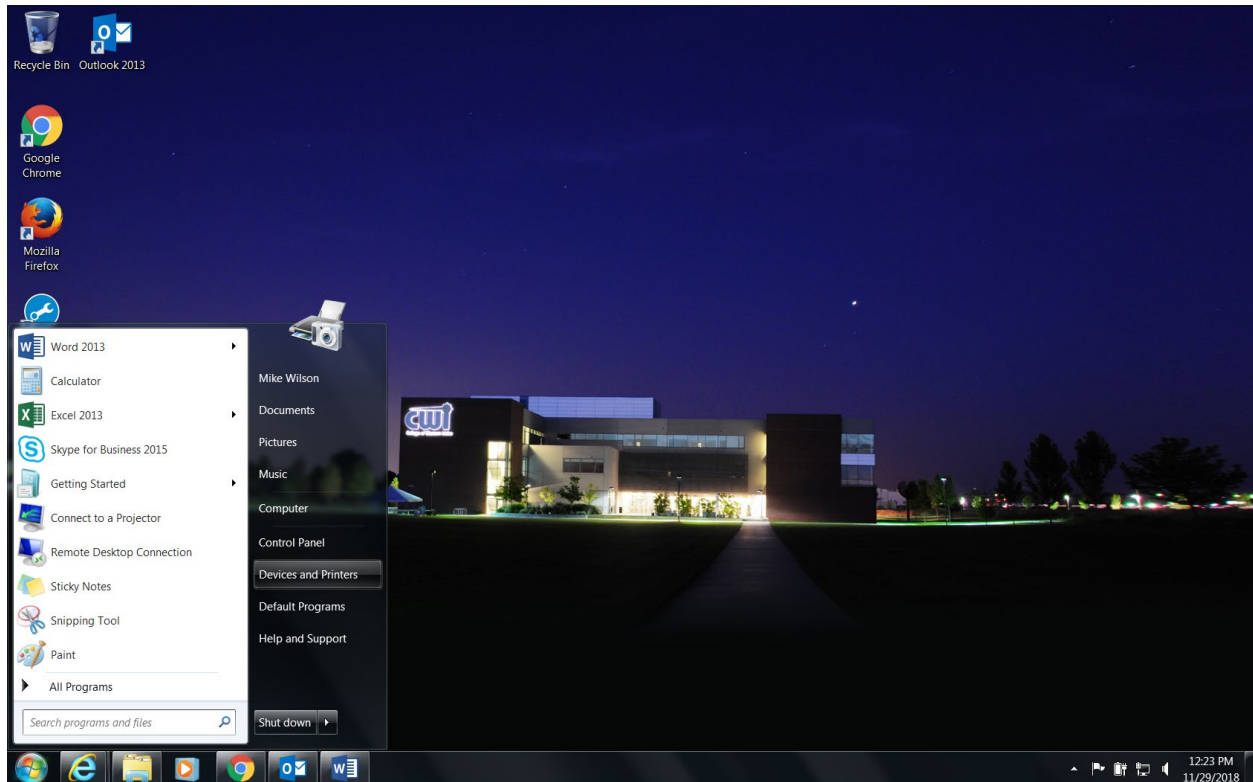
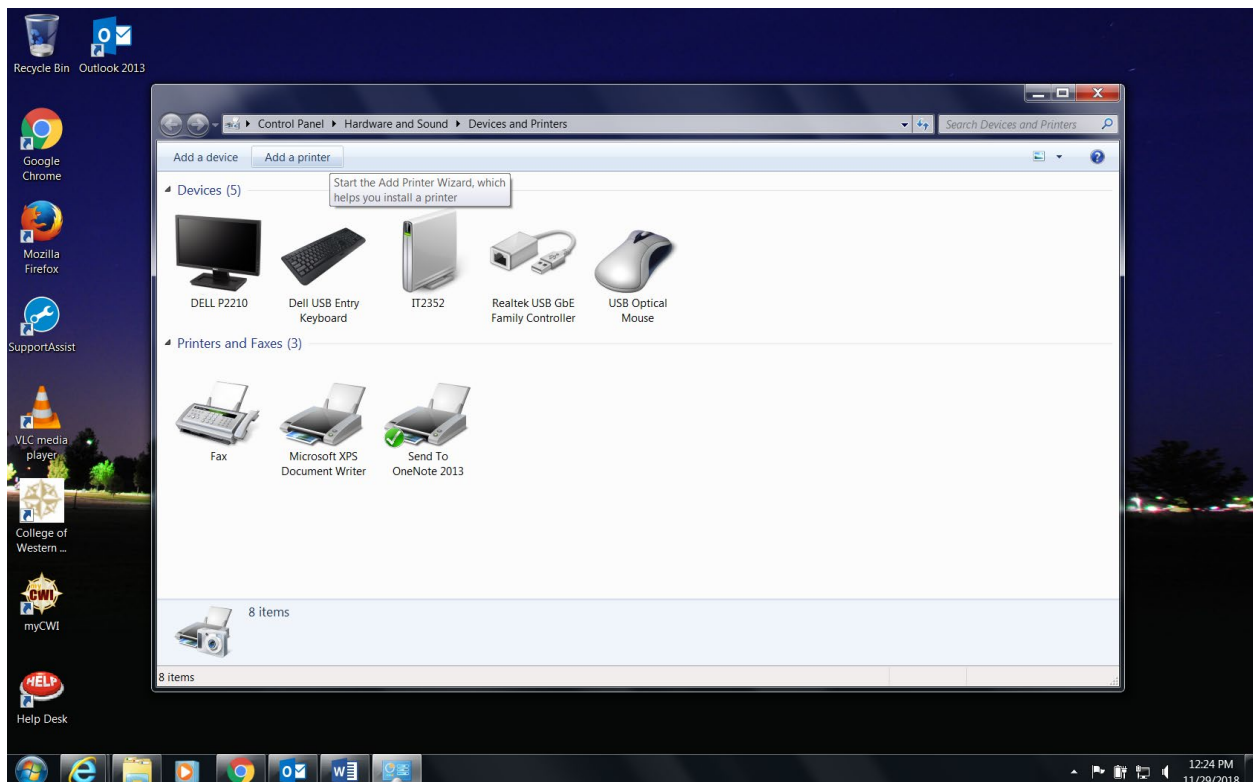


