



Board of Trustees

Meeting Minutes

Nampa Campus Academic Building, Room #122

August 8, 2024

ATTENDANCE

Trustees:

- Molly Lentz, Chairperson
- Cherie Buckner-Webb, Vice Chair
- Gary Smith, Trustee
- Nicole Bradshaw, Trustee

Also Present:

- Gordon Jones, President
- Denise Aberle-Cannata, Provost
- Emily Tetz, Vice President of Marketing & Communications
- Nic Miller, Vice President of Strategy & Operations
- Ken Klin, Vice President of Finance & Administration
- Ryan Herring, Chief Human Resources Officer
- Andrea Fontaine, General Counsel
- Randi McDermott, Chief of Staff
- Christi Gilchrist, Assistant Vice President, Workforce Development
- Chad Trisler, Dean of Students
- Audrey Eldridge, Executive Director, Marketing & Communications
- Brianna Olson, Digital Marketing Specialist, Marketing & Communications
- Kae Jensen, Dean Math & Science
- Jeneé Snyder, Executive Director, Financial Aid
- Janice McGehee, Executive Assistant to the President

Call To Order

The meeting was called to order by Chair Lentz at 3:00 PM. Chair Lentz indicated a slight change to the agenda.

M/S (BUCKNER-WEBB/SMITH) TO APPROVE THE MODIFIED AGENDA. THE MOTION PASSED.

Pledge of Allegiance

CWI Mission Statement

Trustee Smith read the CWI Mission Statement: *The College of Western Idaho is committed to empowering students to succeed by providing affordable and accessible education to advance the local and global workforce.*

Special Guests: Guy Hurlbutt, former trustee, founding trustee and chair. Former Trustee Dunham, joining online.

Call for Public Comment – None.

Consent Agenda

M/S (SMITH/BUCKNER-WEBB) TO APPROVE THE CONSENT AGENDA. THE MOTION PASSED.

President's Report

President Jones highlighted the recent Hawks sponsorship and game. CWI had nearly 300 people at the game with students, faculty, staff, and community supporters coming together to celebrate the College.

He offered special thanks to our Advancement, Marketing, and Recruitment teams who did a terrific job during the event that also raised money for our Score Big Scholarship fund. He also highlighted the Bike Rodeo, hosted by CWI a day before the Twilight Criterium, it provided a chance for kids to learn bicycle safety tips. Thanks to our Marketing, Facilities, and Community Relations teams for their support in making this partnership a success.

President Jones also noted a recent conference he attended with community college presidents from around the mountain states, to share insights and strategies.

Board Liaison Reports

Instruction and Student Success

Vice Chair Buckner-Webb introduced Provost Cannata to provide a report.

- Provost Cannata provided several updates, including:
 - She acknowledged the start of in-service next week and shared the upcoming schedule
 - She noted that CWI has been selected as an *Interfaith Sanctuary Fred Award* recipient and will be honored at an awards banquet on September 18, 2024, details forthcoming
 - She noted that Fall term numbers are up, from this day last year, showing an 8.7% increase in unduplicated headcount and 7.4% in attempted credits
 - She indicated plans to present information on Idaho Launch and M43 partnership with the Albertson Foundation at the next Board meeting
- Dean Chad Trisler presented on Engaging and Retaining Incoming Students, including updates on key regulatory responsibilities.

College Relations

Trustee Bradshaw introduced staff to provide reports in the area of College Relations.

Vice President of Marketing Emily Tetz provided additional detail on latest sponsorship activities, including our partnership with the Snake River Stampede and Youth Rodeo 101. She also noted our presence at the Canyon County Fair, with the Horticulture Trailer and announcements in the Show Ring.

VP Tetz led a presentation to former Trustees Guy Hurlbutt and Mark Dunham, thanking them for their support of the development of the Otter mascot. She then shared plans for the Mascot rollout and landing page. Chair Lentz offered thanks to both and acknowledged former Trustee Dunham, who co-chaired the Mascot Committee.

Vice President Nic Miller shared his report on Government & Community Relations with a brief recap of how the team has been telling the story of CWI in the community, including the following news stories:

- Idaho Capital Sun *“Managing Generative Artificial Intelligence in Idaho’s Public Higher Education”*
- Idaho News 2 (CBS) *“Leaders in Learning: Idaho Teachers Dive into STEM Workshops Across the State”*
- KIVI *“Year two of CWI’s ‘Youth Rodeo 101’ for Nampa Boys & Girls Club”*

He also highlighted upcoming events.

Finance

Chair Lentz turned to Vice President Kline for his report.

Vice President Ken Kline shared his report, including:

- Treasurer’s Monthly Report
 - Cash Balances
- Investment Update
 - Quarter Ended June 30, 2024
- Budget Update
 - Provided a call out of Grants and Sponsored Projects and plans to report on this moving forward
 - Private Gifts

Chair Lentz inquired about how planned gifts are accounted for. VP Kline indicated that planned gifts show up as revenue once a signed agreement is in place.

