



Board of Trustees Regular Meeting Minutes
3:00 p.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

July 21, 2015

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Mary Niland called the meeting to order at 3:00 p.m. and verified that a quorum of the Board was present.

ATTENDANCE

TRUSTEES:

Mary "M.C" Niland – Chair
Guy Hurlbutt – Vice Chair
Stanley Bastian – Secretary/Treasurer
Mark Dunham
Emily Walton

Also present:

Bert Glandon, President
David Shellberg, EVP Instruction, Enrollment and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Tony Meatte, Comptroller
Lillian Talley, Executive Director, Human Resources
Phil Varrick, Budget Analyst
Nicholas Miller, Attorney, Hawley Troxell
Kristin Bjorkman, Attorney, Hawley Troxell
Jayme Rhodes, Scribe

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

Kelcie Moseley, Idaho Press Tribune introduced herself.

CALL FOR PUBLIC COMMENT

None

CONSENT AGENDA

The Board reviewed the consent agenda items.

M/S BASTIAN/DUNHAM. MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MINUTES REVIEW

M/S DUNHAM/WALTON. MOVE TO APPROVE THE JUNE 2015 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

- **Finance Committee** report review by Cheryl Wright.

- **Foundation Board**
 - Trustee Dunham updated the Trustees on the Foundations work.

- **Community Outreach**
 - Trustee Walton updated the Trustees on the Idaho Connects Online School. Trustee Walton and Trustee Hurlbutt visited the school and described the attendance demographics of the students. Students attending the Idaho Connects Online School are enrolling from all areas of the state.
 - Trustee Walton, recognized Jennifer Couch and her work on the CWI Power Point Presentation. Trustee Walton has used the presentation numerous times.
 - Trustee Dunham will contact Jennifer Couch to discuss the Power Point.

- **Policy**
 - Trustee Bastian and Trustee Hurlbutt reviewed the revisions of the Board Policies presented.
 - An addition of the words "in consultation" will be added to the 2.02 Board Policy. The policy will read as such: BP 2.02 the Board Chair will establish the Board meeting agenda in consultation with Trustees and the President's Office.

M/S HURLBUTT/BASTAIN TO APPROVE THE BOARD POLICIES AS PRESENTED WITH THE ADDITION OF SPECIFIC VERBAGE. MOTION APPROVED UNANIMOUSLY.

- The Board Policy Manual will be now be updated.

- The Board Policy Handbook will be available for those candidates that are eligible for training each procedure will be standardized.
- **Program Review Update**
 - Dr. Berton Giandon reviewed the Program Review Update.

CHAIR'S REPORT

- Nothing to report.

PRESIDENT'S REPORT

- Review of the companies that CWI works with.
- Succession plan.
- Boise Chamber Golf tournament.
- Comprehensive Strategic Plan review
 - CWI has received five proposals. Out of the five companies responding, two responded well.
 - Evaluation Committee has met and the scoring is complete.
 - Trustee Bastian recommended that the evaluations be based on the qualification of ability and then negotiate price.
 - Comprehensive Strategic Plan submission to the State Board of Education is in March 2016.
- Mural proposal review
 - End of life for the mural.
 - Trustee Dunham requests a foundation board member be included in the Mural Committee.
 - Trustee Dunham has agreed to be the volunteer for the Mural Committee.
 - It is requested that the Mural Committee present to the Trustees once the project has moved forward.

EXECUTIVE SESSION

At 5:00 p.m., Chair Niland MOVED, AND TRUSTEE BASTIAN SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (c)(d) , CONVENE IN EXECUTIVE SESSION: To conduct deliberations to acquire an interest in real property that is not owned by a public agency; and to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye
- Guy Hurlbutt aye

The Board returned to public session at 5:35 p.m.

ADA COUNTY CAMPUS DUE DILIGENCE / PLANNING

- Appraisal and due diligence/planning review.

(M/S) HURLBUTT/WALTON MOTION TO APPROVE MOVING FORWARD IN ENTERING INTO AN AGREEMENT WITH CTA ARCHITECTS FOR THE ADA COUNTY/BOISE CAMPUS CONCEPTUAL PLAN. MOTION PASSED UNANIMOUSLY.

Chair Niland excused herself from the meeting at 5:40 PM and Vice Chair Hurlbutt proceeded in Chair Niland's absence.

FISCAL YEAR 2016 BUDGET, 2ND READING

- Review of the Power Point Fiscal Year 2016 Budget 2nd Reading by Cheryl Wright.

(M/S) DUNHAM/HURLBUTT MOTION TO APPROVE THE FISCAL YEAR 2016 BUDGET. MOTION PASSED UNANIMOUSLY.

Special meeting regarding the President's Evaluation and Board Evaluation meeting will be scheduled for Monday, July 27.

(M/S) BASTIAN/WALTON: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Vice Chair Hurlbutt adjourned the meeting at 6:12 p.m.



Stanley Bastian, Secretary/Treasurer

9/15/15

Date Signed