



**College of Western Idaho
Advancement Gift Fee Policy
Effective October 10, 2023**

In an effort to sustain and expand exceptional engagement with College of Western Idaho's (CWI) donors and alumni, the adopted gift fee will enable CWI Advancement to strategically expand fundraising efforts that will result in increased private support to the college.

The following gift fee structure was approved by the College of Western Idaho Foundation Board effective October 10, 2023:

- **A 3% gift fee will apply to all non-endowed fund donations up to 1 Million dollars received by CWI Foundation.** Minimum donation is \$25.
- **A 1% gift fee will apply to all non-endowed fund donations over 1 Million dollars received by CWI Foundation.**
- **An annual .5% investment fee will apply to all endowed funds.** The investment fee will not be distributed until the endowed fund has participated in the long-term pooled investment portfolio for four (4) quarters.

Gift Fee Details:

- The gift fee will be applied to gifts processed by the CWI Foundation to meet operation needs. Providing upgrades to its information and processing systems, support the growth and efficiency of fundraising operations, and increase the number of focused fundraising staff. Each of these initiatives expands our capacity to encourage philanthropic support and engagement for CWI among alumni, friends and business partners.
- The gift fee does not affect tax-deductibility of gifts; donors will receive full credit for the total amount of their donation. The fee is an internal accounting adjustment.
- Public colleges generally utilize a combination of three funding sources to pay for the growing cost of fundraising efforts: the operating budget, gift fees, and endowment investment fees.
- The CWI Foundation Board has the authority to request information regarding how fees are used by CWI Advancement.
- The gift fee cannot be waived but there are instances where the fee will not be assessed.
 - The fee will not apply for a private foundation that has a written policy stating it will not pay gift fees.
 - The fee will not be applied to non-cash gifts (in-kind, services, real estate) that will not or cannot be sold.