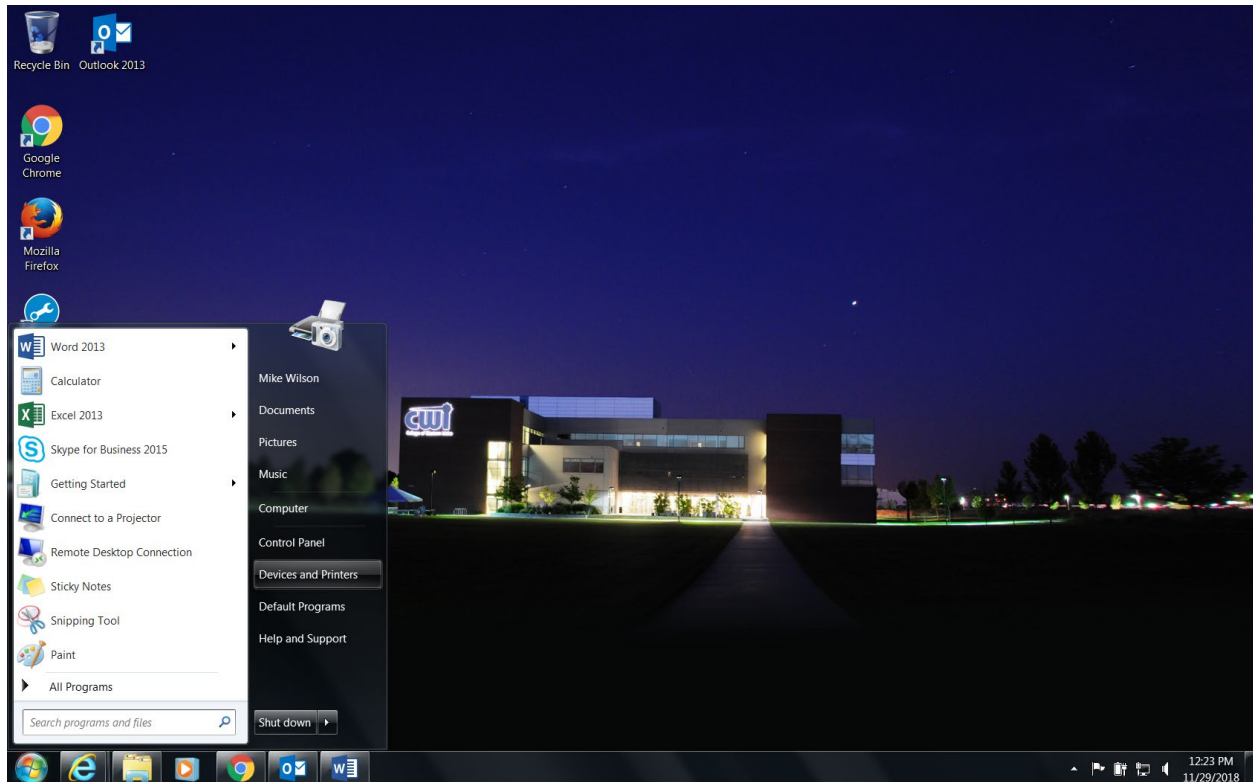
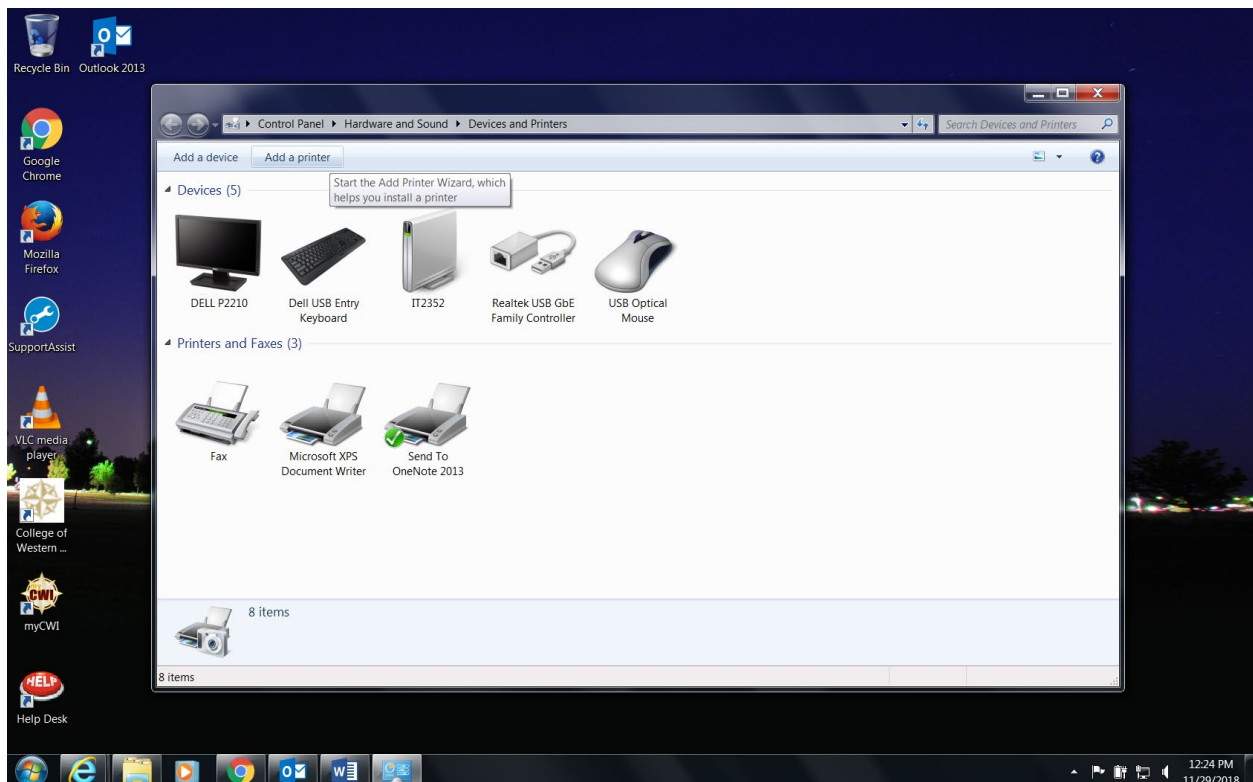


