



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

January 14, 2014

WORK SESSION: STRATEGIC PLANNING

- The work session began at 9:00 a.m.
- Doug DePriest gave background of the process and facilitated discussion.
- The Board asked that the strategic plan be sent as soon as it is final.

CALL TO ORDER AND VERIFICATION OF QUORUM

1. **(M) HURLBUTT: GIVEN THE FACT THAT THE STRATEGIC PLANNING SESSION CONCLUDED AT 10:00, MOVE TO AMEND THE AGENDA TO COMMENCE THE REGULAR MEETING AT 10 A.M. RATHER THAN 11 A.M. MOTION PASSED UNANIMOUSLY.**

Chairman Stan Bastian called the regular meeting to order at 10:00 a.m. and verified that a quorum of the Board was present at the meeting.

2. **(M) BROWNING: MOVE TO HOLD THE EXECUTIVE SESSION FIRST ON THE AGENDA. MOTION PASSED UNANIMOUSLY.**

ATTENDANCE

Trustees: Stanley Bastian – Chair
Mary "M.C." Niland – Vice Chair
Gordon Browning – Secretary/Treasurer
Mark Dunham
Guy Hurlbutt

Also present: Bert Glandon, President
David Shellberg, VP Instruction and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Brenda Pettinger, AVP, Academic Affairs
Terry Blom, AVP, Enrollment & Student Services
Denise Kohtz, Executive Director, Human Resources
Marilyn Griggs, Executive Director, Financial Services
Jeff Shinn, Director, Budget
Doug DePriest, Director, Institutional Effectiveness
Anitra Townsend, Board Liaison

PLEDGE OF ALLEGIANCE

3. (M) BASTIAN: AMEND THE AGENDA TO ADD A PERSONNEL ITEM, PURSUANT TO IDAHO CODE, SECTION 67-2345(1) (b), TO THE ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.

Explanation: The necessity of discussing this item became apparent after the agenda had already been published.

At 10:05, Chairman Bastian MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Stan Bastian aye
- Mary "M.C." Niland aye
- Gordon Browning aye
- Mark Dunham aye
- Guy Hurlbutt aye

The Board resumed the public session at 11:00 a.m.

CALL FOR PUBLIC COMMENT

- None

- 4. (M) NILAND: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

FINANCE COMMITTEE REPORT

- Cheryl Wright and Marilyn Griggs briefed the Board.
- Chairman Bastian asked that the Balance Sheet format revert to a year to year comparison at the end of the fiscal year.

- 5. (M) BROWNING: MOVE TO ACCEPT THE RECOMMENDATION OF THE FINANCE COMMITTEE ON THE FORMAT OF THE BALANCE SHEET, WITH THE ADDITION OF A YEAR-END REPORT IN THE PREVIOUS FORMAT. MOTION PASSED UNANIMOUSLY.**

QUARTERLY BUSINESS REPORT: 2ND QUARTER, FY 2014

- Cheryl Wright and Jeff Shinn briefed the financial slides.
- Denise Kohtz briefed the Human Resources slides.
- Trustee Niland would like to start to show the firing data. Denise will start showing as an activity metric.

COMMUNITY RECOGNITION

- President Glandon presented departing Nampa Mayor, Tom Dale, with a gift to recognize his contributions to CWI

- 6. (M) DUNHAM: MOVE TO CHANGE THE ENGLISH PROGRAM PRESENTATION TO THE NEXT ITEM ON THE AGENDA. MOTION PASSED UNANIMOUSLY.**

Explanation: This change was made to accommodate the schedules of the students presenting.

PROGRAM PRESENTATION: ENGLISH

- Faculty member Joy Palmer and students presented about the program.
- The Trustees thanked the presenters for their efforts.

- 7. (M) NILAND: MOVE TO CHANGE THE CHAIRMAN'S REPORT TO THE NEXT ITEM ON THE AGENDA. MOTION PASSED UNANIMOUSLY.**

Explanation: This change was made to accommodate the Chairman, who had to leave the meeting unexpectedly.

CHAIRMAN'S REPORT

- Chairman Bastian covered the report items
- The Trustees discussed progress on training about governance policy

Chairman Bastian left at 1:25; Vice Chair Niland took over as chair of the meeting.

STUDENT SUCCESS: ORIENTATION, ADVISING, & REGISTRATION SESSIONS

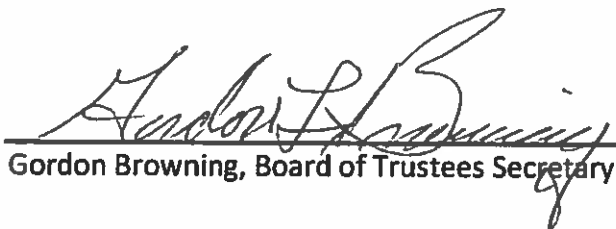
- Staff member Autumn Brackley gave the presentation.

PRESIDENT'S REPORT

- President Glandon presented the report items.

8. (M)DUNHAM: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Vice Chair Niland adjourned the meeting at 2:30 p.m.


Gordon Browning, Board of Trustees Secretary

02/18/14
Date Signed