



**Board of Trustees**  
**February 13, 2025, 9:00 am**  
**Nampa Campus Academic Building, Room #122**  
**FINAL Minutes**

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Attendance:

Jim Reames, Chair  
Nicole Bradshaw, Vice Chair  
Molly Lenty, Secretary/Treasurer  
Cherie Buckner-Webb, Trustee  
Gary Smith, Trustee

Also Present:

Gordon Jones, President  
Denise Aberle-Cannata, Provost  
Mark Arstein, Vice President of Advancement  
Andrea Fontaine, In-House General Counsel  
Randi McDermott, Chief of Staff  
Nic Miller, Vice President of Strategy & Operations  
Emily Tetz, Vice President of Marketing & Communications

- I. CALL TO ORDER Chair Reames called the meeting to order.
  - a. Pledge of Allegiance
  - b. Introduction of Visitors – no visitors were present
  - c. CWI Mission Statement (Trustee Cherie Buckner-Webb)
- II. CALL FOR PUBLIC COMMENT (Chair Jim Reames)

There were no requests for public comment.

III. CONSENT AGENDA (Chair Jim Reames)

- a. Minutes, January 9, 2025 Meeting
- b. Monthly Treasurer's Report
- c. FY2025 Budget to Actuals
- d. Capital Projects Budget to Actuals
- e. Revised 2025 Board of Trustees Meeting Calendar

**M/S (Lenty/Buckner-Webb): *To approve the Consent Agenda as presented. The motion passed.***

IV. PRESIDENT'S REPORT

President Jones reported that he presented to the Idaho House and Senate Education Committees the work of CWI, updates on enrollment, return on public investment, and the continued need for public support of the College in increasing program capacity, which was well-received. President Jones reported on the status of the bill to increase the tuition cap for community colleges. He thanked the Trustees who attended the groundbreaking ceremony for the CapEd Student Success Center on February 11. President Jones reported on a college Town Hall held on February 12 on changes in state and federal policies.

V. BOARD LIAISON REPORTS

- a. Instruction and Student Success (Vice Chair, Cherie Buckner-Webb)
  - i. Instruction & Student Success

Provost Denise Aberle-Cannata reported on Spring 2025 Enrollment and Persistence Rates. Provost Aberle-

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Cannata then reported the migration of CWI's Learning Management System from Blackboard to Canvas – Canvas is the LMS used in all other Idaho high schools and colleges. Chair Reames asked how Canvas interact with high schools and CWI and how it adds value; Provost Cannata responded that it helps high school and CWI faculty will not have to use two different platforms for learning management, so it benefits both the faculty and Dual Enrollment students and provides greater transparency. Trustee Lenty asked if Canvas is utilized statewide in all high schools, and Provost Cannata responded that CWI is the last institution to migrate to Canvas, so now all CWI And all high schools statewide can communicate seamlessly as regards Learning Management. Provost Aberle-Cannata presented proposed increases in Special Course Fees.

**M/S (Bradshaw/Buckner-Webb): To approve the Changes in Special Course Fees for Fall 2025 Term as presented. The motion passed.**

b. College Relations (Trustee Nicole Bradshaw)

i. Government Relations/Legislative Update – Vice President Nic Miller

Vice Chair Bradshaw commented on the recent CWI Foundation Board meeting and encouraged the Trustees to support the efforts of the Foundation. She also lauded the Presidential Dialogues events scheduled for community members not familiar with CWI to learn more about and support the College and its efforts.

Vice President Nic Miller gave legislative updates. President Jones followed up with comments, informing the Board that based on data from institutional research conducted in 2022, less than a quarter of public funds is spent on community college, impacting the two-thirds of Idahoans enrolled in community colleges. Vice Chair Bradshaw asked questions about the impacts of Change Employee Compensation (CEC) on the College and Trustee Lenty asked if the College is communicating our preference of the either the proposed 5% CEC increase or the proposed flat hourly increase in employee compensation. VP Miller responded to both questions and acknowledged that employee compensation is lagging and needs to increase, but the College doesn't have a strong preference of one model over the other, and the College is investigating ways to make either option feasible and beneficial to the employees. Vice Chair Bradshaw requested that the College inform the Board of the financial impact of both proposals. Vice Chair Bradshaw asked about the College's preferences and communication about the impacts of the proposed 'social legislation' on the College if the proposed changes are enacted. VP Miller responded by saying that the College has a voice at the table on these proposed changes and is working to make sure any changes are not onerous to the College, which will vary from topic to topic. President Jones responded that he will lead with sensitivity. He pointed out that community colleges can be viewed as an authority, an interested party, or can simply be affected by some issues and legislation. The College conforms with approved policies and legislation from both the State Board of Education and the Idaho Legislature. Trustee Buckner-Webb asked if access has been affected by the changes to DEI, and President Jones will review this and respond to the question at a later time.

ii. Advancement Updates – NO STAFF REPORT

iii. Marketing – NO STAFF REPORT

c. Campus Visioning (Trustee Gary Smith)

i. Campus Building Projects – Vice President Nic Miller

Vice President Miller gave an update on capital building projects at the College and presented an amended development agreement for the Health & Science building. Trustee Smith thanked Vice President Miller and his team for their work on capital projects.

**M/S (Lenty/Bradshaw): To approve the capital expenditures for the Health & Science building in the amount of \$3.3 million as presented, and to delegate to the Vice President of Strategy & Operations the authority to approve amendments to the Development Agreement with the Department of Public Works to the extent such amendments do not exceed approved capital expenditures.**

ii. Capital Campaign Update – NO STAFF REPORT

d. Finance (Secretary/Treasurer Molly Lenty)

i. Monthly Finance Report – NO STAFF REPORT

VI. POLICY REVIEW

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a. Updates to Governing Policies – Chief of Staff Randi McDermott

Chief of Staff McDermott presented proposed changes to the CWI Board of Trustees Governing Policies. The changes included an explanation of governance that was previously included in the Handbook and updates related to Board self-evaluations and Presidential evaluations to coincide with recent updates to the Handbook.

**M/S (Bradshaw/Buckner-Webb): *To approve the CWI Trustee Governing Policy Revisions as presented. The motion passed.***

VII. CHAIR'S REPORT – (Chair Jim Reames)

Chair Reames thanked former Chair Lenty on her work and impact as Chair of the CWI Board of Trustees, thanked President Jones and Government & Community Relations Director Ashley Smith for their passion and efforts to advocate on behalf of the College. He also commented on the location of various campus facilities and how the campus expansion will improve functionality for students.

VIII. EXECUTIVE SESSION

**M/S (Bradshaw/Lenty) *To go into Executive Session Pursuant to Idaho Code § 74-206(1) CONVENE IN EXECUTIVE SESSION: (b) To consider the evaluation, dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student:***

ROLL CALL

Chair Reames - Aye

Vice Chair Bradshaw - Aye

Secretary/Treasurer Lenty - Aye

Trustee Buckner-Webb - Aye

Aye Trustee Smith - Aye

The motion passed and the Board went into Executive Session at 10:30 am.

IX. ADJOURNMENT

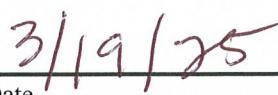
The Board returned from Executive Session at 10:39 am and the meeting was adjourned.

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Molly Lenty, Secretary/Treasurer  
Board of Trustees

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3/19/25

Date

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