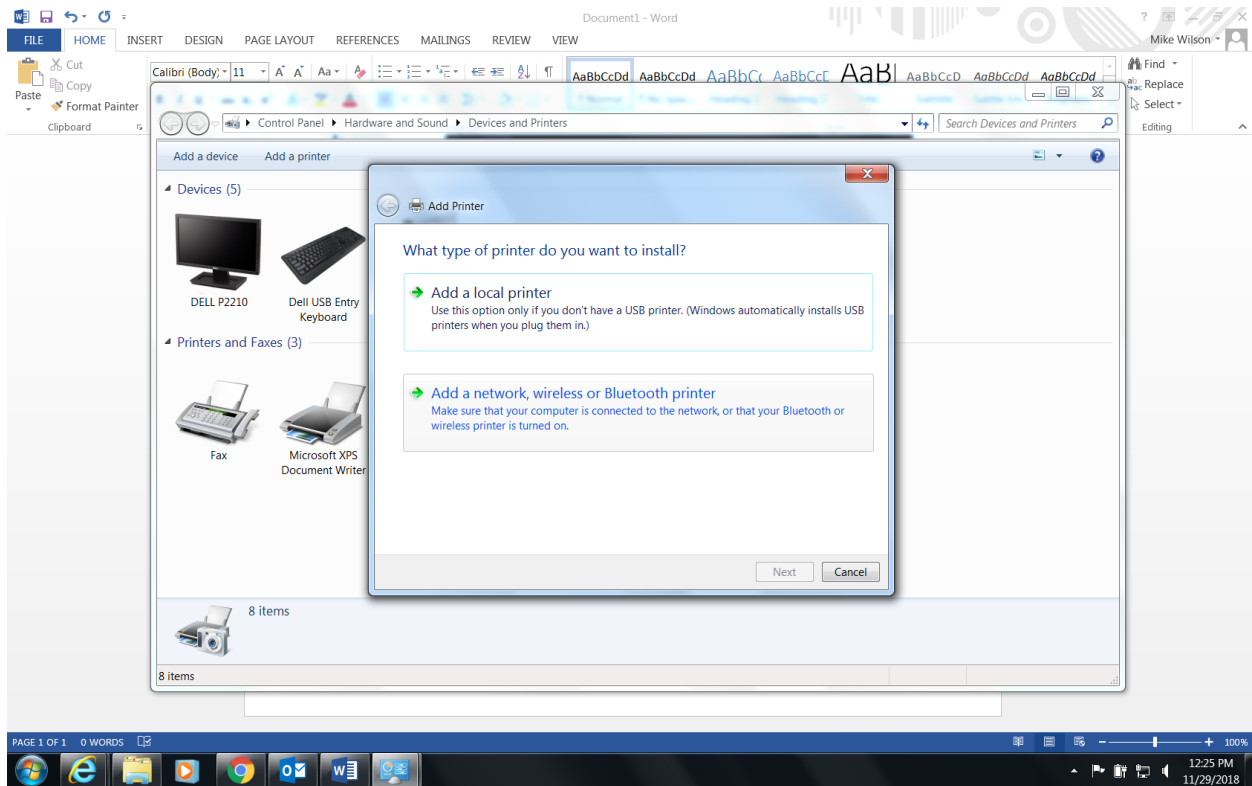
Select Devices and Printers from the start menu in lower left hand corner



