

## Drug Testing Policy

Some CWI programs require students to be drug tested prior to admission and/or prior to externship, clinical, or internship placement. Additionally, CWI reserves the right to request a drug test screening of a student enrolled in one of the following programs:

- Welding & Metals Fabrication
- Machine Tool Technology

Random screenings may occur as a part of the program and in alignment with industry practices. These will be on-site at one of the CWI program facilities and at the cost of the program regardless of outcome.

Instructors may request additional drug screenings if a student is exhibiting signs and/or behaviors associated with intoxication or being under the influence. When this occurs, the instructor will take the following steps:

- The course instructor will immediately notify the department chair or program dean when a student is exhibiting signs and/or behaviors associated with intoxication or being under the influence.
- The instructor and chair/dean will request a private meeting that day with the student to express their concerns.
  - The student will have the opportunity to share any context regarding the concerning behaviors or signs.
  - The student will contact their emergency contact to pick them up from class or site.
  - The student will need to complete a drug screen within 24 hours.
    - Chair or dean will provide student with contact information of drug screening facility.
    - CWI will cover the cost of the screening if the student tests negative.
    - The student will be responsible for the costs if they test positive.
- The student will be placed on Emergency Action Status—Interim Suspension until they provide the department chair or dean the drug screen results.
  - Chair or dean will notify the dean of students via email or phone call.
  - Chair or dean will submit a student misconduct form via Maxient.
  - Dean of Students will send student Emergency Action Letter via email and notify those with a need to know.
    - **Positive Test:** Student is referred to the dean of students for the student conduct process.
    - **Negative Test:** Students will meet with the chair or dean to outline behavioral expectations moving forward and offer referrals to resources as needed.
      - Dean of Students will lift the Emergency Action and notify those with a need to know.
        - Instructor(s) will provide student with missed notes and course information. Student will have reasonable extensions to submit missed work during the interim action.

**Call 9-1-1 if the student passes out, has a seizure, or is aggressive.**

Signs and Behaviors Associated with Intoxication or Being Under the Influence

Please note this list is not exhaustive:

- Slurred speech
- Coordination and balance issues
- Blurred vision
- Clammy, pale, blue skin/lips
- Excessive sweating
- Odor (alcohol, marijuana, etc.)
- Vomiting
- Passing out
- Nodding in and out of consciousness
- Confusion
- Irregular breathing (slowed breathing or rapid breathing)
- Seizures
- Hallucinations
- Aggression
- Rapid or rambling speech
- Track marks/Needle marks
- Weight loss
- Change in attendance and/or performance
- Mood swings
- Hearing colors or seeing sounds