



Board of Trustees Meeting Minutes
9:00 a.m.

Nampa Administration Building
President's Conference Room
6056 Birch Lane, Boise, Idaho

September 20, 2016

CALL TO ORDER

Chair Mary Niland called the meeting to order at 9:02 a.m.

ATTENDANCE

TRUSTEES:

Mary Niland- Chair
Guy Hurlbutt- Vice Chair
Stan Bastian- Secretary/Treasurer
Emily Walton
Mark Dunham- Excused

ALSO PRESENT:

Bert Glandon, President
David Shellberg, EVP Instruction and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Mitch Minnette, Executive Director Foundation
Jake Garcin, Communications Representative
Doug DePriest, Director Institutional Effectiveness
Nick Miller, Attorney Hawley Troxell
Stephanie Harder, Executive Assistant & Board Liaison

NO VISITORS PRESENT

CONSENT AGENDA:

The Board reviewed the consent agenda items.

(M/S) HURLBUTT/ WALTON: MOVED TO APPROVE THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS:

- **FINANCIALS**
 - Vice President Wright presented the financials. The Board reviewed the August Preliminary financials. There were no questions on the report.
- **FOUNDATION**
 - Executive Director Minnette gave an update on foundation events.
 - The October 5th scholarship dinner is coming up.
- **COMMUNITY OUTREACH**
 - Trustee Walton discussed the community education campaign.
- **POLICY**
 - Trustee Hurlbutt stated there is nothing to report on policy.

APPROVAL OF VICE PRESIDENT APPOINTMENT:

- Trustee Bastian referenced Board Policy 5.02 and suggested that a formal public motion be made to approve Mark Browning as the Vice President of Communications and Governmental Affairs.

(M/S) WALTON/ BASTIAN MOVED: TO APPOINT MARK BROWNING AS VICE PRESIDENT OF COMMUNICATIONS & GOVERNMENT RELATIONS. MOTION PASSED UNANIMOUSLY.

SPECIAL COURSE FEES-FIRST READING:

Vice Chair Hurlbutt cautioned staff to be conservative with the use of Special Course Fees.

(M/S) BASTIAN/ WALTON: MOVED TO WAIVE THE SECOND READING OF THE SPECIAL COURSES FEES. MOTION PASSED UNANIMOUSLY.

CAPITAL PROJECTS:

Vice President Brown discussed progress on capital projects.

President Glandon stated our biggest challenge is being flexible for the infrastructure yet ensuring that changing needs are met.

Chair Niland commended Vice President Brown on his work and expertise with capital projects.

Strategic Plan Summary:

Vice President Brown presented an update on strategic planning. He distributed the handout for the Strategic Plan Summary and the Execution Roadmap Fiscal Year 2018 to Fiscal Year 2022. Vice President Brown noted that the purpose of this is not to recreate a mini version of the full plan, but rather to get people information in an easy to read format and give them the links to look at the full plan.

Trustee Walton stated that this looks amazing, and it can be a challenge to capture everything that we are trying to do. She suggested changing the format for electronic version from tri-fold to a single-page

format for easy readability. Vice President Brown said we can convert it to pages so that it flows and it is clearly distinguishable.

STATE BOARD OF EDUCATION PERFORMANCE MEASURE REPORT FY16:

Director DePriest presented the State Board of Education Performance Measure Report Fiscal Year 2016. He noted that this has already gone to the State Board of Education, but wanted to make sure that the Board of Trustees have an opportunity to ask questions.

OUTCOME BASED FUNDING (SLIDE PRESENTATION):

President Glandon presented on Outcome Based Funding. Trustee Walton stated she thinks as a Board we need to have a serious discussion on where we stand on this change.

Chair Niland suggested drafting a letter to the State Board of Education clearly explaining the Trustee's concerns.

President Glandon stated that we will have more impact if we have a signed document from the Trustees and deliver it to the Governor. Trustee Walton added that we can say we are fine with being examined, but this mechanism makes it impossible for us to evaluate the potential impact to the College's funding.

Trustee Hurlbutt commented Outcome Based Funding as planned runs the risk that we will exclude the very people we are trying to serve at this college.

OCTOBER ACCREDITATION VISIT

President Glandon stated that CWI has not received an agenda yet for the October visit. Vice President Shellberg said we have not received a response yet on the three-day agenda or visitation expectations, but believes we are well prepared.

CHAIR'S REPORT

Chair Niland mentioned receiving a thank you note from one of the candidates for the Vice President of Communications and Governmental Affairs position.

PRESIDENT'S REPORT:

President Glandon reviewed the following with the Trustees:

- Action items from the August Board meeting
- Fall Enrollment
- Audit should be final for October Board of Trustee meeting
- Upcoming Calendar Items

NO EXECUTIVE SESSION

(M/S) BASTIAN/ HURLBUTT: MOVED TO ADJOURN MEETING AT 11:41 AM. MOTION PASSED UNANIMOUSLY.


Stanley Bastian, Secretary/Treasurer


Date Signed