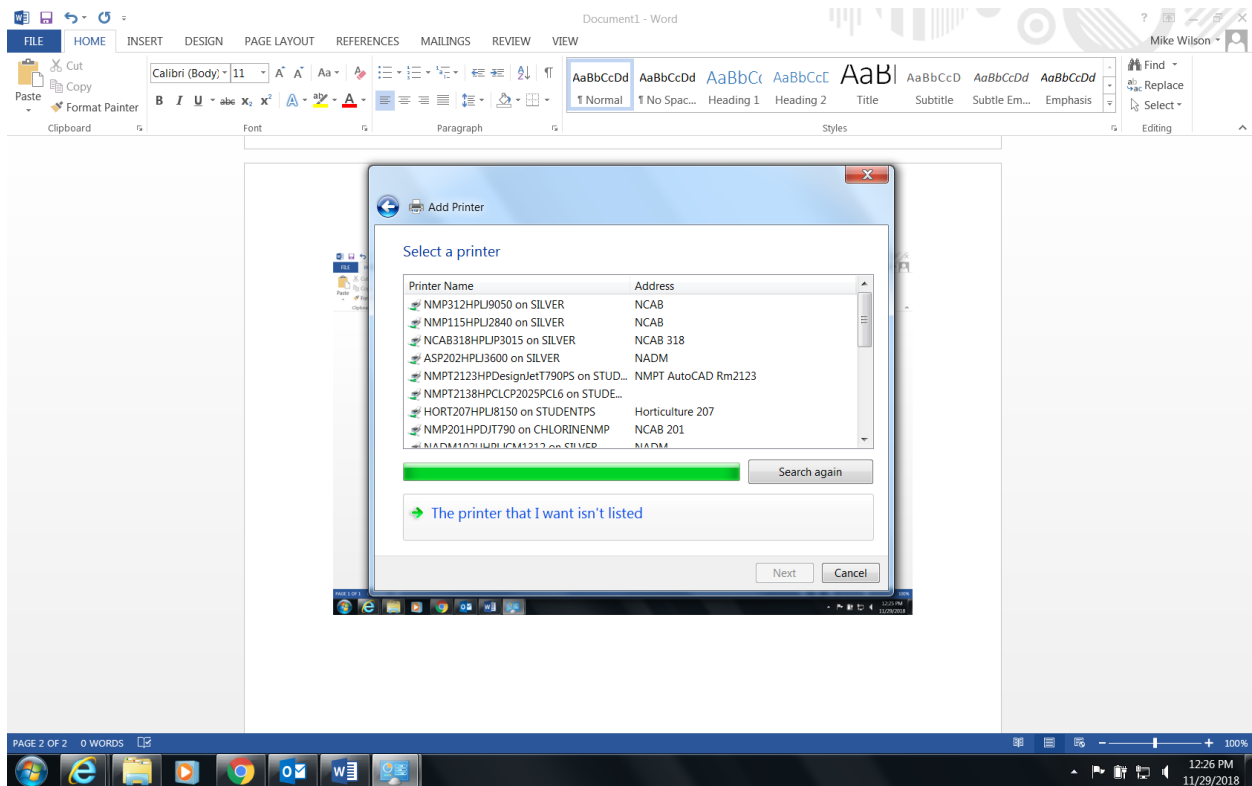
Click Add a printer from the top.



