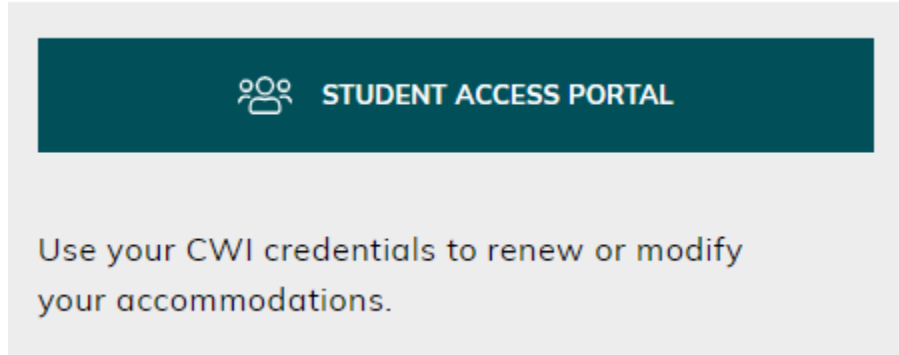
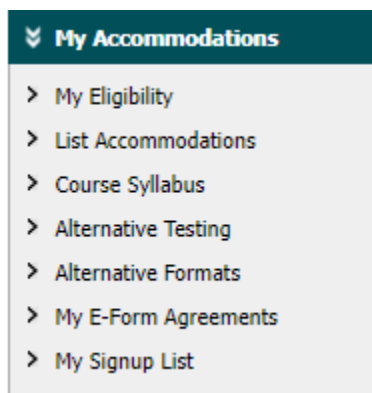


How to Find Current Accommodations in AIM

To find your current disability accommodations in Accessible Information Management (AIM), log into your [Student Access Portal](#):



Once logged in, on the left-hand side of the screen, click on **My Eligibility** underneath My Accommodations:



This will show you the list of your current accommodations, which you can print off to send to another Disability Services Office after finishing your studies at CWI. Below is an example of an Eligibility List:

MY ELIGIBILITY

1. Alternative Formats

Student will coordinate with SDS office to request the following alternative format texts:

o *E-Text*

Student will coordinate with SDS office to request electronic versions of textbooks.

STUDENT RESPONSIBILITY FOR E-TEXTS:

- Log in to your [Student Access Portal](#) and click on **Alternative Formats** on the left-hand side of the page.
- You will see each of your books for your registered classes. Click on **select** for each book you would like to request in digital format.

Your SDS Coordinator will notify you when the file is available from the publisher. Remember you still need to purchase or rent a copy of the book in order for the publisher to release a digital copy for your supplementary use.