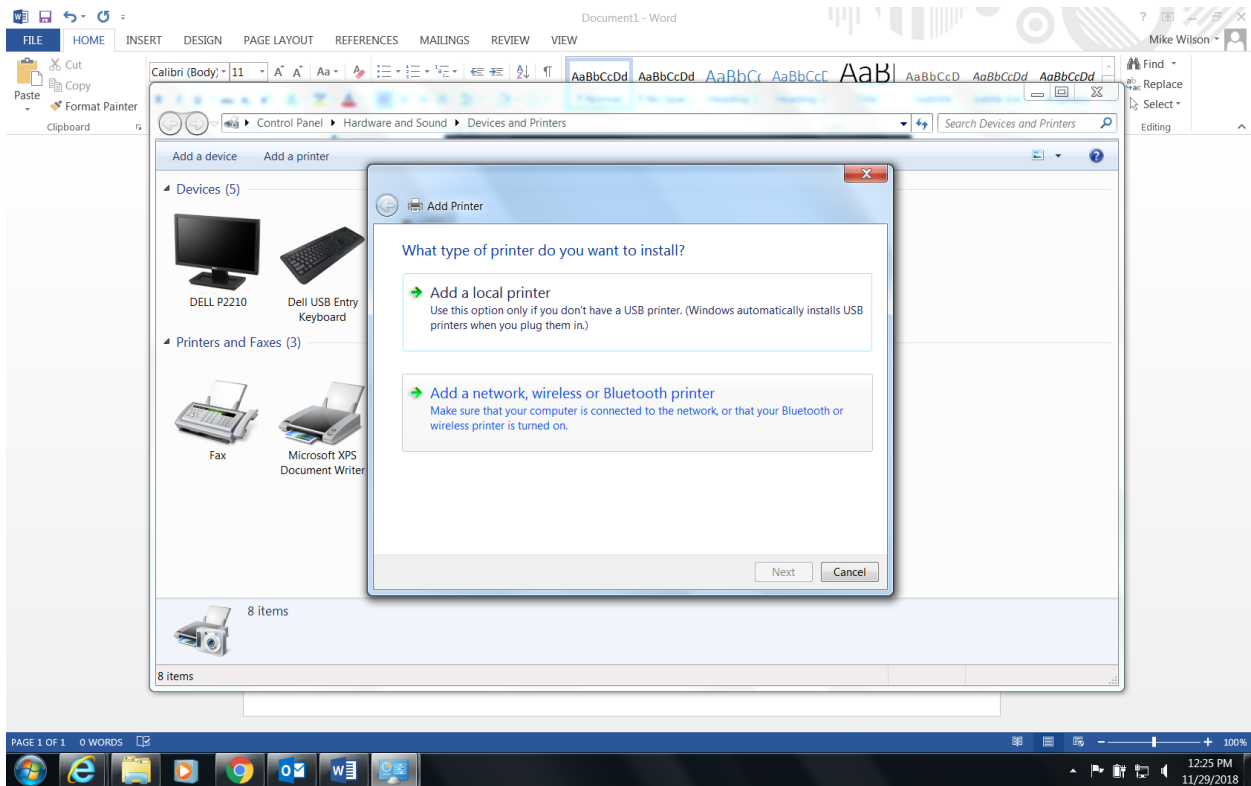
Select Devices and Printers from the start menu in lower left hand corner



