

## Waitlist yourself for Academic Courses

This process will walk you through how to waitlist yourself for academic courses through myCWI.

**Please note that not all courses offer waitlists.**

Student planning can be accessed through your myCWI account. Log into your myCWI with your user name and password.

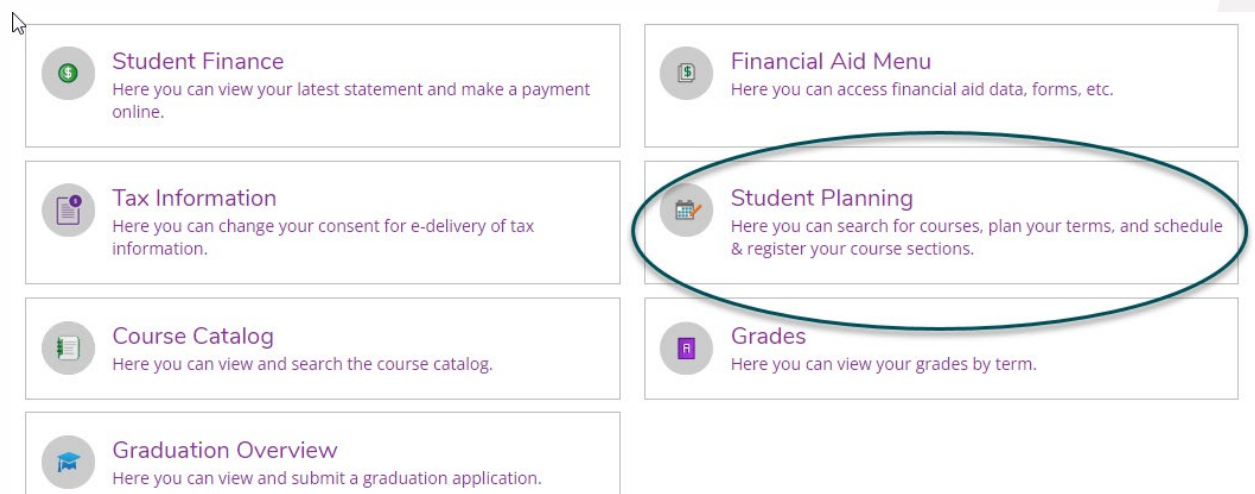
<https://my.cwi.edu>

Select “My Toolkit”

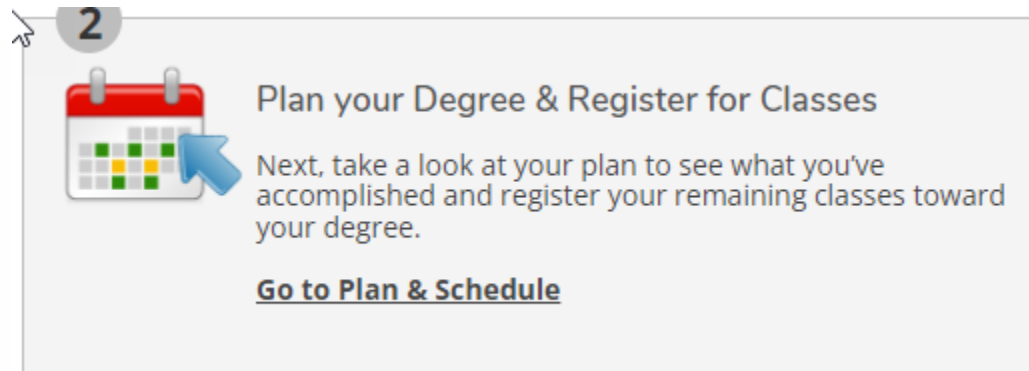
panio



Select “Student Planning”



## Select “Go to Plan and Schedule”



If a course that you would like to take is waitlisted and you have the needed pre-requisites you can add yourself to the course waitlist. If you do not have pre-reqs on file but feel you have met pre-reqs please reach out to [registrar@cw.edu](mailto:registrar@cw.edu).

Start by choosing the correct section.

ENGL-102: Writing and Rhetoric II



Students must have successfully completed ENGL-101 with a grade of C or higher or obtain an equivalent Write Class Placement exam score prior to starting this course.

