What to expect

You have already been registered with NINJIO. The first notification you will see from NINJIO will be your enrollment into the first episode. This email will come from: no-reply@goniniio.com

a. Sample Enrollment Email:



Dear Rita Book,

It's time to take a 4-minute break out of your work day!

You have been enrolled in "TRAINING TITLE".

Please complete this episode within the next 72 hours. We hope you enjoy it!

Team NINJIO



This message was sent to ritabook@cwi.edu because you or your company has a subscription to NINJIO. By watching this and all other NINJIO content, you are bound by NINJIO's terms and conditions, found at https://get.ninjio.com/tcs.

NINJIO, LLC.

support@ninjio.com

- b. To watch your episode, click the "Watch" button. It is important to note, these emails should NOT be forwarded to colleagues. If you need your enrollment email re-issued, please contact support@ninjio.com
- c. Episodes will be about 4 minutes long, with a brief true/false quiz at the end of the course.

- d. If you received a passing grade on the quiz, you would receive an email with a Certificate of Completion. If the course displays the correct answers, you have failed the quiz. Please re-watch the video, to retry the quiz.
- e. You will receive reminder emails on Monday morning if the episode quiz has not been completed.
- f. The recommended browsers for viewing these trainings are Chrome and Edge.
- g. Be sure to use the "Exit" button to properly complete the course.



If you would like to learn more about NINJIO, we encourage you to visit $\underline{www.ninjio.com}$

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