



Board of Trustees Meeting Minutes
8:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

April 17, 2018

CALL TO ORDER

Chair Dunham called the meeting to order at 8:00 a.m.

ATTENDANCE

TRUSTEES:

Mark Dunham, Chair
Emily Walton, Vice Chair
Stan Bastian, Secretary/Treasurer
Mary Niland
Skip Smyser

ALSO PRESENT:

Bert Glandon, President
David Shellberg, Executive Vice President, Instruction and Student Services
Tony Meatte, Vice President, Finance and Administration
Craig Brown, Vice President, Operations
Mark Browning, Vice President, Communications and Government Relations
Lillian Talley, Executive Director, Human Resources
Patrick Tanner, Assistant Vice President, Enrollment and Student Services
Amy Vassar, President, Faculty Senate
Kae Jensen, Dean, Math and Science
Laura Stavoe, Dean, Arts and Humanities
Courtney Santillan, Dean, Social Science & Public Affairs
Stephanie Ritchie Breach, Assistant Professor, Criminal Justice
Cate Collins, Senior Research Analyst, Intuitional Effectiveness
Bill Laude, Assistant Director, Institution Effectiveness
Nick Miller, Attorney, Hawley Troxell
Stephanie Harder, Executive Assistant and Board Liaison

VISITORS

Bob Van Arnem

EXECUTIVE SESSION

PURSUANT TO IDAHO CODE

THE BOARD, PURSUANT TO IDAHO CODE § 74-206 (1) (b)(f)(c), AGREED TO CONVENE IN EXECUTIVE SESSION:

- (b) To consider the evaluation, dismissal or disciplining of, or to complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;**
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated;**
- (c) To acquire an interest in real property which is not owned by a public agency.**

THE VOTE TO DO SO BY ROLL CALL:

(M/S) BASTIAN/SMYSER MOVED PURSUANT TO IDAHO CODE § 74-206 (1) (b)(f)(c), AGREED TO CONVENE IN EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY.

- Chair Mark Dunham aye
- Trustee Emily Walton aye
- Trustee Stan Bastian aye
- Trustee Mary Niland absent at time of roll-call
- Trustee Skip Smyser aye

The Board returned to public session at 8:24 a.m.

(M/S) NILAND/SMYSER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

NO PUBLIC COMMENT

FACULTY SENATE BOARD UPDATE

- Faculty Senate President Vassar introduced the newly elected Faculty Senate President, Stephanie Ritchie Breach to the Board.
- Faculty Senate President Vassar presented the Faculty Senate Board update.
- Trustee Bastian inquired how the Faculty and Rank policies and promotions are determined. Faculty Senate President Vassar replied that the Faculty Senate Board works closely with the President and Vice Presidents. The Rank Committee makes the recommendations for promotions. The Administration is involved in finalizing the decisions.
- Trustee Niland inquired how are course evaluations distributed. Faculty Senate President Vassar replied that the course evaluations are distributed through Blackboard.

- Trustee Niland requested that the data of completion rate for the student’s survey be provided to the Board. Faculty Senate President Vassar replied that Courtney Bond, the Director of Teaching and Learning, would be able to provide an overall report to the Board.
- Chair Dunham and President Glandon thanked Faculty Senate President Vassar for her work over the past two years.
- Trustee Bastian stated that the Board would like to have an active and frequent presence with Faculty to allow the Trustees to address issues and concerns.
- Trustee Bastian stated that an open forum would work best for the Board to meet with Faculty.
- Chair Dunham agreed that these open forums should be scheduled to keep the Board involved and facilitate better communication and visibility.
- Trustee Walton suggested placing a table in various areas and having two trustees there to “Talk with a Trustee” so as to provide an informal comfortable setting.

EMERITUS RECOMMENDATION

- Vice President Shellberg presented the Emeritus Recommendation of retired CWI teacher Mary Young to the Board.
- Dean Jensen added that she believes the Emeritus status would be well deserved.

(M/S) WALTON/NILAND MOVED TO APPROVE THE EMERITUS RECOMMENDATION. MOTION PASSED UNANIMOUSLY.

STAFF SURVEY RESULTS

- Human Resources Executive Director Talley presented the Staff Survey Results to the Board.
- Chair Dunham and the Trustees commended Executive Director Talley on her work.

SBOE FY19 STRATEGIC PLAN & STUDENT SUCCESS MEASURES

- Senior Research Analyst Collins presented the State Board of Education FY19 Strategic Plan and Student Success Measures to the Board.
- Dean Jensen explained the student remediation efforts for math at CWI.
- Trustee Bastian stated that he believes that the high schools in the area should work closely with CWI regarding struggling students.
- Chair Dunham thanked Senior Research Analyst Collins and Dean Jensen for their reports.

ASPEN CREEK PURCHASE

- Vice President Brown presented the resolution for entering into a Purchase and Sale Agreement for Aspen Creek to the Board.
- Attorney Miller pointed out that the financing will come back for approval to the Board.
- Chair Dunham stated that CWI should be prepared to comment to outside inquiries regarding the Aspen Creek process.

- Vice President Browning stated that a list of talking points will be compiled.
- Chair Dunham asked that the talking points be provided to the Board.
- Chair Dunham advised that all media inquiries be directed to one central point of contact, which is Vice President Browning.

(M/S) BASTIAN/NILAND MOVED TO APPROVE THE RESOLUTION FOR ENTERING INTO A PURCHASE AND SALE AGREEMENT FOR ASPEN CREEK. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

- **FINANCE COMMITTEE**
 - Trustee Bastian updated the Board on the March Finance Committee meeting.
 - Vice President Meatte presented the February financials to the Board.
 - Vice President Meatte informed the Board that Budget Manager Dave Sorensen will be retiring at the end of April.
- **FOUNDATION**
 - Trustee Walton distributed the agenda for the upcoming April 17 special Foundation Board meeting.
 - The Board did not have any questions or items to add to the agenda.
- **POLICY**
 - Trustee Smyser stated that there will be new Trustee Handbook information coming to the Board.
 - Vice President Brown stated that a draft of a procedure regarding Board approval of hiring Vice Presidents was sent electronically to Trustee Smyser for input. The new procedure will be incorporated into the Trustee Handbook and will be reviewed at the May Board meeting.

CHAIR'S REPORT

- Chair Dunham stated that the Joint Community College Board retreat has been scheduled for June 7-8, 2018 at the Idaho Counties Risk Management Program (ICRMP) building.
- Chair Dunham suggested that Vice President Browning inform key legislators of the Aspen Creek purchase and sale agreement.

PRESIDENT'S REPORT

- President Glandon discussed Dual Credit Funding.
- President Glandon discussed the upcoming calendar events with the Board:
 - The State Board of Education Board meeting will be held in Moscow, Idaho on April 18-19, 2018.
 - The Nampa Chamber Evening of Excellence will be held in Nampa, Idaho on April 19, 2018.

- The Phi Theta Kappa (PTK) Centennial Celebration will be held in Kansas City, Missouri on April 19-21, 2018.
- The Idaho Leadership Conference will be held in Sun Valley, Idaho on April 22-24, 2018.
- The Higher Education Research & Development Institute (HERDI) Spring Conference will be held in Dallas, Texas on April 25-27, 2018.

(M/S) WALTON/NILAND MOVED TO ADJOURN THE MEETING AT 10:53 A.M. MOTION PASSED UNANIMOUSLY.


Stanley Bastian, Secretary/Treasurer


Date Signed