[View other sections](#)

⏮ < 1 of 4 > ⏭

**This section has a waitlist**

ENGL-102-002H Writing and Rhetoric II

Waitlisted: 0

Instructor: Alisa F. Bohling

Time: Th 10:00 AM - 11:15 AM

Dates: 8/22/2022 - 12/17/2022

Location: Nampa Campus Academic Building 201 (Lecture Hybrid)

ENGL-102-003H Writing and Rhetoric II

Seats Available ⓘ : 22 / 0 / 22 / 0

Instructor: Jaren P. Watson

Time: T 10:00 AM - 11:15 AM

Dates: 8/22/2022 - 12/17/2022

Location: Nampa Campus Academic Building 218 (Lecture Hybrid)

A pop up menu will appear with a red bar showing the section has a waitlist. Click on “add section”.

**ENGL-102-002H Writing  
and Rhetoric II**  
2022 Fall Semester

**Instructors** Alisa F. Bohling ( [alisabohling@cw.edu](mailto:alisabohling@cw.edu) , 208-562-3259)

**Meeting Information** Th 10:00 AM - 11:15 AM  
8/22/2022 - 12/17/2022  
Nampa Campus, Academic Building 201 (Lecture Hybrid)

**Dates** 8/22/2022 - 12/17/2022



This section has a waitlist.

**Seats Available** ⓘ 0 / 1 / 1 / 0

**Waitlisted** 0

**Credits** 3

**Grading** Graded

**Requisites**



Students must have successfully completed ENGL-101 with a grade of C or higher or obtain an equivalent Write Class Placement exam score prior to starting this course.

**Course Description** English 102 furthers the composition skills developed in English 101, focusing on critical reading, writing, and research. Students will write expository and

Close

Add Section

The course will now appear on your calendar in yellow with a red border

	Sun	Mon	Tue	Wed	Thu
9am					
10am		COMM-101-001H			ENGL-102-002H
11am					
12pm					

The column on the left indicates that the class is planned and not waitlisted.

Click the “waitlist” button in the left column.

ENGL-102-002H: Writing and Rhetoric II

Students must have successfully completed ENGL-101 with a grade of C or higher or obtain an equivalent Write Class Placement exam score prior to starting this course.

✓ **Planned**

Credits: 3 Credits  
Grading: Graded  
Instructor: Alisa F. Bohling  
8/22/2022 to 12/17/2022  
Waitlisted: 0

Meeting Information

This section has a waitlist

**Waitlist**

The course remains on the calendar with a red border, but the column on the left has been updated showing that you are now waitlisted in the course.

ENGL-102-002H: Writing and Rhetoric II

✓ **Waitlisted**

Credits: 3 Credits

Grading: Graded

Instructor: Alisa F. Bohling

8/22/2022 to 12/17/2022

Waitlisted: 1 (Rank: 1)

✓ Meeting Information

Drop Waitlist

✓ View other sections

If you no longer wish to be on the waitlist you can drop yourself from the waitlist by choosing the “drop waitlist” button.

Please drop yourself if you no longer want to be on the waitlist in order to allow other students in the course.

ENGL-102-002H: Writing and Rhetoric II

✓ **Waitlisted**

Credits: 3 Credits  
Grading: Graded  
Instructor: Alisa F. Bohling  
8/22/2022 to 12/17/2022  
Waitlisted: 1 (Rank: 1)

✓ Meeting Information

**Drop Waitlist**

✓ View other sections

If a space opens in the waitlisted class you will be notified through your student email and will be granted access to register for the course. If you do not register within the timeframe that was given in the email you will be dropped and the seat will be offered to the next student on the list.

The registrar's office cannot add you to the course if your registration time has lapsed and there are other students on the waitlist. You will be required to put yourself back on the waitlist.

Dropping from the waitlist will not remove the course from your calendar or from your planned course list. To remove the course from your calendar click the small x found on the section.

To remove the course from the column on the left click the x found on next to the course.

ENGL-102-002H: Writing and Rhetoric II

✓ Planned

Credits: 3 Credits  
Grading: Graded  
Instructor: Alisa F. Bohling  
8/22/2022 to 12/17/2022  
Waitlisted: 0

Meeting Information

This section has a waitlist

Waitlist

8am							
9am							
10am						ENGL-102-002H	X
11am							
12pm							
1pm							

Sections with no meeting time

✓ CWI-101 CWI: Really Good Bad Guys Section 044W Faculty: Jeffrey J. Petersen

After using the x in the left column a pop up box will appear confirming you would like to remove the course from the semester.

Confirm Remove Course

Are you sure you want to remove the following item from 2022 Fall Semester?

ENGL-102: Writing and Rhetoric II

Cancel

Remove