



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Micron Center for Professional Technical Education
Room 1602
5725 E. Franklin Rd Nampa, ID 83687

November 19, 2013

CALL TO ORDER AND VERIFICATION OF QUORUM

Chairman Stan Bastian called the meeting to order at 9:02 a.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian – Chairman
Mary "M.C." Niland – Vice Chair
Gordon Browning – Secretary/Treasurer
Mark Dunham
Guy Hurlbutt

Also present: Bert Glandon, President
David Shellberg, VP Instruction and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Brenda Pettinger, AVP, Academic Affairs
Terry Blom, AVP, Enrollment & Student Services
Denise Kohtz, Executive Director, Human Resources
Steve Stelter, Chief Information Officer
Dave Gadda, Finance Committee member
Jodi Daugherty, Partner, Eide Bailly Auditors
Anitra Townsend, Board Liaison

PLEDGE OF ALLEGIANCE

CALL FOR PUBLIC COMMENT

- None

1. **(M) NILAND: MOVE TO AMEND THE AGENDA TO ADD A PERSONNEL ITEM, PURSUANT TO IDAHO CODE, SECTION 67-2345(1) (B), TO THE ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION. THE NECESSITY OF DISCUSSING THIS ITEM BECAME APPARENT AFTER THE AGENDA HAD ALREADY BEEN PUBLISHED. MOTION PASSED UNANIMOUSLY.**
2. **(M) BROWNING: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

DISCUSSION:

- Trustee Browning asked why Board did not get the Board Policies in advance of the meeting. Cheryl Wright explained that Chairman Bastian wanted to speak to the process. Chairman Bastian explained the process that the Board will undergo.
- Trustee Hurlbutt asked about some negative numbers on the budget to actuals. Cheryl answered his question.

FY 2013 AUDIT REPORT

- Jodi Daugherty presented the audit report to the Board. This was the sixth straight clean audit that CWI has received.
- Dave Gadda attended for the Finance Committee.
- The Board would like to take more time to review the details and ask questions. These will be submitted by December 3 so that they may be discussed at the next meeting.

FINANCE COMMITTEE REPORT

- Cheryl Wright briefed the Board.

3. **(M) NILAND MOVE TO APPROVE THE FISCAL YEAR 2013 AUDITED FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

STUDENT SUCCESS: ACADEMIC AFFAIRS

- Brenda Pettinger briefed the Board.
- Trustee Niland praised the CWI faculty for their efforts

CHAIRMAN'S REPORT

- Chairman Bastian presented a slide presentation from Alamo College.
- Other Trustees gave their perspective on the ACCT sessions they attended

(M) HURLBUTT: MOVE TO AUTHORIZE STAFF TO ENTER INTO LEASE AGREEMENTS TO EXPAND THE COLLEGE'S PRESENCE IN ADA COUNTY. MOTION PASSED UNANIMOUSLY.

(M) HURLBUTT: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 4:10 p.m.


Gordon Browning, Board of Trustees Secretary

12-10-13
Date Signed