

Minutes
College of Western Idaho
June 12, 2009
Hampton Inn and Suites at the Idaho Center
5750 Franklin Road, Island Park Room
Nampa, Idaho

Present:

Guy Hurlbutt, Chairman
Mary (M.C.) Niland, Vice Chairman
Mark Dunham, Secretary/Treasurer
Stanley Bastian
Tammy Ray

Absent:

None.

Call to Order.

Trustee Hurlbutt called the meeting to order at 9:00 a.m.

Public Input. No members of the public were present.

Executive Session.

M (Hurlbutt): to move to Executive Session pursuant to Idaho Code 67-2345(1)(a): To consider hiring a public officer, employee, staff member or individual agent. Motion carried by roll call vote.

Chairman Hurlbutt declared the Executive Session adjourned at 11:25 a.m. and returned to Regular Session.

Presidential Search Update.

Chairman Hurlbutt reported that the Trustees reviewed and discussed the final five presidential candidates. The review and discussion will continue so there will be no decision today.

Minutes.

Chairman Hurlbutt requested that the adjournment time of the June 2, 2009 Special Meeting minutes be changed to 7:35 p.m. and the adjournment time of the June 2, 2009 Executive Session be changed to 6:20 p.m.

M (Bastian): to approve the June 2, 2009 Special Meeting minutes and the Executive Session minutes with the changes noted. Motion carried unanimously.

Financial Report.

Vice President Cheryl Wright answered questions about the Financial Reports and budget transfers. Ms. Wright proposed spending authority generated from salary savings be transferred to the reserve account and will email specifics to Trustee Ray.

M (Bastian): to approve the budget transfers between functions through May 31, 2009 as presented. Motion carried unanimously.

Continuing Budget Resolution for July and August.

M (Niland): to approve a continuing budget resolution for July and August 2009. Motion carried unanimously.

2010 Proposed Budget.

Vice President Cheryl Wright and Budget Analyst Jeff Shinn presented an overview of the Fiscal Year 2010 budget request. The first reading of the budget will be at the regular July meeting and the second reading will be at the regular August meeting.

2011 Line Item Requests.

Jeff Shinn explained the Fiscal Year 2011 Line Item requests that will be presented at the State Board of Education on June 18, 2009.

President's Report.

- Idaho Counties Risk Management Program presented a conference for the top leadership of the three community colleges. The administration will be considering hiring a staff member for Risk Management/Internal Audit.
- Hearing on June 18 for the County Commissioners to consider the College's request for property tax exemption on the Aspen Creek leased space.
- Impact fees for the leased Pintail property were waived by Ada County.
- The property tax on the Pintail property will have to be paid for five months of 2009. We will reapply for exemption before January 2, 2010.
- Tenant Improvements for Pintail are progressing according to schedule.
- Right of Way for Idaho Power denied unless they put the lines underground.
- Street renaming for the main campus. Shirl Boyce has been working with the City of Nampa. The Administration is suggesting that North Bronco Way be renamed Selland Way. President Griffin passed out a list of suggestions for renaming University Way.
- The Boise State Foundation has agreed to act as a foundation for the College of Western Idaho. A memorandum of understanding is being drafted.
- CWI Way training was presented to the Executive Team last Friday and will be presented to faculty and staff.
- Student information can now be downloaded from College of Southern Idaho's system to the College of Western Idaho's computer system.

College Seal Proposal.

M (Niland): to approve the Seal, waive the second reading of the policy and approve the policy as presented. Motion carried unanimously.

Property Transfer Update.

Rich Stover stated that the property transfers are before the State Board of Education on June 18, 2009. The closings for both properties will take place shortly after the State Board meeting.

Policies.

The Trustees had the second Reading of Policy for Trustee Reimbursement. Attorney Rich Stover suggested a change to number 1 Meals from "Board assigned activity" to "Board related or assigned activity."

M (Bastian): to adopt the policy for the reimbursement of travel of Trustee Expenses with noted changes. Motion carried unanimously.

Presidential Selection Communications.

Shirl Boyce presented the Trustees with the College of Western Idaho's Strategic Communications Plan and with the CWI Presidential Announcement/Transition Communication Plan. Chairman Hurlbutt stated that we will be issuing a request for proposal for broad marketing services in the near future.

Old Business.

No old business.

New Business.

No new business.

Adjourn.

Chairman Hurlbutt adjourned the meeting at 2:27 p.m.



Mark Dunham, Secretary

7-21-09
Date