

**DRAFT Minutes
Board of Trustees
March 19, 2025, 9:00 am
Nampa Campus Academic Building, Room #122**

Attendance:

Jim Reames, Chair
Nicole Bradshaw, Vice Chair
Molly Lentz, Secretary/Treasurer
Cherie Buckner-Webb, Trustee
Gary Smith, Trustee

I. CALL TO ORDER

Chair Reames called the meeting to order with the Pledge of Allegiance. Trustee Buckner-Webb read the CWI mission statement. It was noted that there were no requests for public comment.

II. CONSENT AGENDA

- a. Minutes, February 13, 2025 Meeting
- b. Monthly Treasurer's Report
- c. Capital Projects Budget to Actuals

M/S (Bradshaw/Buckner-Webb): To approve the Consent Agenda as presented. The motion passed.

III. BOARD LIAISON REPORTS

Marketing/Mechatronics Campaign Update (Trustee Bradshaw)

VP Tetz gave a report on the efforts of the Marketing Department to raise awareness for the Mechatronics program at CWI. She noted it is a joint effort with the Workforce Development Council and CWI's partner institutions in the state of Idaho, and has been led at CWI by Audrey Eldridge, Executive Director of Marketing and Communications.

Chair Reames asked if CWI has competition in the area with other Idaho colleges and universities. VP Tetz replied that CWI is leading the effort at this point, but that programs are driven based on service area. Chair Reames asked if the College has a forecast of potential enrollment, and VP Tetz replied that the program currently has 35 seats. Trustee Lentz asked if a dual credit pathway is in place for Mechatronics. VP Tetz said she would get back to them with that information but noted that campaigns are targeted to high school juniors. Vice Chair Bradshaw asked what credential is conferred in mechatronics, and VP Tetz replied that the credential is an AAS with multiple career pathways.

Advancement Updates (Trustee Bradshaw)

VP Arstein provided an update on the team now assembled in Advancement and at the Foundation. He also discussed fundraising activities and goals for the future related to giving, the capital campaign and donor relations. Trustee Lentz asked about Giving Day and ways that Trustees could engage. VP Arstein said he would provide the Trustees with guidance on this via email. Some discussion ensued regarding upcoming special events and the qualifications needed for new staff positions.

Finance (Sec/Treasurer Lentz)

VP Kline reviewed spring tuition revenues to date along with trends in tuition revenue in recent years. VP Kline reviewed budget-to-actuals for the year and discussed budgeting for the coming year. President Jones foreshadowed interest in pinpointing a budget that better aligns with our revenue and enrollment growth going forward.

Financing for major capital projects was discussed, including the staff interpretation of board governance policy and the Board's role in approving expenses on projects. VP Kline made some

suggestions for how policy could be adjusted to ensure clarity. He also reviewed plans to finance the current capital projects and provided information on reserves and debt financing and the planned use of each approach for our projects. It was noted that our reserves are strong. Finally, VP Kline summarized financing plans specifically for the Boise Campus project, to be considered by the Board in April.

IV. PRESIDENT'S REPORT (President Gordon Jones)

President Jones reported on his activity this legislative session. He noted there has been interest in spending structures relative to higher education across Idaho, especially as it relates to funding for community colleges. He has invited a multi-year conversation and consideration of this public funding. He discussed allocations from this year that appear to be coming our way as a result of legislative action. He also noted that the bill that lifts the cap on tuition for community colleges has been approved and signed into law. Finally, he thanked faculty and staff from our automotive technology program, who brought a Tesla to the Statehouse to showcase their work for Legislators. Their demonstration was very well received.

V. CHAIR'S REPORT (Chair Jim Reames)

Chair Reames noted he was able to attend the JFAC presentation and he noted how enjoyable it was and how impressed he was with CWI's showing. He expressed his pride in the work we do for students, noting that he recently met a CWI graduate whose life was impacted significantly by her time and education at CWI.

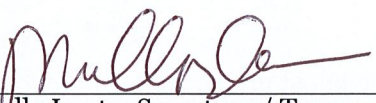
VI. EXECUTIVE SESSION

M/S (Bradshaw/Lenty) To enter into Executive Session pursuant to Idaho Code § 74-206(1) (b) To consider the evaluation, dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student; and (f) to communicate with legal counsel for the public agency to discuss legal ramifications and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

ROLL CALL:

Chair Reames – Aye; Vice Chair Bradshaw – Aye; Secretary/Treasurer Lenty – Aye; Trustee Smith – Aye. Motion Passed.

The Board returned from Executive Session at 11:35 am and the meeting was adjourned.



Molly Lenty, Secretary / Treasurer
4/10/25

Date