



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

August 19, 2014

CALL TO ORDER AND VERIFICATION OF QUORUM

Chairman Stan Bastian called the meeting to order at 9:04 a.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian – Chair
Mary "M.C." Niland –Vice Chair
Gordon Browning – Secretary/Treasurer
Guy Hurlbutt
Mark Dunham—excused

Also present: Bert Glandon, President
David Shellberg, EVP Instruction and Enrollment and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Jennifer Couch, Executive Director, Marketing and Advancement
Jeff Flynn, Executive Director, Facilities Management
Doug DePriest, Director, Institutional Effectiveness
Audrey Eldridge, Marketing Representative
Jessica Downing, Web Developer/Graphic Designer
Anitra Townsend, Board Liaison

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

- Chairman Bastian introduced the visitors.

CALL FOR PUBLIC COMMENT

- None

1. **(M/S) HURLBUTT/BROWNING. MOVE TO AMEND THE AGENDA TO INSERT A BRIEF UPDATE ON THE LEGAL CLINIC. MOTION PASSED UNANIMOUSLY.**

LEGAL CLINIC UPDATE

- Trustee Hurlbutt updated the Board and asked that CWI provide administrative support and a meeting location for the legal clinic.

CONSENT AGENDA

2. **(M/S) NILAND/HURLBUTT. MOVE TO APPROVE THE CONSENT AGENDA AS AMENDED. MOTION PASSED UNANIMOUSLY.**

FINANCE COMMITTEE REPORT

- Financials. Cheryl Wright presented the financials.
 - Tuition and Fees. VP Wright explained that there was a clerical error on the originally-approved tuition and fees.
3. **(M/S) BROWNING/NILAND. MOVE TO ACCEPT THE ACADEMIC YEAR 2014-2015 TUITION AND FEES AS CORRECTED. MOTION PASSED UNANIMOUSLY.**
 - Internal Control Follow-up. VP Wright outlined the College's response to the recommendations of the Internal Control evaluation.
 - Chairman Bastian commended the procedures used for Pcards.
 - Financial Advisory Services Recommendation. The Finance Committee recommended PFM Asset Management, LLC, for this service
 4. **(M/S) BROWNING/NILAND. MOVE TO MOVE TO ACCEPT THE FINANCE COMMITTEE RECOMMENDATION AND SELECT PFM ASSET MANAGEMENT, LLC, TO PERFORM INVESTMENT ADVISORY SERVICES FOR THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**

STUDENT SUCCESS: MARKETING STREET TEAMS

- Jennifer Couch, assisted by Audrey Eldridge and a Marketing Intern, explained what street teams do and how they fit into CWI's marketing strategy

BREAK

- The Board took a break from 10:34-10:45 a.m.

The Board returned to public session at 4:00 p.m.

6. (M/S) BROWNING/ NILAND: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 4:01 p.m.


Gordon Browning, Board of Trustees Secretary

9-16-14

Date Signed