



Board of Trustees Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

September 18, 2018

CALL TO ORDER

Chair Dunham called the meeting to order at 9:00 a.m.

ATTENDANCE

TRUSTEES:

Mark Dunham, Chair
Emily Walton, Vice Chair
Stan Bastian, Secretary/Treasurer
Mary Niland
Skip Smyser (*absent*)

ALSO PRESENT:

Bert Glandon, President
David Shellberg, Executive Vice President, Instruction and Student Services
Craig Brown, Vice President, Operations
Mark Browning, Vice President, Communications and Government Relations
Laura Mulkey, Executive Director, Foundation
Susan Fujinaga, Comptroller, Business Office
Steve Berenter, In-House General Counsel
Patrick Tanner, Assistant Vice President, Enrollment and Student Services
Kae Jensen, Dean, Math and Science
Audrey Eldridge, Director, Marketing & Communications
Ashley Smith, Communications Representative III, Marketing and Communications
Bill Laude, Assistant Director, Institutional Effectiveness
Cate Collins, Senior Research Analyst, Institutional Effectiveness
Stephanie Ritchie-Breach, President, Faculty Senate
Christian Anderson, Vice President, Zion's Public Finance
Stephanie Harder, Executive Assistant and Board Liaison

VISITORS

David Morgan, Student, ASCWI

NO PUBLIC COMMENT

(M/S) NILAND/WALTON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

- **FINANCE COMMITTEE**

- Comptroller Fujinaga stated that the monthly mileage forms have been prepared for the Board.
- Comptroller Fujinaga presented the August Financials to the Board.

- **FOUNDATION**

- Trustee Walton stated that the Foundation Board did not have a meeting last month due to a lack of quorum.
- Executive Director Mulkey reminded the Board that the Foundation Board will host their Opening Doors Annual Foundation Scholarship Dinner on October 3, 2018.
- The Board requested a list of current Foundation Board members. Executive Director Mulkey to provide to Trustee Walton.
- Trustee Walton stated that she will send out the list of current Foundation Board members to the Board of Trustees.

- **COMMUNITY OUTREACH**

- Trustee Niland stated that she did not have a Community Outreach report for this month.

- **POLICY**

- There was not a new report for Policy this month.

ASPEN CREEK PURCHASE: COP FINANCING AND CLOSING

- Vice President Brown and Vice President Anderson of Zion's Public Finance presented the Aspen Creek Purchase: COP Financing and Closing to the Board.
- President Glandon stated that it would be helpful to compile data regarding local businesses that participated in acquiring CWI COP bonds.
- Vice President Anderson stated that he would request the data from Piper Jaffrey.
- Trustee Bastian stated that the team has done a great job in preparing the Aspen Creek Purchase.
- Chair Dunham complimented the staff for a job well done.

ACTION ITEM: AUTHORIZE SIGNATURE AUTHORITY FOR THE PRESIDENT FOR CLOSING

(M/S) BASTIAN/NILAND PURSUANT TO ADMINISTRATIVE POLICY ADMIN 150, MOVED TO AUTHORIZE SIGNATURE AUTHORITY TO THE PRESIDENT FOR ASPEN CREEK PURCHASE CLOSING. MOTION PASSED UNANIMOUSLY.

SPECIAL COURSE FEES- FIRST READING

- Executive Vice President Shellberg and Dean Jensen presented the first reading of the Special Course fees.

ACTION ITEM: APPROVE SPECIAL COURSE FEES

(M/S) WALTON/NILAND MOVED TO WAIVE THE SECOND READING OF THE SPECIAL COURSE FEES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

FY18 SBOE PERFORMANCE MEASURES REPORT

- Senior Research Analyst Collins presented the FY18 SBOE Performance Measures Report to the Board.
- Chair Dunham requested that Vice President Brown prepare a report on recommendations for CWI regarding Outcomes Based Funding and other measures against the current Board of Trustee measures which will be presented in November.
- Trustee Bastian stated that CWI needs to collect data to measure the rate of student success.
- President Glandon suggested that CWI survey the students in regards to their wants and goals of the college.
- Trustee Niland stated that she has been attending a CWI class twice a week and that she is very impressed with Faculty and Students.

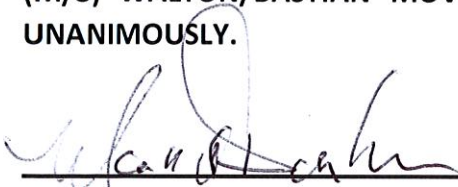
CHAIR'S REPORT

- Chair Dunham commended Assistant Vice President Tanner for his work with CWI's students.
- The Board agreed to reschedule the November 20, 2018 Board meeting to November 27, 2018.
- The Board agreed to cancel the December Board meeting.

PRESIDENT'S REPORT

- President Glandon discussed the Boise State University property with the Board.
- President Glandon reminded the Board that the October 16, 2018 Board meeting has been rescheduled to October 30, 2018 at 2:00 p.m.

(M/S) WALTON/BASTIAN MOVED TO ADJOURN THE MEETING AT 10:42 A.M. MOTION PASSED UNANIMOUSLY.



Mark Dunham, Board Chairman

Date Signed