

**Board of Trustees Regular Meeting Minutes**  
**3:00 p.m.**

**Nampa Campus Administrative Building**  
**President's Conference Room**  
**6056 Birch Lane, Nampa, Idaho**  
**July 19, 2016**

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chair Mary Niland called the meeting to order at 3:00 p.m. and verified that a quorum of the Board was present.

**ATTENDANCE**

**TRUSTEES:**

Mary Niland – Chair  
Guy Hurlbutt – Vice Chair  
Stanley Bastian – Secretary/Treasurer  
Mark Dunham  
Emily Walton

**Also present:**

Bert Glandon, President  
David Shellberg, Executive Vice President  
Craig Brown, VP Resource Development  
Tony Meatte, Comptroller  
Jennifer Couch, Executive Director Marketing & Advancement  
Nick Miller, Attorney, Hawley Troxell  
Kathy Ohnsman, Board Liaison  
Stephanie Harder, Executive Assistant

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF VISITORS**

Bob Van Arnem  
Christian Anderson, Zions

**CONSENT AGENDA**

The Board reviewed the consent agenda items.

**(M/S) BASTIAN/WALTON MOVE TO AMEND THE AGENDA TO MOVE THE PRESIDENT'S REPORT TO THE BEGINNING OF THE AGENDA SO THAT BOB VAN ARNEM'S QUESTIONS MAY BE ADDRESSED. MOTION PASSED UNANIMOUSLY.**

#### **PRESIDENT'S REPORT**

Discussed questions and answers from Bob Van Arнем. Bob greatly appreciated the time and effort from the Board.

#### **MINUTES REVIEW**

**(M/S) BASTIAN/WALTON MOVE TO APPROVE THE MINUTES DATED JUNE 29, 2016. THE MINUTES DATED JUNE 21, 2016, REQUEST TO CHANGE THE MOTION ON PAGE 3, IMMEDIATELY FOLLOWING THE CHAIR REPORT, TO READ AS FOLLOWS: (M/S) HURLBUTT/DUNHAM MOVE TO APPROVE THE CONTRACT. MOTION PASSED UNANIMOUSLY.**

#### **BOARD COMMITTEE REPORTS**

##### **Finance Committee – Tony Meatte**

- The Board approved that we discuss this at the August meeting since we are too early in the month to close and discuss.

##### **Foundation – Trustee Dunham/Craig Brown**

- Good Foundation support at the 2040 Vision events.
- Next CWIF Board meeting on August 4<sup>th</sup>.
- Hatch Barrett endowment – VP Brown distributed the letter.
- Board is not at full capacity, working on filling categories that need further representation.
- Save the Date: October 5<sup>th</sup>, Foundation Scholarship dinner.

##### **Community Outreach – Emily Walton/Jennifer Couch**

- Trustee Walton gave updates on meetings she has been having in the community.
- Thank you to Jennifer Couch and team for great work on television advertisements.
- We are actively working on setting up more presentations to the community.
- Working on getting students more involved in discussions relating to the college.

##### **POLICY – LILLIAN TALLEY**

- Trustees Hurlbutt and Bastian inquired as to the Policy 5.02 regarding the Board having to approve the hiring of an Assistant Vice President. Trustee Hurlbutt wanted to make sure the Board was in agreement with the Policy. Board is in agreement with Policy. See Policy below.

5.02 The Board delegates to the President the authority to hire College personnel. The President is authorized to further delegate the authority to hire personnel to those College officers he/she deems appropriate. The employment of any Vice President position or any other position above the level of Vice President as identified in CWI's organizational structure must be approved in advance by the Board.

**COMPREHENSIVE STRATEGIC PLAN – CRAIG BROWN**

Craig reviewed the schedule and indicated that the final review will be at the August Board meeting. Trustees requested the document be sent to them prior to the Board meeting for review.

**CAPITAL PROJECTS FUNDING – CRAIG BROWN**

Distributed handout in preparation of bond. Discussed schedule, critical deadline of September 8<sup>th</sup>. Further discussion at the August Board meeting regarding key decision points and bond timeframe.

**LEGISLATIVE UPDATE – BERT GLANDON**

Bert will be working on setting up meetings, thinking about target areas, discussion points and how to get CWI's message out. He will have a plan ready including our intentions prior to the meetings.

**CHAIR REPORT**

Nothing to report today.

**NO EXECUTIVE SESSION**

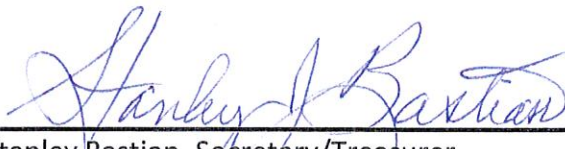
**FY2017 BUDGET 2<sup>ND</sup> READING –TONY MEATTE, PHIL VARRICK, DAVE SORENSON**

**(M/S) DUNHAM/WALTON MOVE TO APPROVE THE FISCAL YEAR 2017 OPERATING BUDGET AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

No further business.

**(M/S) DUNHAM/WALTON MOVED TO ADJOURN. MOTION PASSED UNANIMOUSLY.**

Chair Mary Niland adjourned the meeting at 6:03 p.m.

  
Stanley Bastian, Secretary/Treasurer

  
Date Signed