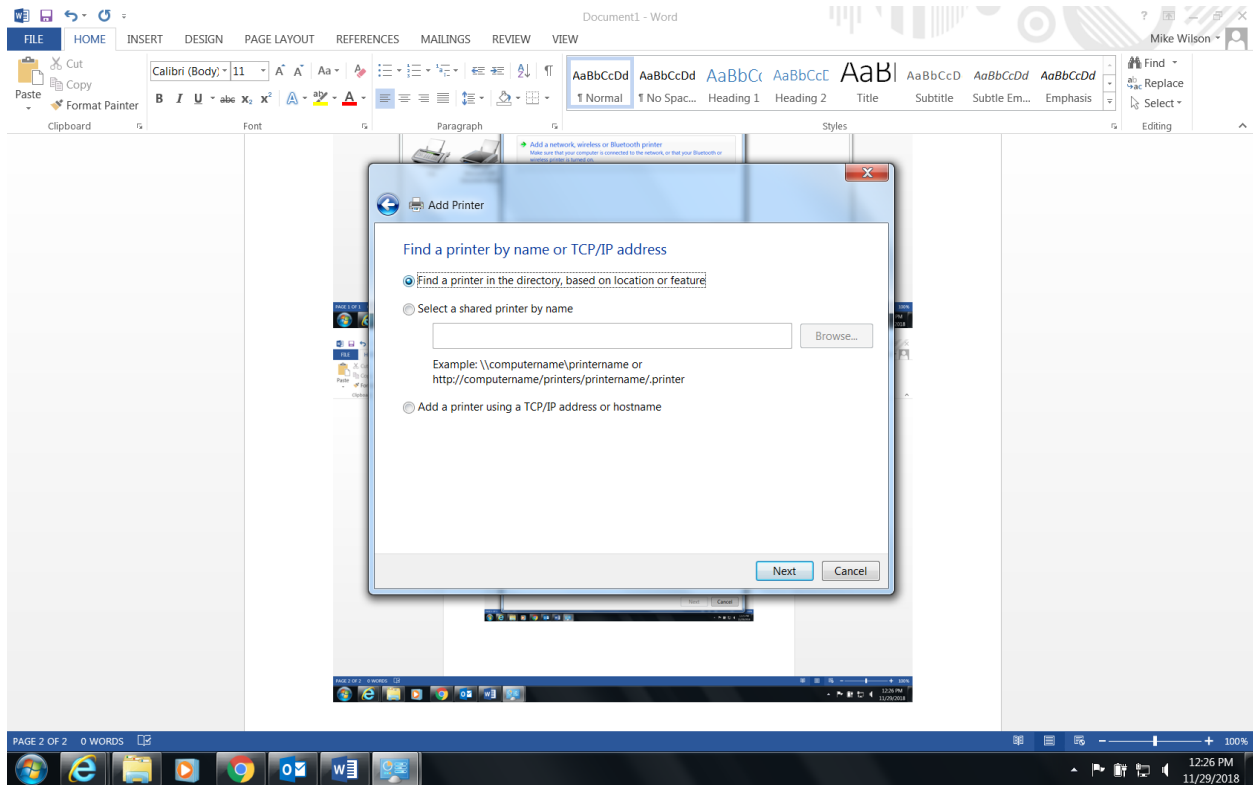
Click Add a network, wireless or Bluetooth Printer.