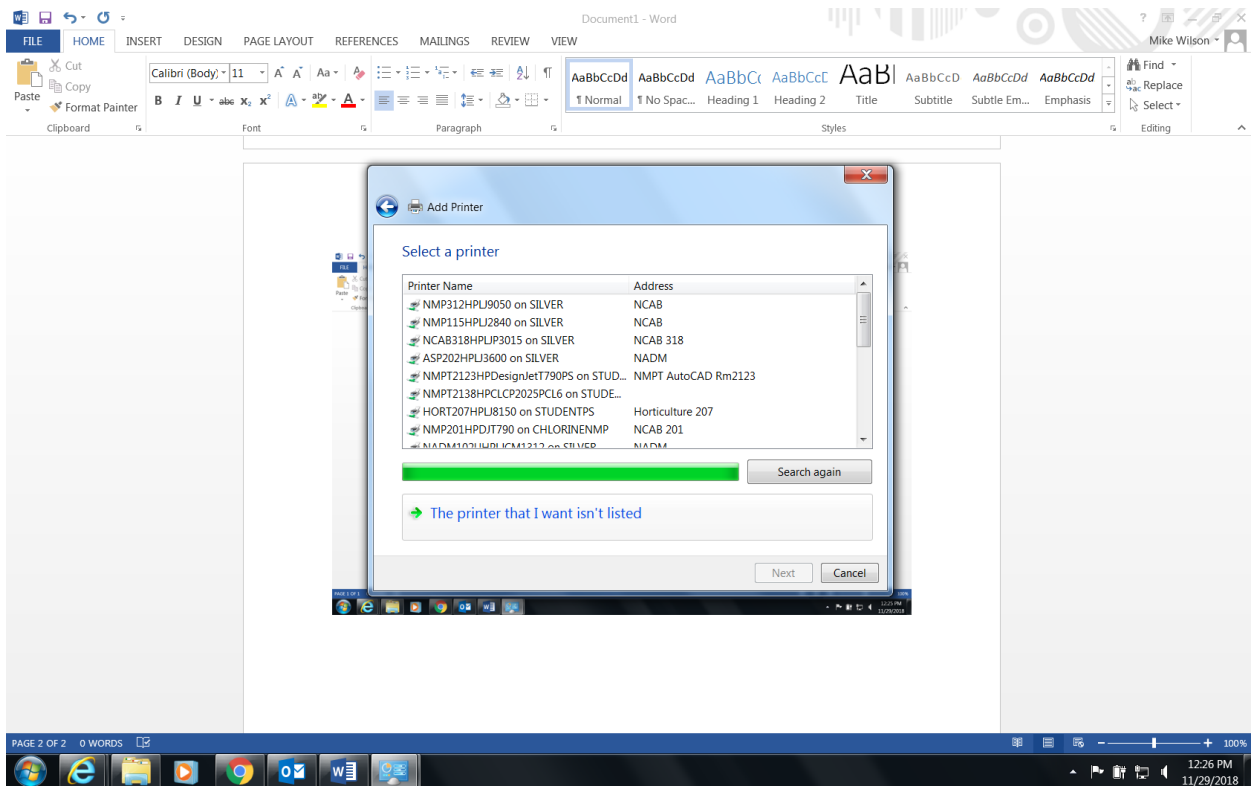
Click Add a printer from the top.



