



Board of Trustees Meeting Minutes
2:00 p.m.

Nampa Campus Micron Building
Room 1701 A
5725 E. Franklin Road, Nampa, Idaho

December 5, 2017

CALL TO ORDER

Chair Dunham called the meeting to order at 2:00 p.m.

ATTENDANCE

TRUSTEES:

Mark Dunham, Chair
Emily Walton, Vice Chair
Stan Bastian, Secretary/Treasurer
Mary Niland
Skip Smyser

ALSO PRESENT:

Bert Glandon, President
Tony Meatte, Vice President, Finance and Administration
Craig Brown, Vice President, Operations
Mark Browning, Vice President, Communications and Government Relations
Brenda Pettinger, Assistant Vice President, Academic Affairs
Patrick Tanner, Assistant Vice President, Enrollment and Student Services
Mitch Minnette, Executive Director, Foundation
Amy Vassar, President, Faculty Senate
Alexis Malepeai-Rhodes, Director, Institutional Effectiveness
Cate Collins, Senior Research Analyst, Institutional Effectiveness
Steve Berenter, Attorney, Hawley Troxell
Chris Blackwood, Managing Director, PFM Asset Management
Stephanie Harder, Executive Assistant and Board Liaison

VISITORS

Bob Van Arnem

(M/S) WALTON/NILAND MOVED TO AMEND THE AGENDA TO PROVIDE FOR AN EXECUTIVE SESSION BASED UPON RECENT INFORMATION DEALING WITH AN INTEREST IN REAL ESTATE THAT HAS COME TO LIGHT REQUIRING DISCUSSION. MOTION PASSED UNANIMOUSLY.

PFM PRESENTATION

- Managing Director Blackwood presented the PFM report to the Board.

EXECUTIVE SESSION

(M/S) WALTON/BASTIAN MOVED PURSUANT TO IDAHO CODE § 74-206 (1) (c), TO CONVENE IN EXECUTIVE SESSION.

(c) To acquire an interest in real property which is not owned by a public agency;

THE VOTE TO DO SO BY ROLL CALL:

- Chair Mark Dunham aye
- Trustee Emily Walton aye
- Trustee Stan Bastian aye
- Trustee Mary Niland aye
- Trustee Skip Smyser aye

MOTION PASSED UNANIMOUSLY

The Board returned to public session at 2:45 p.m.

CONSENT AGENDA

Attorney Berenter suggested that the following amendments be made to the November 21, 2017 meeting minutes.

- On page 2, the words “the decisions made” be replaced with “items discussed.” Also, add “It was noted that the agenda can be changed because these items only became known during executive session.”
- On page 5, add “as applied to committees or panels on which Trustees, though less than a quorum, are included” to the line regarding the open meeting laws.

(M/S) BASTIAN/WALTON MOVED TO APPROVE THE NOVEMBER 21, 2017 MEETING MINUTES AS AMENDED. MOTION PASSED UNANIMOUSLY.

(M/S) WALTON/NILAND MOVED TO APPROVE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

NO PUBLIC COMMENT

BOARD COMMITTEE REPORTS:

- FOUNDATION

- Executive Director Minnette stated that he appreciated the Board's support in his transition to his new Role as President/CEO of the Nampa Chamber of Commerce.
- Executive Director Minnette stated that the next Foundation Board meeting is scheduled for February 8, 2017.
- Chair Dunham congratulated Executive Director Minnette and thanked him for his hard work at CWI.
- Trustee Walton commended Executive Director Minnette for his work at CWI.
- Trustee Bastian stated that Executive Director Minnette is a hard worker and has done an outstanding job with CWI's Foundation Board.
- Trustee Niland thanked Executive Director Minnette for the spirt and commitment that he brings to the community.
- Vice President Brown stated that the position being vacated by Executive Director Minnette's was posted on December 4, 2017.
- Vice President Brown added that the interview team will consist of himself, President Glandon, Vice President Browning, Trustee Walton, Foundation President May, and Foundation Vice President Barrett.
- Trustee Walton recommended that the CWI Foundation Board members send the posted position to their contacts.

- **COMMUNITY OUTREACH**

- Chair Dunham stated that CWI should have a discussion and share the Listening Tour Presentation with the school Superintendents, Chamber Directors, and Mayors.
- Trustee Bastian asked for clarification of the Board's goals.
- Chair Dunham stated that the goals will be discussed and determined at the next Board retreat.
- Trustee Bastian suggested adding Legislators and business leaders to the CWI discussion group.
- President Glandon stated that the key is how CWI will partner to provide to the community.
- Trustee Bastian suggested that the Board designate President Glandon to update the community in the discussion meetings.
- Chair Dunham stated that he believes CWI will receive valuable feedback with the discussion groups/listening tours.
- Trustee Bastian stated that he would prefer President Glandon to present rather than showing a presentation.

- **POLICY**

- Trustee Smyser stated that he has no report for this month.

ACTION ITEM: RFP EVALUATION COMMITTEE/ OPEN MEETING ACT RECOMMENDATION

- The Board discussed the legal recommendation for the RFP Evaluation Committee/Open Meeting Act.
- Trustee Bastian stated that he did not believe the change was necessary.
- Trustee Smyser stated that since there will only be two Board members on the RFP Evaluation Committee, Idaho Code does not mandate these meetings be held as a public meeting as there will not be a quorum of Board members on the committee.
- Chair Dunham stated that he agreed with this stance.
- Attorney Berenter stated that the only guidance set forth is what the Attorney General has provided and that was the basis for the recommendation.
- The Board's consensus was to not change the current policy regarding compliance with the Open Meeting Act for the RFP Evaluation committee.

STUDENT SUCCESS MEASURES- FALL REPORT

- Director Malepeai-Rhodes introduced Senior Research Analyst Collins to the Board.
- Senior Research Analyst Collins presented the Student Success Measures- Fall Report to the Board.
- Chair Dunham asked for an explanation of the Academic Certificate.
- Assistant Vice President Pettinger stated that an Academic Certificate is another certificate option for transfer students. The current certificate is for general education. Additional certificate opportunities for students will be added in the future.

(M/S) SMYSER/NILAND MOVED TO APPROVE THE FIRST READING OF THE STUDENT SUCCESS MEASURES FALL REPORT. MOTION PASSED UNANIMOUSLY.

CHAIR'S REPORT

- Chair Dunham reminded the Board that the JFAC Budget Hearing is scheduled for week of January 22, 2018.

PRESIDENT'S REPORT:

- President Glandon discussed and distributed the Fall 2017 Facts at a Glance brochure.
- President Glandon noted that CWI is close to its 2020 goal of 30,000 students.
- President Glandon stated that CWI was recently recognized as being one of the large employers in the region.
- President Glandon discussed the upcoming calendar events with the Board:
 - The Associated Taxpayers of Idaho Conference will be held on December 6, 2017 in Boise, ID.
 - The Boise Chamber Holiday Reception with Elected Officials will be held on December 6, 2017 in Boise, ID.
 - The 23rd Annual City Club of Boise Pundits Forum will be held on January 30, 2017 in Boise, ID.

- The ICCC President's Group will be meeting on December 19, 2017 in Twin Falls, ID.
- The President's Council/ SBOE Board Meeting will be held on December 20-21, 2017 in Twin Falls, ID.
- The CASE Conference will be held on February 6-10 in Seattle, ID.

(M/S) BASTIAN/WALTON MOVED TO ADJOURN THE MEETING AT 4:00 P.M. MOTION PASSED UNANIMOUSLY.



Stanley Bastian, Secretary/Treasurer

1/16/18
Date Signed