# Spring Onramp Workshops ADULT EDUCATION



## **Topics Covered**

#### **GETTING STARTED WITH GMAIL**

#### April 21, 10 a.m. – 12 p.m. (Room 1116) or April 26, 11 a.m. – 1 p.m. (Room 1116)

- Learn about the basic functions and features of Gmail
- Send personal and professional emails
- Create an email address
- Attach Documents
- Get help choosing or preparing for a career

#### NAVIGATING THE INTERNET SAFELY

#### May 9, 6:30 – 8:30 p.m. (Room 1114) or May 22, 11 a.m. – 1 p.m. (Room 1116)

- Digital citizenship
- Personal privacy and security
- Keeping your information safe
- Recognizing reliable websites
- How to be a responsible and respectful citizen online

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### Location

Ada County Center, Mallard Building (AMAL) 9100 W. Black Eagle Dr. Boise, ID 83709

SIGN UP BY TEXTING 208.917.3301 OR USE THE QR CODE:





Contact Sarah Strickley | text 208.917.3301 | sarahstrickley@cwi.edu