



**Board of Trustees**  
**December 12, 2024, 3:00pm**  
**Nampa Campus Academic Building, Room #122**  
**FINAL Minutes**

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I. CALL TO ORDER Chair Lenty called the meeting to order.

II. CALL FOR PUBLIC COMMENT (Chair, Molly Lenty)

There were no requests for public comment.

III. CONSENT AGENDA (Chair, Molly Lenty)

- a. Minutes, November 14, 2024 Meeting
- b. Treasurer's Report
- c. Capital Projects Budget-to-Actuals
- d. Capital Projects Current and Future Program Locations

**MS (Smith /Buckner-Webb): To approve the Consent Agenda as presented. The motion passed.**

IV. PRESIDENT'S REPORT

President Jones reported on recent activities at CWI, including a check presentation of \$1.5 million from Delta Dental of Idaho to enhance CWI programs that promote health and well-being. The President reported that CWI has been awarded a \$3.3 million grant from the Idaho State Board of Education to increase program capacity. This grant will support the expansion and enhancement of programs aligned with the state's high-demand career fields, ensuring that our students are equipped with the skills and knowledge they need to succeed in Idaho's evolving workforce. President Jones reported hosting a President's Town Hall, where he spoke with dedicated faculty and staff. This forum provided an opportunity to share updates, celebrate accomplishments, which included our 6.6% increase in headcount for fall enrollment, and listen to feedback and ideas from our team. Finally, he announced that the 2024 CWI Annual Reports are completed and the Trustees will receive a link to view the report.

V. BOARD LIAISON REPORTS

- a. Instruction and Student Success (Vice Chair, Cherie Buckner-Webb)
  - i. Instruction & Student Success

Provost Aberle-Cannata reported on the Bachelor of Applied Science in Business which was approved on Dec 13 of last year. The U.S. Department of Education has received the college's request to approve the program, and the college will learn by the first part of January 2025 the status of the program review. There is currently no indication that the program will not be approved by the Department of Education. The team has been working hard behind the scenes to prepare for this new program, including marketing the program, recruiting faculty, curriculum development, and tuition model development. The college plans to initiate marketing this program in February 2025. Instruction has been compiling lists of potential students. The college has received a great deal of interest in the program from students, and the college plans to launch the new program in Fall 2025 as originally projected. Chair Lenty thanked Provost Aberle-Cannata and her team for the work on this program.

- b. College Relations (Trustee Nicole Bradshaw)
  - ii. Marketing – NO STAFF UPDATE
  - iii. Government & Community Relations

VP Miller provided a legislative preview and overview of advocacy efforts for the upcoming legislative session. The Legislature will be focusing this year on education, and included in the college's advocacy is potentially adjusting the Community College Tuition Cap, an update on Idaho Launch, Occupancy Costs, and Permanent Building Funds Requests. CWI has not raised tuition in nine years and is currently maxed out on what it can charge for tuition. The Legislature may limit the number of in-demand careers for Idaho Launch. More than 700 students have submitted Idaho Launch applications and have selected CWI as their school of choice. CWI's occupancy costs will be around \$1 million, which is what CWI has requested from the state to operate the Health and Science building as well as the Agricultural Sciences Complex. CWI submitted a permanent building fund request this past summer to the Permanent Building Fund Advisory Council, requesting \$10 million for the CWI Boise Center, nearly \$3 million for the health and science building 2nd floor, and \$8 million for Phase 2 of the

Health and Science Building. Once the Governor publishes his budget, CWI will advocate for these funding requests. VP Miller assured the Board that he will be reporting back any developments in funding requests that impact CWI.

Trustee Bradshaw asked what impact the changes in legislators might have on CWI funding requests. VP Miller replied that it may be too early to accurately assess what type of impact CWI may see, but CWI has been visiting and talking with legislators during the past 60 days and has received positive reception from both returning and new legislators. CWI and community colleges have a strong return on investment of funding.

Vice Chair Buckner-Webb asked what CWI's current capacity is to accept the 700 Idaho Launch students who've chosen CWI. VP Miller replied that this varies by program, and the \$3.3 million received from the State Board helps increase that capacity. Some programs, such as welding have a waiting list and CWI is working with internal and external partners to create more space for those students. CWI plans to double the space for the welding program this summer with the cooperation of the West Ada School District to use some of their facilities during off-hours to serve more students without having to add more facilities.

Chair Lentz asked if the college knows yet how the community college tuition cap will be introduced. VP Miller replied that he's not aware of how the tuition cap issue will be introduced beyond the conversations that have taken place. The introduction will depend on the legislator who presents the topic for discussion and action.

- c. Finance (Secretary/Treasurer, Jim Reames)
  - iv. Budget to Actuals Report for Operating Budget

VP Kline reported on budget to actuals. CWI is currently projected to exceed the revenue budget for the year, projecting to bring in \$83 million, which is 4% over what was budgeted for the year. The college typically develops a conservative revenue budget and flat enrollment numbers. CWI will not need to access reserves to the level that was planned in the budget. He anticipates that the college will have to access \$243,000 of reserves, plus just over \$1 million of approved carry forward funding. VP Kline reported on expenses, noting that the college typically comes in under budget expenses and doesn't always spend 100% of college budgets. This year, expenses are trending closer to budget, and he projects the college will come in near the \$84.3 million budget for the year. These projections are based on actuals through the end of October 2024, and as the year progresses, the projections will become more accurate. The college is not authorized to exceed the \$83.4 million budget, and he is not concerned about exceeding the budget due to budget controls already in place to prevent this. These projections do not include the three major capital projects now underway which were approved outside of the operating budget. It also does not include the grant budgets or foundation funds. VP Kline then reported on the grants budget. The college has been awarded nearly \$5.6 million in grant funding and has expended to date \$1.85 million of those funds. The majority of grant funding is federal funds that flow to the state of Idaho and are filtered down to CWI. The largest grant is \$1.7 million from the Idaho Workforce Development Council to expand CWI's mechatronics program, along with nearly \$2 million for adult education programs.

## II. CHAIR'S REPORT (Chair, Molly Lentz)

Chair Lentz reflected on all the college has accomplished and all the work the college leaders have put in during the past year. The college is busy with many projects this year, including the projects VP Miller is heading. She expressed her appreciation for all the things college administration is handling for students, faculty, staff, and the community. Chair Lentz stated she couldn't be prouder of the work that has been accomplished and the opportunities to share this information with the community and expressed her thanks.

## III. EXECUTIVE SESSION

**MS (Bradshaw/Smith): To enter into executive session, pursuant to Idaho code § 74-206(1) CONVENE IN EXECUTIVE SESSION: (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; (b) To consider the evaluation, dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student; (c) to acquire an interest in real property which is not owned by a public agency; and (d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.**

ROLL CALL

Chair Lentz - Aye

Vice Chair Buckner-Webb - Aye

Trustee Bradshaw - Aye

Trustee Smith - Aye

The Board returned from Executive Session.

**MS (Reames / Bradshaw): To approve the President's first amended employment agreement.**

ROLL CALL

Chair Lentz - Aye


Vice Chair Buckner-Webb - Aye

Trustee Bradshaw - Aye

Trustee Reames - Aye

Trustee Smith - Aye

The meeting adjourned at 4:57 pm.

  
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Jim Reames, Secretary/Treasurer  
Board of Trustees

1/9/25  
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Date