Click The printer that I want isn't listed at the bottom.



Ensure the radio button “Find a printer in the directory, based on location or feature” is selected and click Next.



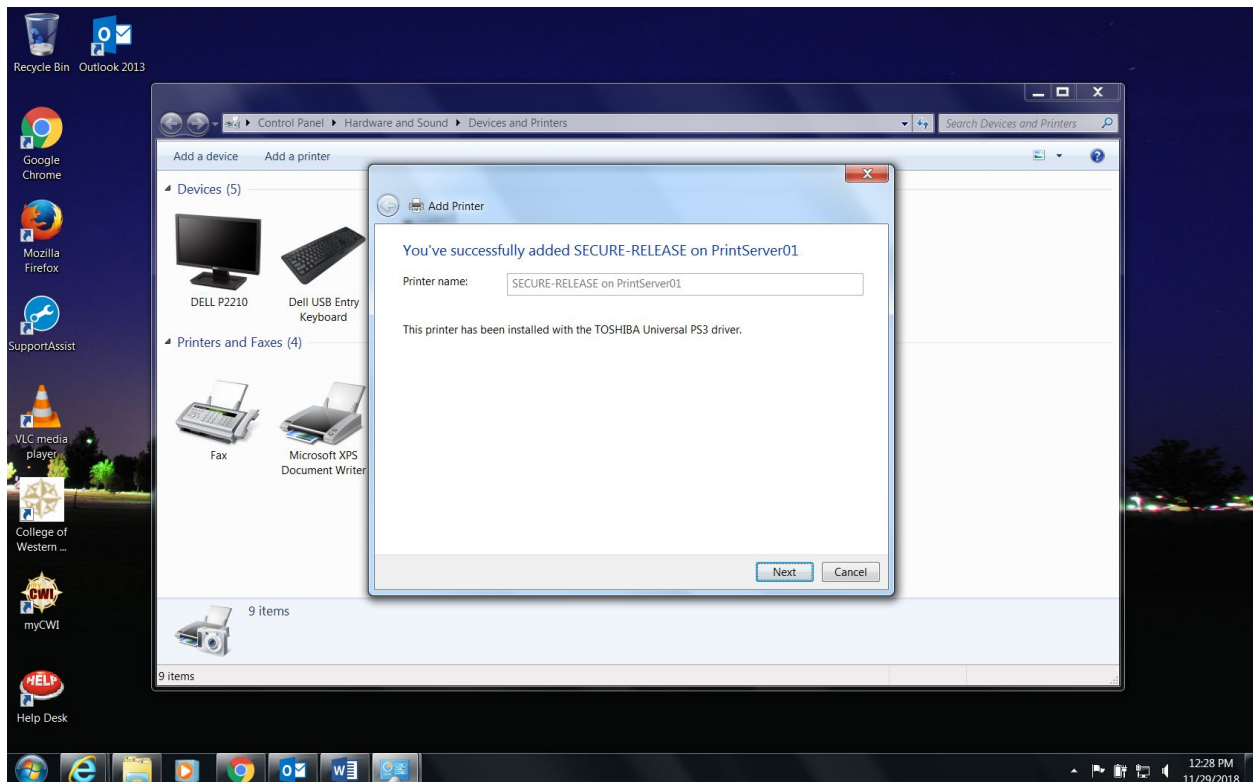
In the search results Click Name to sort and scroll all the way to the bottom and find "SECURE-RELEASE" After highlighting Click OK.

