



SPECIAL MEETING MINUTES
College of Western Idaho Board of Trustee
January 10, 2008
Boise State University West Campus Building, Room 119
Nampa, Idaho

A special meeting of the Trustees for the College of Western Idaho was held January 15, 2008 at the Boise State University Campus Building in Nampa, Idaho. Chairman Jerry Hess presided.

Present:

Jerry Hess, Chairman
Mark Dunham, Vice Chairman
Mary Carol (M.C.) Niland, Secretary/Treasure
Hatch Barrett
Guy Hurlbutt

Absent:

None

Trustee Work:

The meeting was called to order at 10:00 a.m. by Chairman Hess. Chairman Hess distributed the following proposed guidelines for setting the regular Board meeting agendas:

- Trustees submit agenda items six days before the meeting date
- The President submits agenda items to the Trustee Chair five days prior to the meeting date
- The President submits the proposed agenda to the CWI Counsel four days prior to the meeting date.
- The Secretary posts the notice of the meetings and agenda three days prior to the meeting date.
- The completed agenda packets will be available three days prior to the meeting date.

M (Niland): to accept the agenda guidelines as submitted. Motion carried unanimously

1. Advisory Council.

M (Dunham): to authorize the Advisory Council to organize. Motion carried unanimously.

Vice chair Dunham welcomed members of CWI's newly formed Advisory Council.

Introductions were made. Ten council members have accepted. The long term target is fifteen members. The current ten member council will make recommendations to the Board on other members of the council.

Shirl Boyce will send out notice of an informational meeting that will include Kathy Hagler and Associates. The Advisory Council will review the guidelines previously approved by the Trustees and make recommended changes to the Board if necessary and advisable.

Chairman Hess requested that the members of the council identify the underserved of the community and establish subcommittees to assist in ensuring that all people understand the opportunities that will be provided by the College of Western Idaho. He urged the council members to look into the emerging technologies and be proactive in recommending the best way for the college to meet all of the needs of the Treasure Valley.

2. Consider PTE Contract with Boise State University.

M (Barrett): to accept the President's and staff's recommendation to not accept BSU's proposal to assist in offering PTE classes in the Fall 2008, with the stipulation that CWI is still partnering with BSU for accreditation and other related issues. *Motion carried unanimously.*

President Griffin presented the following information for consideration by the Trustees.

BSU's Original Proposal:

- The cost to CWI would be approximately \$4.4 million.
- BSU would hire at least twenty-six staff personnel with plans to transition all of them to CWI later.
- BSU would assume the entire responsibility of the convergence of the two computer systems.
- Part of the \$4.4 million would reimburse BSU for potential revenue loss by lowering the PTE tuition.

CWI's counter Proposal:

- The DATATEL contract includes several consultants for the integration of information between the PeopleSoft and DATATEL. We did not want BSU to hire personnel to fulfill needs that were included in the implementation contract with DATATEL.
- We did not feel that BSU's potential revenue loss is the responsibility of CWI. However, we were willing to reimburse BSU approximately \$1 million for indirect costs that would help offset the majority of the revenue loss.

BSU's Second Proposal:

- BSU remained firm on CWI taking responsibility to reimburse BSU of all tuition loss.
- BSU reduce all but two of the additional positions except.
- The revised cost to CWI would have been \$2.1 million

CWI Staff Recommended that the College of Western Idaho Board of Trustee not accept the BSU proposal for CWI to offer the Region 3 Professional Technical Education Programs and spend the \$2.1 million on the infrastructure and staff of the College of Western Idaho.

Rationale:

- By July 1, 2008 CWI will have fully implemented the payroll and finance systems with DATATEL.

- By September 1, 2008 the student tracking system will be implemented, and fully functioning
- The DATATEL implementation timelines will allow CWI to be independent in all IT services except financial aid and save the college the two million for IT services from a partner.

Other considerations:

- This means delaying the start of credit classes from September, '08 to January, 2009.
- This means the Selland PTE students will pay university fees for one more year.
- The Selland College would be transferred on July 1, 2009

Vice-chair Dunham expressed gratitude to Boise State University in assisting us with payroll, accreditation and especially in the joint effort for offering non-credit classes.

Trustee Hurlbutt stressed the need that this decision should not jeopardize the transfer of the Selland College.

Secretary Niland stated that it was a disappointment that the goal of transferring the Selland College and offering credit classes could not happen sooner. However, it is more important that we fulfill our commitment to provide affordable, accessible education for all, within the levy rate identified during the campaign. Given the costs associated with the BSU proposal this did not appear probable.

3. Budget/Timelines.

M (Dunham): to accept the revised Fiscal Years 2008 and 2009 budgets as presented.

4. Review JFAC Presentation.

President Griffin gave an overview of his presentation to JFAC on January 15th

5. Strategic Plan. Kathy Hagler

Draft Vision: Learning for Life

Draft Mission: The College of Western Idaho provides the most affordable, quality education and training for all regardless of time or distance.

Draft Purposes:

In order to honor our Mission and achieve our Vision of 'Learning for life,' we actively promote (through our practices), measure, and continuously improve the following:

...affordable education:

- Responsiveness to community needs

...quality education and training:

- Individual student goal attainment
- Graduation rates
- Success in subsequent and related course work
- Learning through Program Learning Outcomes
- General Education Competencies
- Placement rates
- Licensure and Certification pass rates
- Transfer rates

...provide quality education and training for all regardless of time or distance:

- Student persistence
- Student satisfaction
- Regional market penetration
- Employer satisfaction and graduates
- Client satisfaction with programs and services
- Value added to the community

Chairman Hess appointed Dunham and Barrett to the Strategic Planning Steering Committee.

6. Other/new business

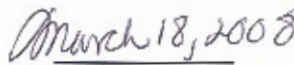
Vice Chairman Dunham will check with the Attorney on the Trustee election process.

7. Adjourn

Chairman Hess adjourned the meeting at 2:50 pm.



M. C. Niland, Secretary



Date