



PETITION FOR RE-ENTRY INTO THE REGISTERED NURSING PROGRAM

Registered Nursing Program - School of Health
2407 Caldwell Blvd. - Nampa, ID 83651

This form is used to exercise your right of petition for re-entry into the Registered Nursing program after an unsuccessful semester or program withdrawal. There is no guarantee of readmission and admission is dependent upon seat availability. Please carefully read and follow the directions in the instructions section of this form. When complete, submit form and all required materials to the Department Chair of Nursing.

_____ LAST NAME	_____ FIRST NAME	_____ M.I.	_____ STUDENT ID OR SOCIAL SECURITY NUMBER
_____ PHONE NUMBER (INCLUDING AREA CODE)			_____ DATE OF BIRTH

INSTRUCTIONS

Before you begin the process to petition for re-entry into the Registered Nursing program, it is important to remember that you, the student, are held responsible for deadlines and policies. Note: If you have been out of the program for three semesters, you will need to re-apply for ranking and possible re-entry into first semester

To be considered for a petition for re-entry, you must provide the following:

- 1) Completed Petition for Re-Entry into Nursing Form (this form)
- 2) 95% on Dosage Calculations math test (may not be repeated)
- 3) Demonstrate competency of skills.
 - a. Achieve a passing score on all 3 skills check offs (may not be repeated).
 - i. These skills include: urinary catheterization, medication administration, and physical assessment.
- 4) Passing score of 75% of didactic exam (may not be repeated) from the semester prior to when the student withdrew.
- 5) Successful passing of drug screen (may not be repeated)
- 6) If this is for 2nd semester reentry, the student must show granted readmission must have passed NURS 106 with a C or higher **or** have achieved a C or higher in a nursing pharmacology course approved by the Nursing Department Chair.

Deadline

- Applications for spring semester reentry will be accepted Nov. 1 – 15
- Applications for fall semester re-entry will be accepted April 1 – 15
- All testing (#2-5) must be completed between Dec. 1 – 15 for spring reentry
- All testing (#2-5) must be completed between May 1 - 15 for fall reentry

Petition Process

Upon receipt of the completed Petition for Re-Entry Form and test completion, an ad hoc committee comprised of two nursing faculty (not to include the previous faculty advisor), one staff member from Enrollment and Student Services, and two non-nursing faculty will be convened. This committee will review the information and make a determination. The decision of the Readmission Committee is communicated to the Department Chair and is final. The Department Chair will contact the student within 5 working days of the decision. A decision of denial does not prevent a student from applying for ranking.

Notification Process

You will be notified by email to your CWI email account regarding the outcome of your petition – approved or denied. You should expect to receive notification two to three weeks after the submission of your appeal. Failure to provide required materials will result in a denial.

APPEAL DETAILS

What is the semester of your intended re-entry into the Nursing program?

SEMESTER

YEAR

STUDENT SIGNATURE

I have read the Petition Information, have attached my letter of explanation, and have included pertinent documentation.

STUDENT SIGNATURE

DATE

FOR INTERNAL USE ONLY		
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	<input type="checkbox"/> NO ACTION TAKEN
COMMENTS:		

IMPORTANT: MAKE A COPY FOR YOUR RECORDS