DUAL CREDIT
SCHEDULE CHANGE FORM

Dual Credit | 208.562.3371 | dualcredit@cwi.edu
MS 1300 | 5500 E. Opportunity Dr. | Nampa, ID 83687 | cwi.edu/dc

This form is used by current high school students who are **adding or changing sections** of classes offered at any College of Western Idaho (CWI) campus or online through CWI. A **Dual Credit Registration Packet** must already be submitted for the semester being requested. If a Registration Packet has not yet been submitted for that semester, the student must submit a Registration Packet to the Dual Credit office at CWI before completing this form. The acceptance of CWI credits as high school credits is at the discretion of the local secondary school district. It is the responsibility of the student to ensure the credits earned through this program will be accepted by their high school.

STUDENT INFORMATION

LAST NAME | FIRST NAME | M.I.

CWI STUDENT ID

PHONE NUMBER (INCLUDING AREA CODE)

DATE OF BIRTH (MM/DD/YYYY)

NAME OF HIGH SCHOOL

ANTICIPATED GRADUATION DATE (MM/YYYY)

NEW COURSE

SEMESTER: ☐ FALL ☐ SPRING ☐ SUMMER

SUBJECT	COURSE #	SECTION #	COURSE TITLE	CREDITS
Example: PSYC	101	042W	Introduction to Psychology	3

SECTION CHANGE

SEMESTER: ☐ FALL ☐ SPRING ☐ SUMMER

SUBJECT	COURSE #	DROP SECTION #	ADD SECTION #	COURSE TITLE	CREDITS
Example: PSYC	101	005W	002W	Introduction to Psychology	3

STUDENT CONSENT

IMPORTANT: By registering for a College of Western Idaho dual credit course, I understand that I am responsible for any tuition, course fees, or other charges not covered by Advanced Opportunities or other funding. I am responsible for following CWI's deadlines and procedures for adding, dropping, or withdrawing from courses. Not attending or completing a course does not automatically remove me from the course or eliminate any charges owed.

STUDENT SIGNATURE

DATE

FOR HIGH SCHOOL OFFICIAL TO COMPLETE - ONLY REQUIRED FOR NEW COURSES

I certify that this student meets CWI Dual Credit eligibility requirements and has the high school's approval to enroll in the courses listed above. I understand that the high school is responsible for determining how these courses apply toward high school graduation requirements.

HIGH SCHOOL OFFICIAL SIGNATURE

DATE