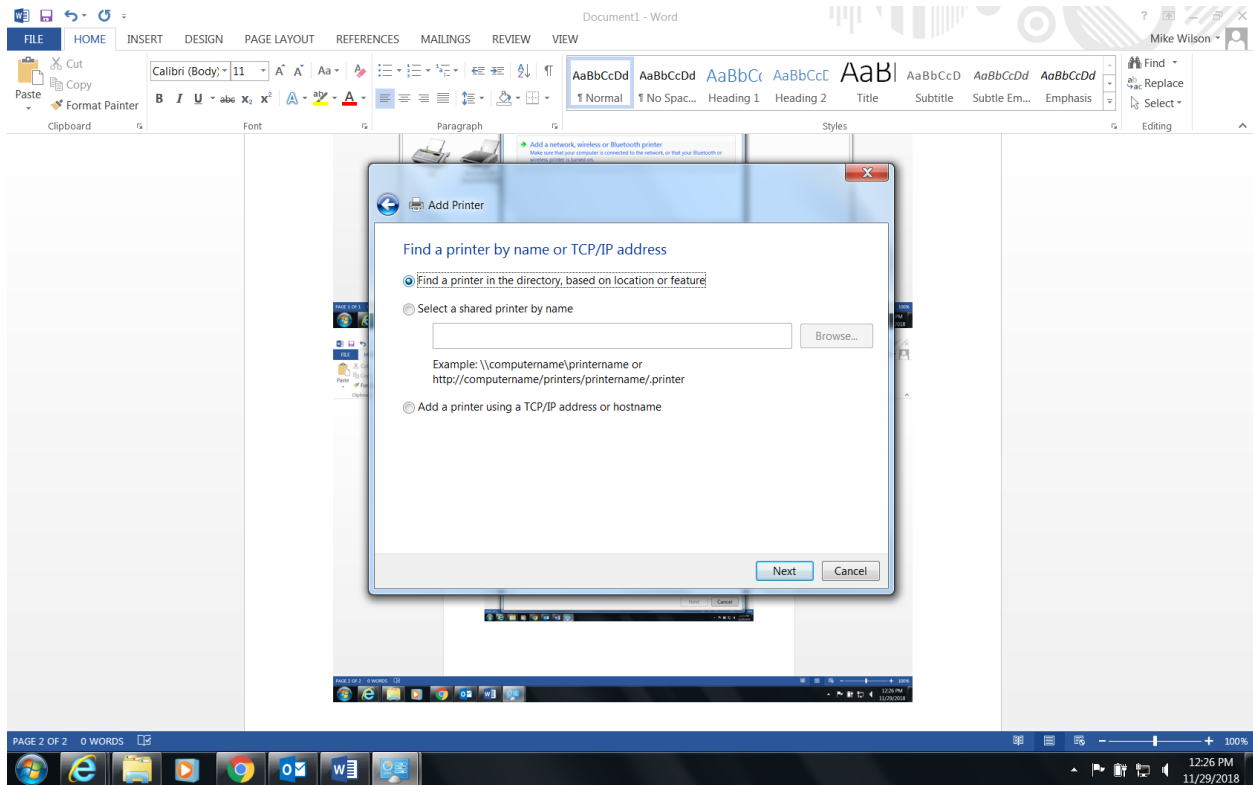
Click Add a network, wireless or Bluetooth Printer.



Click The printer that I want isn't listed at the bottom.



Ensure the radio button “Find a printer in the directory, based on location or feature” is selected and click Next.



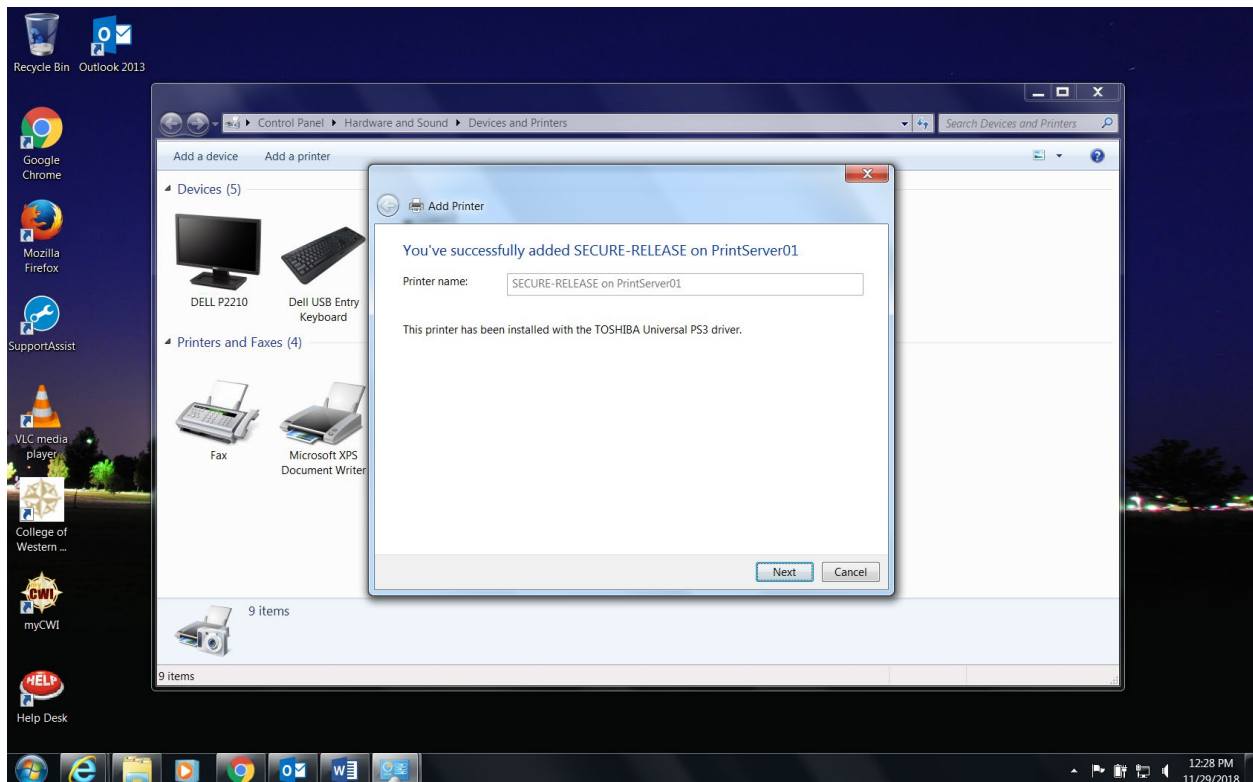
In the search results Click Name to sort and scroll all the way to the bottom and find "SECURE-RELEASE" After highlighting Click OK.