Trustee Smith inquired about the grants listed – if they say not funded or denied, does that mean they no longer move forward? VP Kline confirmed that is correct. Trustee Bradshaw inquired about the large number of grants and the management and staff support for this effort. VP Kline indicated that CWI’s grants office is essentially two people – a grants director and a grants compliance person. The grants director reports under the provost and the grants compliance person, who focuses on accounting, reports to the controller. He noted that CWI writes most of our own grants, but that we can use a third party if needed.

Capital Projects

Trustee Smith introduced Vice President Nic Miller to give his report.

Vice President Miller shared his plans to provide an update on all current capital projects. He also provided a high level overview of each of the current major projects:

- Horticulture & Ag Science Update
 - Scheduled to open in Fall 2025

- Budget
 - CWI Funding (\$17.35M)
 - State Funding (\$10M)
- Health & Science
 - Scheduled to open in Fall 2025
 - Budget
 - CWI Funding (\$20.65M)
 - State Funding (\$10M)
- Student Learning HUB
 - Scheduled to open in Fall 2026
 - Budget
 - CWI Funding (\$11M)
 - State Funding (\$10.7M)
- Boise Campus
 - Scheduled to open in Fall 2027 (pushed from Fall 2026)
 - Funding (\$30M pending Board approval)

Trustee Bradshaw inquired about having a budget-to-actual report for these projects. VP Miller confirmed that he would prepare that with the next update.

Trustee Bradshaw inquired about the Boise Campus opening date movement and what it means for our leases. VP Miller indicated that our leases expire in a phased approach, with the largest one remaining in place until July 2027.

VP Miller closed by addressing questions posed last month regarding the Student Learning HUB project and he clarified details on the overhang that will provide necessary shade on the southside of the building.

Capital Campaign

President Jones presented a naming opportunity to the Board – “Simplot Agricultural Building.” He provided background and invited the Board to consider a motion to approve the naming.

Trustee Bradshaw acknowledge the generosity and appreciation for this gift and inquired if the contract is for a set period of time or in perpetuity. Randi McDermott, Chief of Staff, indicated that it was her understanding from VP Arstein that the naming was intended to be in perpetuity, or as long as the building lasts. She noted this was not intended to be a sponsorship but rather a naming honoring a gift.

Chair Lentz inquired generally, since the Board has not approved many namings, about how we mitigate the risk if something were to go sideways with a company or individual who has been honored with a naming. CoS McDermott indicated that our new campus naming policy provides that if something were to go awry with a company or individual whose name was on a building, that we can reconsider the naming. Since this is in CWI policy, it will always be a part of any naming agreement. Chair Lentz emphasized the importance of having this language as part of these agreements.

Trustee Bradshaw inquired as to Simplot's involvement in this naming, wondering if they were in favor. President Jones confirmed that we have been in communication with company official and they have expressed their enthusiasm and excitement about this opportunity.

M/S (SMITH / BUCKNER-WEBB) TO APPROVE THE NAMING OF THE CLASSROOM BUILDING IN THE NEW HORTICULTURE AND AGRICULTURAL SCIENCE PROJECT THE "SIMPLOT AGRICULTURAL BUILDING" SUBJECT TO THE REVIEW AND APPROVAL OF OUR GENERAL COUNSEL. THE MOTION PASSED

Chair's Report

Chair Lenty noted how great it is to see the Health and Science building taking shape. She encouraged all to take a pause and enjoy the daily wins and appreciate all those wins as well as the vision of seeing the campus grow around us.

Executive Session

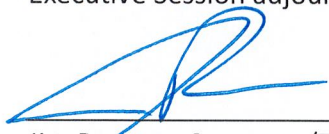
M/S (BRADSHAW / BUCKNER-WEBB) TO CONVENE AN EXECUTIVE SESSION PURSUANT TO IDAHO CODE §74-206(1b) TO CONSIDER THE EVALUATION, DISMISSAL, OR DISCIPLINE OF WHERE TO HEAR COMPLAINTS OR CHARGES BROUGHT AGAINST A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER, INDIVIDUAL AGENT OR PUBLIC STUDENT and (c) TO ACQUIRE AN INTEREST IN REAL PROPERTY NOT OWNED BY A PUBLIC AGENCY and (d) TO CONSIDER RECORDS THAT ARE EXEMPT FROM DISCLOSURE AS PROVIDED IN CHAPTER 1 TITLE 74 IDAHO CODE and (f) TO COMMUNICATE WITH LEGAL COUNSEL FOR THE PUBLIC AGENCY, TO DISCUSS LEGAL RAMIFICATIONS OF, AND LEGAL OPTIONS FOR PENDING LITIGATION OR CONTROVERSIES NOT YET BEING LITIGATED, BUT IMMINENTLY LIKELY TO BE LITIGATED.

ROLL CALL VOTE:

**Vice Chair Buckner-Webb – Aye; Trustee Bradshaw – Aye; Trustee Smith – Aye
Chair Lenty – Aye. THE MOTION PASSED**

ADJOURNMENT

Chair Lenty adjourned the meeting into Executive Session at 4:08 PM.
Executive Session adjourned at 5:30PM.



Jim Reames, Secretary/Treasurer
Board of Trustees



Date