



College of Western Idaho  
**BOARD OF TRUSTEES MEETING**  
**Hampton Inn Suites**  
**5750 E Franklin Road**  
**Nampa Idaho**  
**December 17, 2010**  
**MINUTES**

**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chair Guy Hurlbutt called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

**ATTENDANCE**

Trustees: Guy Hurlbutt  
 Mary M.C. Niland  
 Mark Dunham  
 Stanley Bastian  
 Gordon Browning

Also present: Bert Glandon, President  
 Cheryl Wright, VP Finance and Administration  
 Rick Aman, VP Instruction  
 Donna Robinson, Executive Assistant

**ELECTION OF OFFICERS**

Guy Hurlbutt

**(M) Bastian: nominate Mark Dunham to serve as secretary treasurer. The motion carried unanimously.**

**(M) Dunham: nominate M.C. Niland to serve as Vice Chair CWI Board of Trustees. The motion carried unanimously.**

**(M) Niland: nominate Stanley Bastian to serve as Chairman of the Board of Trustees. The motion carried unanimously.**

**CALL FOR PUBLIC COMMENT**

Stanley Bastian

- Dr. Stan Brings: Reviewed and renewed requests for information regarding budget.
- Cheryl Wright discussed Idaho State Code regarding public records requests.
- Chairman Bastian directed Dr. Brings to request specific information and not rely on staff to fill in forms. CWI, by law, does support public records requests.

**Chair Bastian called for remarks regarding the consent agenda items.**

**(M) Hurlbutt: approve the consent agenda items in tabs 1, 2, and 3 as presented. The motion carried unanimously.**

**PRESIDENT'S REPORT**

Bert Glandon

- President Glandon reported to the Board.

**DORMITORY HOUSING COMMISSION**

Stanley Bastian

- Nick Miller of Hawley Troxell reviewed the packet of documents.

**(M) Hurlbutt: adopt the foregoing resolution declaring The College of Western Idaho's need for a Dormitory Housing Commission. (Resolution attached)**

**EMPLOYMENT POLICIES**

Stanley Bastian

- Steven Berenter of Hawley Troxell reviewed the packet of documents.
- Chair Bastian requested additional information and options at January meeting.

**IDAHO EDUCATION NETWORK PRESENTATION**

Stanley Bastian

- Garry Lough of the Idaho Education Network provided and reviewed handouts.
- Rick Aman will present a proposal at the January Trustee meeting.

**GOVERNMENT RELATIONS UPDATE**

Stanley Bastian

- Jeremy Pisca of Risch Pisca provided updates on upcoming legislative session.
- Chairman Bastian charged Jeremy Pisca with scheduling a group meeting with affected parties.

**EXECUTIVE SESSION**

Stanley Bastian

At 1:10 motion was made by Trustee Bastian to go into executive session under Idaho Code Sections 67-2345(1)(a)(c) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;

Guy Hurlbutt	aye
Stanley Bastian	aye
Mark Dunham	aye
Mary M.C. Niland	aye
Gordon Browning	aye

At 2:00 p.m., a motion was made to return to open session by Trustee Bastian.

**AUDIT REPORT AND FINANCE COMMITTEE**

Mark Dunham

Jae Hallett of Eide Bailey reviewed the packet of documents.

**(M) Dunham: accept the audit report as presented. The motion carried unanimously.**

Cheryl Wright reviewed the packet of documents.

**(M) Dunham: accept the audit report as presented. The motion carried unanimously.**

**BOARD POLICY**

Bert Glandon

Cathy Hampton reviewed the packet of documents.

**(M) Dunham: Approve the policies as presented with the amendments discussed. Motion carried unanimously.**

**Executive Session**

At 3:15 p.m. motion was made by Trustee Bastian, to return to executive session under Idaho Code Sections 67-2345(1)(a)(c) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;

Guy Hurlbutt	aye
Stanley Bastian	aye
Mark Dunham	aye
Mary M.C. Niland	aye
Gordon Browning	aye

At 4:05 p.m., a motion was made to return to open session by Trustee Bastian.


**CWI ADVISORY COUNCIL**

Bert Glandon

Members of the Advisory Council met with Trustees. Discussion regarding Technical Advisory Committee support from local business leaders.

**ADJOURNMENT**

At 5:00 p.m. Chair Stanley Bastian adjourned the meeting.

  
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 Mark Dunham, Board of Trustees Secretary

**EXCERPT FROM MINUTES**

The Board of Trustees of the College of Western Idaho, a junior college district of the State of Idaho duly formed, organized and operating pursuant to Chapter 21, Title 33, Idaho Code (“CWI”) met in regular session at Hampton Inn in Nampa, Idaho on Friday, December 17, 2010 at 9:00 a.m.

There were present at said meeting the following:

- Trustees: Stanley Bastian, Chairperson
- M. C. Niland, Vice Chairperson
- Mark Dunham, Secretary
- Guy Hurlbutt
- Gordon L. Browning

There were the following Trustees absent: None

There were also present:

- Dr. Bert Glandon President, CWI
- Cheryl A. Wright VP, Finance & Administration, CWI
- Nicholas G. Miller Legal Counsel

Chairperson Stanley Bastian introduced the following resolution which is as follows:

**COLLEGE OF WESTERN IDAHO  
RESOLUTION**

**RESOLUTION DECLARING THE NEED FOR A DORMITORY HOUSING COMMISSION IN THE JUNIOR COLLEGE DISTRICT AND AUTHORIZING A CERTIFIED COPY OF THE RESOLUTION TO BE TRANSMITTED TO THE GOVERNOR SO THAT HE MAY APPOINT COMMISSIONERS TO THE DORMITORY HOUSING COMMISSION OPERATING WITHIN THE DISTRICT FOR THE PURPOSES OF PROVIDING STUDENT CENTERS AND/OR DORMITORY HOUSING FACILITIES IN THE DISTRICT.**

