



**BOARD OF TRUSTEES REGULAR MEETING MINUTES  
PRESIDENT'S CONFERENCE ROOM  
6056 BIRCH LANE, NAMPA ID  
November 13, 2012**

**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chairman Stanley Bastian called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

**ATTENDANCE**

Trustees: Stanley Bastian - Chair  
Mary "M.C." Niland - Vice Chair  
Mark Dunham – Secretary/Treasurer  
Gordon Browning  
Guy Hurlbutt

Also present: Bert Glandon, President  
David Shellberg, Interim VP Instruction and Student Services  
Craig Brown, VP Resource Development  
Cheryl Wright, VP Finance and Administration  
Denise Kohtz, Executive Director Human Resources  
Terry Blom, AVP, Enrollment & Student Services  
Chris Larson, Finance Committee member  
Brian Burnett, Finance Committee member  
Anitra Townsend, Board Liaison

**PLEDGE OF ALLEGIANCE**

**CHAIRMAN BASTIAN – IF THERE ARE NO RESERVATIONS, WE WILL AMEND THE AGENDA TO ADD THE SWEARING IN OF NEW TRUSTEES AND THE ELECTION OF NEW OFFICERS. NO OBJECTIONS NOTED.**

- This item was overlooked in the published agenda because the Board of Trustees has not, historically, held a November meeting. We realized, too late, that this was the first Trustee meeting after the election, and that statute required these actions to be completed.

## **SWEARING IN OF NEW TRUSTEES**

- Official election results were announced
- Trustees sworn in:
  - M.C. Niland, Seat 3
  - Mark Dunham, Seat 4
  - Guy Hurlbutt, Seat 5

## **CALL FOR PUBLIC COMMENT**

- None present.

## **CONSENT AGENDA**

1. **(M) HURLBUTT : MOVE TO ACCEPT THE CONSENT AGENDA AS PRESENTED, WITH THE EXCEPTION OF THE FINANCIAL REPORT. MOTION PASSED UNANIMOUSLY.**
- Cheryl Wright presented the financial report and answered questions.
2. **(M) HURLBUTT : MOVE TO ACCEPT THE FINANCIAL REPORT PORTION OF THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

## **AUDIT REPORT**

- Jodi Daugherty, Partner, Eide Bailly, and Kristin Diggs, Audit Manager, Eide Bailly, presented the FY 2012 Audit report.
  - Finance Committee Chairman Mark Dunham, and committee members Brian Burnett and Chris Larson were present for the audit report.
  - CWI received an Unqualified Opinion.
3. **(M) NILAND: MOVE TO APPROVE THE FISCAL YEAR 2011-2012 AUDITED FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.**
  4. **EXECUTIVE SESSION : (M) BASTIAN:** At 10:00 a.m., go into executive session under Idaho Code Section 67-2345(a)(b)(c) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. Roll call vote:

Stanley Bastian	aye
Mark Dunham	aye
Mary (M.C.) Niland	aye
Gordon Browning	aye
Guy Hurlbutt	aye

Return to open session at 10:30 p.m.

#### **ELECTION OF OFFICERS**

5. **(M) BROWNING: MOVE TO NOMINATE STAN BASTIAN TO CONTINUE TO SERVE AS THE CHAIRMAN OF THE BOARD. MOTION PASSED UNANIMOUSLY.**
  6. **(M) HURLBUTT: MOVE TO NOMINATE M.C. NILAND TO CONTINUE TO SERVE AS VICE CHAIRPERSON OF THE BOARD. MOTION PASSED UNANIMOUSLY.**
  7. **(M) NILAND: MOVE TO NOMINATE GORDON BROWNING TO SERVE AS THE SECRETARY/ TREASURER OF THE BOARD OF TRUSTEES. MOTION PASSED UNANIMOUSLY.**
- Newly-Elected Officers of the Board:
    - **Chairman: Stan Bastian**
    - **Vice Chair: M.C. Niland**
    - **Secretary / Treasurer: Gordon Browning**

#### **DUAL CREDIT PRESENTATION**

- Eric Studebaker, Director of Dual Credit, and Jacque Deahl, College Readiness Project Coordinator, presented about their programs.

#### **1<sup>ST</sup> READING OF THE 2014-2015 ACADEMIC CALENDAR**

- Terry Blom presented the calendar to the Trustees
8. **(M) DUNHAM: MOVE TO WAIVE THE SECOND READING OF THE 2014-2015 ACADEMIC CALENDAR AND TO ACCEPT IT AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

#### **STRATEGIC PLANNING**

- Craig Brown presented the Strategic Planning Milestones

**LEGISLATIVE UPDATE**

- Jennifer Couch, Marketing Director, presented the list of Legislators to be invited to the legislative events

**POLICY 2<sup>ND</sup> READING**

- BP5270 Social Media
- 9. (M) HURLBUTT: MOVE TO ACCEPT BP5270 SOCIAL MEDIA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.**

**PRESIDENT'S REPORT**

- President Glandon presented the report items.
- 10. Executive Session (M) BASTIAN:** At 1:00 p.m., go into executive session under Idaho Code Sections 67-2345(a)(b)(c) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. Roll call vote:

Stanley Bastian	aye
Mark Dunham	aye
Mary (M.C.) Niland	aye
Gordon Browning	aye
Guy Hurlbutt	aye

Return to open session at 2:55 p.m.

- 11. (M)NILAND: MOVE TO ADJOURN. THE MOTION PASSED UNANIMOUSLY.**

Chairman Bastian adjourned the meeting at 2:56 p.m.

 12-10-12  
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Gordon Browning, Board of Trustees Secretary