The screenshot shows the 'Find Printers' application window. The search results are as follows:

| Name              | Location                      | Model                          | Server Name                | Comment  |
|-------------------|-------------------------------|--------------------------------|----------------------------|--|
| NMPT1108KY4300    | NMPT 1108 OneStop ID#8...     | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID#8W018                                       |
| NMPT1206KY4300... | Automotive Lab 1 ID#85993     | Kyocera FS-4300DN KX           | CHLORINENMPT.cwi.ad.loc... |  |
| NMPT1206KY4300... | Automotive Lab 1206 ID#8...   | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID#8W045                                       |
| NMPT1207KY4300... | Automotive Lab 2 ID#8W0...    | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID#8W044                                       |
| NMPT1208KY4300... | Automotive Lab 3 ID#8W0...    | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID#8W043                                       |
| NMPT1504KY4300    |                               | Kyocera FS-4300DN KX           | CHLORINENMPT.cwi.ad.loc... |  |
| NMPT1504KY4300    | Machine Tool ID #8W047        | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID #8W047                                      |
| NMPT1807HPM603    | Diesel Tool Room ID #8W...    | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     | ID #8W046                                      |
| NMPT2105HP4250    | NMPT Assessment Rm 210...     | HP LaserJet 4250 PS            | StudentPS.cwi.ad.local     | ID #8W053                                      |
| NMPT2110HPLJ52... | NMPT Tutoring Lab             | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     |  |
| NMPT2110HPLJ...   | NMPT rm 2110 Tutoring/O...    | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     | BOE# N/A                                       |
| NMPT2110KY9530    | NMPT Tutoring Lab ID #8...    | Kyocera FS-9530DN KX           | StudentPS.cwi.ad.local     | ID #8W051                                      |
| NMPT2110TO857     | NMPT 2110 Tutoring Lab L...   | TOSHIBA Universal Printer 2    | StudentPS.cwi.ad.local     | ID# 16408                                      |
| NMPT2123HPDesi... | NMPT AutoCAD Rm2123           | HP DesignJet T790ps 44in ...   | StudentPS.cwi.ad.local     |  |
| NMPT2123KY4300    | AutoCAD Rm #2123 ID #8...     | Kyocera FS-4300DN KX           | StudentPS.cwi.ad.local     | ID #8W054                                      |
| NMPT2123RICOH...  | Drafting                      | PS Driver for Universal Print  | StudentPS.cwi.ad.local     | BOE# N/A                                       |
| NMPT2132HPLCL...  | NMPT Electronics Rm 2132...   | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     | ID#8W049                                       |
| NMPT2133HPLJ20... | Electronics Rm. 2133 ID #8... | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     | ID #8W050                                      |
| NMPT2138HPLCL...  |                               | HP Universal Printing PCL 6... | StudentPS.cwi.ad.local     |  |
| NPTDHPCLJ2025     | NPTD Tracy Younger's Offi...  | HP Universal Printing PS (v... | Silver.cwi.ad.local        | NPTD - HP Color LaserJet CP2025 - BOE ID 8W107 |
| NPTDXRX3615       | NPTD Lobby                    | Xerox Global Print Driver PS   | Silver.cwi.ad.local        | NPTD Lobby - Xerox 3615 - BOE ID 8W106         |
| NPTDXRX3615       | NPTD Lobby                    | Xerox Global Print Driver P... | StudentPS.cwi.ad.local     | NPTD Lobby - Xerox 3615 - BOE 85259            |
| SECURE-RELEASE    | CWI                           | TOSHIBA Universal PS3          | PrintServer01.cwi.ad.local |  |

80 item(s) found

Now you have successfully added SECURE-RELEASE, Click Next and you will see it has been added.



It has now been set as your default printer.

