



**Board of Trustees Regular Meeting Minutes**  
*9:00 a.m.*

**Nampa Campus Administrative Building  
President's Conference Room  
6056 Birch Lane, Nampa, Idaho**

***March 17, 2015***

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chair Mary Niland called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

**ATTENDANCE**

**Trustees:**

Mary "M.C." Niland – Chair  
Guy Hurlbutt – Vice Chair – via telephone  
Stanley Bastian – Secretary/Treasurer  
Mark Dunham  
Emily Walton

**Also present:**

Bert Glandon, President  
David Shellberg, EVP Instruction and Enrollment and Student Services  
Cheryl Wright, VP Finance and Administration  
Craig Brown, VP Resource Development  
David Hunter, Chief Information Officer  
Lillian Talley, Executive Director, Human Resources  
Anitra Townsend, Board Liaison

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF VISITORS**

- None

#### CALL FOR PUBLIC COMMENT

- None

#### 1. (M/S) HURLBUTT/DUNHAM. MOVE TO REMOVE THE "BOARD ROLE IN EMPLOYEE RATIFICATION" ITEM FROM THE AGENDA. MOTION PASSED UNANIMOUSLY.

**JUSTIFICATION:** Legal counsel needs more time to analyze the issue before it comes to the Board.

#### CONSENT AGENDA

- The Board reviewed the consent agenda items

#### 2. (M/S) DUNHAM/WALTON. MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

#### FINANCE COMMITTEE REPORT

- Financials. Cheryl Wright briefed the current financial statements. The Board would like to add an additional Statement of Net Position that compares current to past fiscal year, and to add explanatory notes, when appropriate.
- Timing. Cheryl explained that the current timing of Finance Committee meetings comes so early in the month that the Financials are quite preliminary. Any change to the current schedule will depend upon when Trustee meetings happen.

#### BOARD MEETING DATES

- President Glandon asked the Board if they wanted to consider changing the recurring day of the week or week of the month for the regular meetings. The Board will consult their calendars and decide later.

#### PRESIDENT'S REPORT

- President Glandon presented the report items.
- Bert praised David Hunter for his leadership in moving the data center to a location that will eliminate a single point of failure. He also mentioned David's work restructuring the College's printing, which will save CWI a considerable amount of money.
- President Glandon explained that Associate Vice President for Academic Affairs, Brenda Pettinger, had secured State Board approval for an academic certificate in general education, or the 30 credits of core requirements.
  - Chair Niland congratulated AVP Pettinger and EVP David Shellberg on this accomplishment.
- EVP Shellberg mentioned that the Trustees will be asked to participate in the October 2016 accreditation visit. Staff will forward those dates when available.

#### CHAIR'S REPORT

- Chair Niland reviewed the progress made so far on the opinion survey

- VP Cheryl Wright reviewed the bond analysis presented by Piper Jaffray in August 2014.

**3. (M/S) DUNHAM/NILAND. MOVE TO HAVE CONTRACTED OPINION RESEARCHER SURVEY VOTERS ON THEIR ATTITUDES TOWARD A 30-YEAR BOND, AT \$180, \$140, AND \$100 MILLION BONDING AMOUNTS. MOTION PASSED FOUR IN FAVOR, ONE OPPOSED.**

**Discussion:**

Substitute motion: (M/no second) Bastian. MOVE TO HAVE CONTRACTED OPINION RESEARCHER SURVEY VOTERS ON THEIR ATTITUDES TOWARD A 30-YEAR BOND, AT \$170, \$150, AND \$130 MILLION BONDING AMOUNTS. Motion failed for lack of a second.

**BOARD POLICIES REVIEW**

- Trustee Hurlbutt updated the Board on progress toward restructuring the Board Policies. He explained that the Board should adhere to the Carver model insofar as it recommends limiting policies to 10-12 overarching items.
- Lillian Talley explained that the process will replace the Trustee-approved Employee Handbook.
  - Chair Niland specified that the Trustees will have to vote to sunset the handbook at the appropriate time.

Because of confidentiality concerns, Trustee Hurlbutt chose not to participate in the Executive Session by phone.

**EXECUTIVE SESSION**

At 11:58 p.m., Chair Niland MOVED, AND TRUSTEE BASTIAN SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (c), CONVENE IN EXECUTIVE SESSION: To acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland                      aye
- Stan Bastian                                aye
- Emily Walton                                aye
- Mark Dunham                                aye
- Guy Hurlbutt                                not present

The Board returned to public session at 12:38 p.m.

**PROPERTY ISSUES**

**4. (M/S) BASTIAN/NILAND. MOVE TO APPROVE THE EXECUTION OF THE PURCHASE AND SALE AGREEMENT BETWEEN COLLEGE OF WESTERN IDAHO AND B&L IDAHO 2, LLC, FOR 32.5 ACRES OF LAND LOCATED IN NAMPA, IDAHO. MOTION PASSED UNANIMOUSLY.**

DISCUSSION: Trustee Dunham complimented Craig Brown on the "juggling act" he so ably executed in repeatedly offering property options to the Board.

**5. (M/S) DUNHAM/BASTIAN: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.**

Chair Niland adjourned the meeting at 12:46 p.m.



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Stanley Bastian, Secretary/Treasurer

Date Signed