

How to view and print your class schedule

This process will walk you through how to view and print your class schedule in student planning

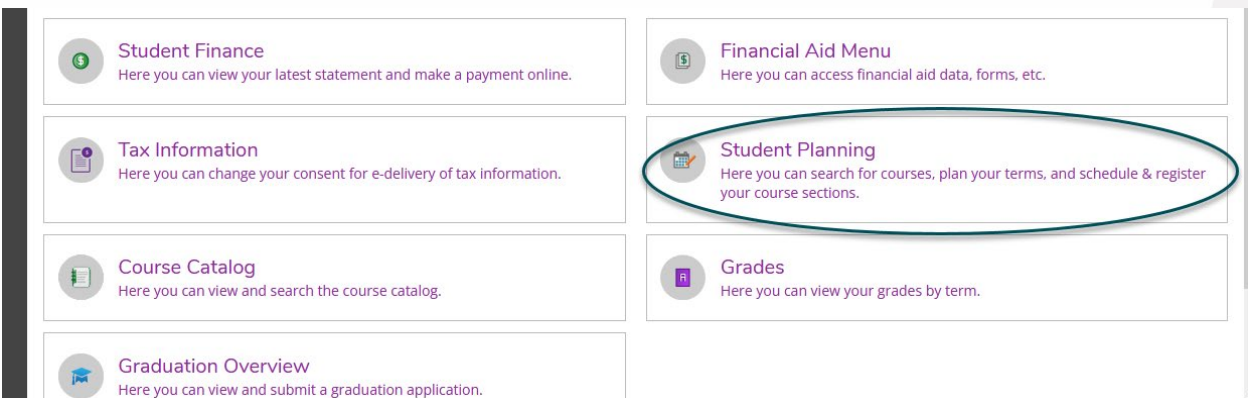
Student planning can be accessed through your myCWI account. Log into your myCWI with your user name and password.

<https://my.cwi.edu>

Select “My Toolkit”




Select “student planning”



Select “go to plan & schedule”

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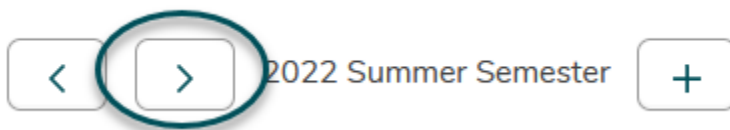


Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

If the calendar does not default to the desired semester use the arrows to move to the next semester.



Your current courses should now appear. If the courses are green you are registered. If the courses are any color other than green you have not finished the registration process.

If you are taking online courses they will be listed at the bottom of the calendar under “Section with no meeting time”.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9am							
10am							
11am		COMM-101-002H					
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm				SOC-101-001H			
7pm							
8pm							
9pm							

Sections with no meeting time ← ONLINE COURSES

✓ HIST-111 United States History I Section 001W Faculty: Wladimir Miszczenko, Jr. ← NOT REGISTERED YET

✓ ANTH-104 Biological Anthropology Section 001W Faculty: Jake C. Fruhlinger

PRINTING SCHEDULES

From this screen you can also print your schedule. Be sure the correct calendar is still displaying. Select the print option.

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers


< > 2022 Summer Semester +

Filter Sections Save to iCal Print

The printable version of your schedule will be displayed. This view will show which classes you are registered in, waitlisted in, or have planned but not registered for.

In addition it will show your course times, instructors, and locations of classes.

Select the print option on your computer to print the schedule.



Test User11 (0236615)

2022 Summer Semester
Schedule Details

Planned: 3 Credits Enrolled: 9 Credits Waitlisted: 0 Credit

Status	Course Title	Time	Location	Instructor
Registered, but not started	ANTH-104-001W: Biological Anthropology	6/6/2022 - 7/30/2022	Online, ONL	Jake C. Fruhlinger
Registered, but not started	COMA-101-002H: Fund of Oral Communication	M 11:00 AM - 1:45 PM 6/6/2022 - 7/30/2022	Academic Building, 320	James R. Gatfield
Planned	HIST-111-001W: United States History I	6/6/2022 - 7/30/2022	Online, ONL	Wladimir Miszczenko, Jr.
Registered, but not started	SOC-101-001H: Introduction to Sociology	W 6:00 PM - 8:45 PM 6/6/2022 - 7/30/2022	Pintail Building, 1210	Robert A. Reed

On the calendar view you can also export your class schedule to your calendar by clicking the “Save to iCal” button

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Filter Sections **Save to iCal** Print