

Board of Trustees Regular Meeting Minutes 9:00 a.m.

Micron Center for Professional Technical Education Room 1602 5725 E. Franklin Rd Nampa, ID 83687

November 19, 2013

CALL TO ORDER AND VERIFICATION OF QUORUM

Chairman Stan Bastian called the meeting to order at 9:02 a.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees:

Stanley Bastian - Chairman

Mary "M.C." Niland - Vice Chair

Gordon Browning - Secretary/Treasurer

Mark Dunham Guy Hurlbutt

Also present:

Bert Glandon, President

David Shellberg, VP Instruction and Student Services

Cheryl Wright, VP Finance and Administration

Craig Brown, VP Resource Development Brenda Pettinger, AVP, Academic Affairs

Terry Blom, AVP, Enrollment & Student Services
Denise Kohtz, Executive Director, Human Resources

Steve Stelter, Chief Information Officer Dave Gadda, Finance Committee member Jodi Daugherty, Partner, Eide Bailly Auditors

Anitra Townsend, Board Liaison

PLEDGE OF ALLEGIANCE

CALL FOR PUBLIC COMMENT

None

- 1. (M) NILAND: MOVE TO AMEND THE AGENDA TO ADD A PERSONNEL ITEM, PURSUANT TO IDAHO CODE, SECTION 67-2345(1) (B), TO THE ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION. THE NECESSITY OF DISCUSSING THIS ITEM BECAME APPARENT AFTER THE AGENDA HAD ALREADY BEEN PUBLISHED. MOTION PASSED UNANIMOUSLY.
- 2. (M) BROWNING: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

DISCUSSION:

- Trustee Browning asked why Board did not get the Board Policies in advance of the meeting. Cheryl Wright explained that Chairman Bastian wanted to speak to the process. Chairman Bastian explained the process that the Board will undergo.
- o Trustee Hurlbutt asked about some negative numbers on the budget to actuals. Cheryl answered his question.

FY 2013 AUDIT REPORT

- Jodi Daugherty presented the audit report to the Board. This was the sixth straight clean audit that CWI has received.
- Dave Gadda attended for the Finance Committee.
- The Board would like to take more time to review the details and ask questions. These will be submitted by December 3 so that they may be discussed at the next meeting.

FINANCE COMMITTEE REPORT

- Cheryl Wright briefed the Board.
- 3. (M) NILAND MOVE TO APPROVE THE FISCAL YEAR 2013 AUDITED FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.

STUDENT SUCCESS: ACADEMIC AFFAIRS

- Brenda Pettinger briefed the Board.
- Trustee Niland praised the CWI faculty for their efforts

CHAIRMAN'S REPORT

- Chairman Bastian presented a slide presentation from Alamo College.
- Other Trustees gave their perspective on the ACCT sessions they attended

BOARD POLICY REVIEW PROCESS

- The Board discussed what policies and procedures should cover
- Trustee Niland pointed out that some of the policies reflect state and federal law, and serve as reminders

BREAK FOR SUPERINTENDENTS' MEETING

• The Board took a break from 11-1:30 to attend this meeting

Chairman Bastian recommended that the Board re-convene at 1:30, because the Superintendents' Meeting adjourned earlier than anticipated. Passed by consensus.

STRATEGIC PLANNING UPDATE

- Doug DePriest updated the Trustees
- Chairman Bastian would like to see a clearer link between Employee Success and Student Success.

PRESIDENT'S REPORT

• President Glandon presented the report items.

At 3:00, Vice Chair Niland MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

•	Stan Bastian	aye
•	Mary "M.C." Niland	aye
•	Gordon Browning	aye
•	Mark Dunham	aye
•	Guy Hurlbutt	aye

The Board resumed the public session at 4:05 p.m.

(M) HURLBUTT: MOVE TO AUTHORIZE STAFF TO ENTER INTO LEASE AGREEMENTS TO EXPAND THE COLLEGE'S PRESENCE IN ADA COUNTY. MOTION PASSED UNANIMOUSLY.

(M) HURLBUTT: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 4:10 p.m.

Gordon Browning, Board of Trustees Secretary

Date Signed