**WHEREAS**, Idaho Code, Sections 33-2116 through 33-2138 (the “Act”) create within the boundaries of each community college district of the State a dormitory housing commission, and Section 33-2118 of the Act provides that such commission shall not transact any business or exercise its powers under the Act until or unless the board of trustees of the community college district shall declare that there is a need for a commission to function in such district; and

**WHEREAS**, the College of Western Idaho (“CWI”) is a junior college district, validly organized and operating pursuant to the provisions of Chapter 21, Title 33, Idaho Code (the “District”), and desires to declare that there is a need for the dormitory housing commission within the District (the “Commission”) to begin transacting business in the District for the furnishing of student centers and dormitory housing for use by its students; and

**WHEREAS**, the Act defines “dormitory project” to mean “the construction of dormitory or dormitories for occupation by students attending a junior college organized under chapter 21, title 33, Idaho Code, and shall include the construction of buildings for occupation by students and facilities for the feeding and recreation of students, equipment and furniture therefor and all matters usually incidental thereto, including the furnishing of sewer, heat, water service, landscaping, and streets or rights of ingress and egress,” and includes the planning of the buildings and improvements, the acquisition of property, the construction, reconstruction, alteration and repair of the improvements and all other work in connection therewith; and

**WHEREAS**, Section 33-2136 of the Act provides that a dormitory housing commission is empowered to acquire, construct, improve, add to, reconstruct, repair, maintain, operate and manage any or all student union buildings and student centers to consist of a building or buildings containing the facilities, equipment and furnishings common to student union buildings and student centers as such buildings and centers exist in the various colleges and universities in the United States, including without limitation, facilities for the feeding and recreation of students and including all equipment, structures, appurtenances and facilities necessary to supplying such unions and centers with sewer, water, electric, heating, telephone and similar public utility facilities, landscaping, parking space, and streets, roads or alleys necessary for proper ingress and egress; and

**WHEREAS**, Section 33-2136 further provides that the words “dormitory,” “dormitory housing project,” or “dormitory project,” whenever used throughout the Act, shall be construed to also include student union buildings and student centers as defined Section 33-2136; and

**WHEREAS**, the District believes there is an immediate need for student centers to serve the present and expected multiple locations of facilities in the District, and anticipates future need for dormitory housing; and

**WHEREAS**, after due consideration, the Board of Trustees (the “Board”) of CWI desires to set forth its findings and authorize a certified copy of this resolution to be transmitted to the Governor of the State of Idaho so that he may appoint three Commissioners to serve the Commission in accordance with the Act.

**NOW, THEREFORE, Be It Resolved by The Board of CWI That:**

## **Findings.**

### **Student Centers.**

There is an immediate need for student centers at one or more locations in connection with the other facilities and campuses of CWI, as evidenced by the following factual findings:

**There is currently no single student union or student center for CWI. As a result, student services functions are scattered in a number of facilities. This results in costly inefficiency, duplication in staffing, and delays in CWI's delivery of quality services to students throughout the District.**

**CWI has an enrollment of over 6,000 students.**

**CWI's current plans call for an initial student union and student services center on its Nampa Campus to be constructed as soon as possible, and CWI has land available on the Nampa Campus for lease to the Commission for such purpose.**

**CWI has a strategic plan to consolidate its principal facilities into three main campus areas. Each of these campuses would require a student union and student services center, so there will be a need in the near future for at least two additional student union and student services centers.**

### **Dormitory Facilities.**

The District's enrollment is projected to grow at a rapid rate. Within the next 10 years, enrollment may exceed 20,000 students. As student populations increase to this level, a portion of such students can be expect to seek residential housing opportunities located conveniently near the District's campuses and facilities, and many such students can be expected to desire low-cost, dormitory housing publicly owned rather than private rental market housing.

### **Declaration.**

There is an immediate need for the Commission to operate within the District to assist CWI with the financing and construction of student centers at one or more locations in connection with the facilities and campuses of CWI, and to assist CWI with the financing and construction of dormitory housing facilities at a future time to serve CWI students.

### **Authorization.**

The Board hereby directs the Clerk of the Board to promptly transmit a certified copy of this Resolution to the Governor of the State of Idaho, so that he may promptly appoint three (3) persons to serve as Commissioners of the Commission pursuant to Section 33-2119 of the Act.

### **Savings Clause.**

If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the validity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution. All bylaws, orders and resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order or resolution or part thereof.

### **Effective Date.**

This Resolution shall be in full force and effect upon its passage and approval.

[End of Resolution]

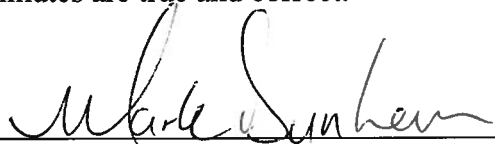
A motion to adopt the foregoing Resolution was then duly made by Trustee Hurlbutt, put to a vote and carried, the vote being as follows:

Those voting Yes:	Stanley Bastian M. C. Niland Mark Dunham Guy Hurlbutt Gordon L. Browning
Those voting No:	None
Those abstaining:	None
Those absent:	None

Thereupon the Chairperson declared said motion carried and said Resolution duly passed and was adopted.

After consideration of other business unrelated to the foregoing Resolution, on motion duly made, seconded and adopted, the meeting thereupon adjourned.

I certify the foregoing Resolution and minutes are true and correct.

  
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Mark Dunham, Secretary  
Board of Trustees