

Administrative Specialist Internship Opportunity



Enhance your educational experience at College of Western Idaho and the College's Administrative Specialist (ADMS) program through an internship. Take what you are learning in your classes and apply it in a structured, real-world work environment. Experience through internships can enhance your skills and serve as a stepping stone in your transition from college into the workforce.

- » ADMS students are eligible for internships following their 2nd semester.
- » Internships can be with any employer seeking your administrative skills.
- » 45 work hours per credit are required.

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FIVE GREAT Reasons to sign up!

- Academic credit and possible pay for relevant job experience
- Immediate application of coursework
- Experience working in the administrative specialist field
- Networking opportunities with business professionals and potential employers
- Skills and experience to expand your resume or portfolio

GET MORE
INFO TODAY!