP 8: SIGN THIS APPLICATION

I certify that all the information provided in this application is true and correct to the best of my knowledge. I understand that falsification of information is cause for denial of admission/expulsion. Illegal use, possession, and/or misuse of drugs or a felony conviction may prevent me from obtaining an Intermediate Certificate in Practical Nursing.

STUDENT SIGNATURE   DATE

☐ 1) Together with this application, submit **all** of the materials required in Step 2 in one large sealed envelope to CWI prior to **October 25, 2024 @ 4:00 p.m.** for consideration.

☐ 2) Write your name and **"Practical Nursing Program Application"** on the envelope

☐ 3) Hand deliver to any One Stop Student Services location at any CWI campus.
Or mail to:

        One Stop Student Services
        MS 3000
        P.O. Box 3010
        Nampa, ID 83653

==NO ADDITIONAL MATERIALS WILL BE ACCEPTED TOWARD YOUR APPLICATION AFTER SUBMISSION OF YOUR PACKET.==

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