



**Board of Trustees Regular Meeting Minutes**  
*3:00 p.m.*

**Nampa Campus Administrative Building  
President's Conference Room  
6056 Birch Lane, Nampa, Idaho**

*July 15, 2014*

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chairman Stan Bastian called the meeting to order at 3:00 p.m. and verified that a quorum of the Board was present at the meeting.

**ATTENDANCE**

**Trustees:**

Stanley Bastian – Chair  
Mary "M.C." Niland –Vice Chair  
Gordon Browning – Secretary/Treasurer; call-in until 4:30.  
Guy Hurlbutt  
Mark Dunham

**Also present:**

Bert Glandon, President  
David Shellberg, EVP Instruction and Enrollment and Student Services  
Cheryl Wright, VP Finance and Administration  
Craig Brown, VP Resource Development  
Tony Meatte, Comptroller  
Jennifer Couch, Executive Director, Marketing and Advancement  
Jeff Shinn, Budget Director  
Steve Berenter, Attorney, Hawley, Troxell, Ennis, & Hawley  
Rick Ferguson, Executive Director, Idaho Counties Risk Management Pool (ICRMP)  
Anitra Townsend, Board Liaison  
Kathy Ohnsman, Executive Assistant, President's Office

**PLEDGE OF ALLEGIANCE**

#### **REVIEW OF BOARD POLICY 4340, SAFETY**

- The Board reconsidered the policy in light of the information provided by College Staff.
- 1. **(M/S) HURLBUTT/DUNHAM. MOVE TO AMEND BOARD POLICY 4340 SAFETY BY INSERTING THE WORDS "AUTHORIZED CAMPUS SECURITY OFFICERS" AFTER THE PHRASE "LAW ENFORCEMENT OFFICERS." MOTION PASSED UNANIMOUSLY.**

Discussion: The Board discussed several aspects of the safety policy, with the input of Steve Berenter and Rick Ferguson.

#### **CONSENT AGENDA**

- Chairman Bastian asked that the Board consider the Consent Agenda items separately to facilitate questions on some of the items. The Board approved by assent.
- 2. **(M/S) DUNHAM/HURLBUTT: MOVE TO ACCEPT THE MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.**
- VP Wright presented the financials.
- 3. **(M/S) NILAND/DUNHAM: MOVE TO APPROVE THE FINANCIALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**
- The Board considered the current meeting agenda.
- 4. **(M/S) NILAND/DUNHAM: MOVE TO APPROVE THE CURRENT MEETING AGENDA AS PUBLISHED. MOTION PASSED UNANIMOUSLY.**
- The Board considered the employee ratifications.
- 5. **(M/S) DUNHAM/HURLBUTT: MOVE TO APPROVE THE EMPLOYEE RATIFICATIONS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

#### **INVESTMENT POLICY & PROCEDURE, 2<sup>ND</sup> READING**

- VP Wright presented the policy and procedure to the Board. There were no changes since the first reading.
- VP Wright highlighted the section of the procedure that was intended to help prevent fraud.
- Trustee Dunham reported that the interviews with finalists to provide the College's investment services had gone well, and that the firms were consistently complimentary of the investment policy that they had seen in draft form.
- 6. **(M/S) BASTIAN/DUNHAM: MOVE TO APPROVE BOARD POLICY 4220 INVESTMENTS. MOTION PASSED UNANIMOUSLY.**

#### **CHAIRMAN'S REPORT**

- Chairman Bastian reported on the latest news from the Idaho Consortium of Community Colleges (ICCC), the Voluntary Framework of Accountability (VFA), and on an initiative at North Idaho College to encourage business to invest in students' education.

**BREAK**

- The Board took a break from 4:30 to 4:45 p.m. Trustee Browning disconnected from his call-in to the meeting. He was unable to be reached again after the break.

**PRESIDENT'S REPORT**

- President Glandon presented the report items to the Board.
- The staff has been compiling data on which local communities have Chambers of Commerce to determine which chambers would warrant College participation.
- The Board discussed ideas for future stakeholder meetings.

At 5:31 p.m., Chairman Bastian MOVED, AND TRUSTEE NILAND SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

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|----------------------|--------|
| • Stan Bastian       | aye    |
| • Mary "M.C." Niland | aye    |
| • Gordon Browning    | absent |
| • Mark Dunham        | aye    |
| • Guy Hurlbutt       | aye    |

The Board returned to public session at 6:15 p.m.

- The Board took a break from 4:30 to 4:45 p.m. Trustee Browning disconnected from his call-in to the meeting. He could not be reached at 4:45.

**FISCAL YEAR 2015 BUDGET, 2<sup>ND</sup> READING**

- Trustee Browning re-joined the meeting through call in, but dropped off prior to the motion.
- VP Wright and Jeff Shinn presented the second reading of the budget.

**CALL FOR PUBLIC COMMENT**

- None

6. (M/S) DUNHAM/ NILAND: MOVE TO APPROVE THE FISCAL YEAR 2015 BUDGET. MOTION PASSED UNANIMOUSLY.

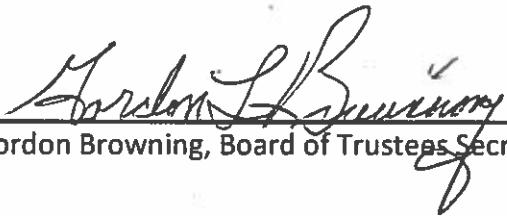
At 6:40 p.m., Chairman Bastian MOVED, AND TRUSTEE NILAND SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Stan Bastian aye
- Mary "M.C." Niland aye
- Gordon Browning absent
- Mark Dunham aye
- Guy Hurlbutt aye

The Board returned to public session at 7:20 p.m.

7. (M/S) DUNHAM/ HURLBUTT: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 7:21 p.m.

  
Gordon Browning, Board of Trustees Secretary

8-19-14  
Date Signed