The screenshot shows the 'Find Printers' application window. The search results are as follows:

Name	Location	Model	Server Name	Comment
NMPT1108KY4300	NMPT 1108 OneStop ID#8...	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID#8W018
NMPT1206KY4300...	Automotive Lab 1 ID#85993	Kyocera FS-4300DN KX	CHLORINENMPT.cwi.ad.loc...	
NMPT1206KY4300...	Automotive Lab 1206 ID#8...	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID#8W045
NMPT1207KY4300...	Automotive Lab 2 ID#8W0...	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID#8W044
NMPT1208KY4300...	Automotive Lab 3 ID#8W0...	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID#8W043
NMPT1504KY4300		Kyocera FS-4300DN KX	CHLORINENMPT.cwi.ad.loc...	
NMPT1504KY4300	Machine Tool ID #8W047	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID #8W047
NMPT1807HPM603	Diesel Tool Room ID #8W...	HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	ID #8W046
NMPT2105HP4250	NMPT Assessment Rm 210...	HP LaserJet 4250 PS	StudentPS.cwi.ad.local	ID #8W053
NMPT2110HPLJ52...	NMPT Tutoring Lab	HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	
NMPT2110HPLJ...	NMPT rm 2110 Tutoring/O...	HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	BOE# N/A
NMPT2110KY9530	NMPT Tutoring Lab ID #8...	Kyocera FS-9530DN KX	StudentPS.cwi.ad.local	ID #8W051
NMPT2110TO857	NMPT 2110 Tutoring Lab L...	TOSHIBA Universal Printer 2	StudentPS.cwi.ad.local	ID# 16408
NMPT2123HPDesi...	NMPT AutoCAD Rm2123	HP DesignJet T790ps 44in ...	StudentPS.cwi.ad.local	
NMPT2123KY4300	AutoCAD Rm #2123 ID #8...	Kyocera FS-4300DN KX	StudentPS.cwi.ad.local	ID #8W054
NMPT2123RICOH...	Drafting	PS Driver for Universal Print	StudentPS.cwi.ad.local	BOE# N/A
NMPT2132HPLCL...	NMPT Electronics Rm 2132...	HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	ID#8W049
NMPT2133HPLJ20...	Electronics Rm. 2133 ID #8...	HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	ID #8W050
NMPT2138HPLCL...		HP Universal Printing PCL 6...	StudentPS.cwi.ad.local	
NPTDHPCLJ2025	NPTD Tracy Younger's Offi...	HP Universal Printing PS (v...	Silver.cwi.ad.local	NPTD - HP Color LaserJet CP2025 - BOE ID 8W107
NPTDXRX3615	NPTD Lobby	Xerox Global Print Driver PS	Silver.cwi.ad.local	NPTD Lobby - Xerox 3615 - BOE ID 8W106
NPTDXRX3615	NPTD Lobby	Xerox Global Print Driver P...	StudentPS.cwi.ad.local	NPTD Lobby - Xerox 3615 - BOE 85259
SECURE-RELEASE	CWI	TOSHIBA Universal PS3	PrintServer01.cwi.ad.local	

80 item(s) found

Now you have successfully added SECURE-RELEASE, Click Next and you will see it has been added.



It has now been set as your default printer.

